Implementation Form - Undergraduate Certificates
This form must accompany a certificate proposal. It is used in used by administrative offices to better assist departments and programs with implementation.

Certificate Name: Certificate in Studio Art
Faculty Program Director: Professor Tom Loeser
Primary Faculty/Staff Contact: Julie Ganser
Home Department/Academic Unit (Name/UDDS): Art-168, A-17-1000
Approval Date: April 16, 2012
School/College: School of Education
Approval Date: October 19, 2012
UAPC Approval Date: February 21, 2013
Implementation Term (usually the fall term after UAPC approval): Fall 2013
Year that first program review is scheduled (usually 5 years after implementation): 2017-2018

Person/office responsible for maintaining requirements in DARS: Barbara Gerloff
Plan Code (assigned by the Registrar’s Office): CERT952
Plan Descr (assigned by the Registrar’s Office): Studio Art
CIP Code (assigned by Academic Planning and Analysis): 50.0701
Primary Divisional Disciplinary Assignment (assigned by APA for analysis purposes only): HUM

Curriculum (check one):
___x___Included in detail in the proposal http://apir.wisc.edu/uapc201213february.htm
_______A list of required and elective courses is attached

Credit total required: 17 or 18
All core/required courses are approved through Divisional Committee: Yes
All courses numbered less than 699. Yes
The credit total is less than half of the credits required for related majors. Yes
Special topics courses are only used if all instances count for the certificate. Yes
Courses taken as Pass/Fail are allowed. No
If yes, specify limits:
Courses taken Credit/No Credit are allowed. No
If yes, specify limits:
Will exceptions to the course core requirements be allowed? Yes-rarely
What is the requirement for credits taken in residence at UW-Madison (default is at least 50%)?

Min of 12 credits in residence

Does the certificate have enough flexibility to make it accessible to transfer students and students who identify an interest as late as their junior year? Yes
Will the certificate use the default GPA requirements of GPA of 2.0 to be earned on all course work for the certificate? No
If No, specify other requirements.

The min GPA for all coursework is 2.50, same as BS-Art degree.

Specify overlap provisions – name degree/major or certificate programs that may not be earned along with the certificate. Note that majors take priority over certificates.

Students pursuing the BS-Art, BFA in Art, or BS Art Education are not eligible for the certificate.

Program faculty and staff understand that a student’s graduation should not be delayed to complete the certificate. Yes

The department/program has a process in place to send declaration forms to the Registrar’s Office. Yes

Which students are eligible for the certificate? Check those that apply.

\[x\] Undergraduates in all schools/colleges (this is the default eligibility)

[ ] Undergraduates in specific schools/colleges.

List specific schools/colleges:

\[x\] University Special (non-degree seeking students). Complete the noted section below.

Making Undergraduate certificates available to Special Students
(Special students must hold a bachelor’s degree to enroll in an undergraduate certificate program. Special students should be served only after all demand by degree-seeking undergraduates is met.)

The certificate will be open to Special students who graduated from UW-Madison. Yes
If yes, specify any restrictions or limits:

The certificate will be open to Special students who graduated from other institutions. Yes
If yes, confirm that the proposal explains how resources are available to support these students without disadvantaging degree seeking students. Yes

The default minimum residency requirement applies, that at least 50% of the certificate credits must be earned at UW-Madison. No
If No, specify other limits: At least 12 of the 17 or 18 credits must be earned in the Department of Art, UW-Madison

The department/program has a process in place to send declaration forms to the Registrar’s Office. Yes
The department/program has a process in place to notify the Registrar’s Office when Special Students complete the certificate requirements. Yes