Implementation Form - Undergraduate Certificates

This form must accompany a certificate proposal. It is used by administrative offices to better assist departments and programs with implementation.

Certificate Name: CALS International Certificate
Faculty Program Director: John Ferrick, acting [prev: Larry Meiller]
Primary Faculty/Staff Contact: Masarah Van Eyck
Home Department/Academic Unit (Name/UDDS): CALS International Programs A-070800
Approval Date: CALS International Committee April 3, 2009
School/College: CALS APC
Approval Date: May 11, 2009
UAPC Approval Date: June 25, 2009
Implementation Term (usually the fall term after UAPC approval): Fall 2009
Year that first program review is scheduled (usually 5 years after implementation): 2013-14

Person/office responsible for maintaining requirements in DARS: CALS Academic Affairs (116 Ag Hall)
Plan Code (assigned by the Registrar’s Office): CERT198
Plan Descr (assigned by the Registrar’s Office): CALS International Certificate
CIP Code (assigned by Academic Planning and Analysis): 010701
Primary Divisional Disciplinary Assignment (assigned by APA for analysis purposes only): BIO

Curriculum (check one):

______ Included in detail in the proposal

______ A list of required and elective courses is attached

Credit total required: 16
All core/required courses are approved through Divisional Committee: Yes
All courses numbered less than 699: Yes
The credit total is less than half of the credits required for related majors: No
Special topics courses are only used if all instances count for the certificate: No
Courses taken as Pass/Fail are allowed: No

If yes, specify limits:

DRAFT Certificate Implementation Form, March 24, 2012
Courses taken Credit/No Credit are allowed.

If yes, specify limits:

The 1cr foundational course InterAg 165 may be taken for no credit generally, but must be taken for credit to fulfill this certificate requirement

Will exceptions to the course core requirements be allowed?

Yes

What is the requirement for credits taken in residence at UW-Madison (default is at least 50%)?

50%

Does the certificate have enough flexibility to make it accessible to transfer students and students who identify an interest as late as their junior year?

Yes

Will the certificate use the default GPA requirements of GPA of 2.0 to be earned on all course work for the certificate?

Yes

If No, specify other requirements.

Specify overlap provisions – name degree/major or certificate programs that may not be earned along with the certificate. Note that majors take priority over certificates. [needs clarification on our part]

Program faculty and staff understand that a student’s graduation should not be delayed to complete the certificate.

Yes

The department/program has a process in place to send declaration forms to the Registrar’s Office.

Yes

Which students are eligible for the certificate? Check those that apply.

☐ Undergraduates in all schools/colleges (this is the default eligibility)

☐ Undergraduates in specific schools/colleges.

☐ University Special (non-degree seeking students). Complete the noted section below.

Making Undergraduate certificates available to Special Students

(Special students must hold a bachelor’s degree to enroll in an undergraduate certificate program. Special students should be served only after all demand by degree-seeking undergraduates is met.)

The certificate will be open to Special students who graduated from UW-Madison.

Yes

If yes, specify any restrictions or limits:

The certificate will be open to Special students who graduated from other institutions.

No

If yes, confirm that the proposal explains how resources are available to support these students without disadvantaging degree seeking students.

The default minimum residency requirement applies, that at least 50% of the certificate credits must be earned at UW-Madison.

Yes

If No, specify other limits:

The department/program has a process in place to send declaration forms to the Registrar’s Office.

Yes

The department/program has a process in place to notify the Registrar’s Office when Special Students complete the certificate requirements.

Yes