Implementation Form - Undergraduate Certificates

This form must accompany a certificate proposal. It is used by administrative offices to better assist departments and programs with implementation.

Certificate Name: Chican@ & Latin@ Studies
Faculty Program Director: Ben Marquez
Primary Faculty/Staff Contact: Rachelle Eilers (advisor)
Home Department/Academic Unit (Name/UDDS): A482560
Approval Date: Fall 1993
School/College: College of Letters and Science
Approval Date: Fall 1993
UAPC Approval Date: Fall 1993
Implementation Term (usually the fall term after UAPC approval): 1993-1994
Year that first program review is scheduled (usually 5 years after implementation): 2014-15

Person/office responsible for maintaining requirements in DARS: Ben Marquez (Director) or Rachelle Eilers (advisor)
Plan Code (assigned by the Registrar’s Office): CERT205
Plan Descr (assigned by the Registrar’s Office): Chicana/o and Lat Studies Cert
CIP Code (assigned by Academic Planning and Analysis): 050203
Primary Divisional Disciplinary Assignment (assigned by APA for analysis purposes only): HUM

Curriculum (check one):

x Included in detail in the proposal
x A list of required and elective courses is attached

Credit total required: 15
All core/required courses are approved through Divisional Committee: Yes
All courses numbered less than 699. Yes
The credit total is less than half of the credits required for related majors. N/A
Special topics courses are only used if all instances count for the certificate. Yes
Courses taken as Pass/Fail are allowed. No
If yes, specify limits:

Courses taken Credit/No Credit are allowed. No

If yes, specify limits:

Will exceptions to the course core requirements be allowed? Yes

What is the requirement for credits taken in residence at UW-Madison (default is at least 50%)? 60%

Does the certificate have enough flexibility to make it accessible to transfer students and students who identify an interest as late as their junior year? Yes – case-by-case

Will the certificate use the default GPA requirements of GPA of 2.0 to be earned on all course work for the certificate? Yes

If No, specify other requirements.

Specify overlap provisions – name degree/major or certificate programs that may not be earned along with the certificate. Note that majors take priority over certificates. N/A

Program faculty and staff understand that a student’s graduation should not be delayed to complete the certificate. Yes

The department/program has a process in place to send declaration forms to the Registrar’s Office. Yes

Which students are eligible for the certificate? Check those that apply.

x Undergraduates in all schools/colleges (this is the default eligibility)

Undergraduates in specific schools/colleges.

List specific schools/colleges:

University Special (non-degree seeking students). Complete the noted section below.

Making Undergraduate certificates available to Special Students
(Special students must hold a bachelor’s degree to enroll in an undergraduate certificate program. Special students should be served only after all demand by degree-seeking undergraduates is met.)

The certificate will be open to Special students who graduated from UW-Madison. Yes/No

If yes, specify any restrictions or limits:

The certificate will be open to Special students who graduated from other institutions. Yes/No

If yes, confirm that the proposal explains how resources are available to support these students without disadvantaging degree seeking students. Yes/No

The default minimum residency requirement applies, that at least 50% of the certificate credits must be earned at UW-Madison. Yes/No

If No, specify other limits:

The department/program has a process in place to send declaration forms to the Registrar’s Office. Yes/No

The department/program has a process in place to notify the Registrar’s Office when Special Students complete the certificate requirements. Yes/No
The following requirements were approved by the L&S Curriculum Committee, effective for new students Fall 2016. The Undergraduate Catalog is the document of record for L&S Undergraduate requirements, so please visit the Chican@ and Latin@ Certificate page to ensure you have the most up to date information about what courses can meet requirements.

The certificate requires 15 credits, including at least one course from each of the following areas:

1. **Introduction to Chican@ and Latin@ Studies:** CHICLA 201
2. **One Additional Introductory Course:** CHICLA 102 or any CHICLA 200-level course
3. **Advanced Courses:** at least 9 credits of CHICLA coursework above the 300-level. HDFS 474, HISTORY 408, and HISTORY/POLI SCI 422 are also eligible to count towards the advanced coursework.

**Note:** A maximum of 3 credits earned through a directed study course (CHICLA 299, 699) can count toward the certificate.

**Residence and Quality of Work**

- 2.0 GPA must be earned on all certificate coursework.
- 8 credits of certificate coursework completed in Residence
- Courses taken pass/fail may not meet the requirements

**New requirements effective Fall 2016.**