Implementation Form – Graduate / Professional Certificates

This form must accompany a certificate proposal. It is used by administrative offices to better assist departments and programs with implementation.

Name of Graduate/Professional Certificate: Transdisciplinary Study of Visual Cultures
Faculty Program Director: Adam L. Kern
Primary Faculty/Staff Contact: Adam L. Kern, alkern@wisc.edu
Home Department/Academic Unit (Name/UDDS): Center for Visual Cultures
  Approval Date: 12/25/2011
School/College: College of Letters & Science
  Approval Date: 10/04/2011
  GFEC Approval Date: 11/11/2011
UAPC Approval Date: 11/17/2011
Implementation Term (typically the fall term after UAPC approval): Spring 2012
Year that first program review is scheduled (usually 5 years after implementation): 2017

Plan Code (assigned by the Registrar’s Office): GCRT985
Plan Descr (assigned by the Registrar’s Office): Trans Study of Visual Cultures
CIP Code (assigned by Academic Planning and Analysis): 50.0701
Primary Divisional Disciplinary Assignment (assigned by APA for analysis purposes only): HUM

Curriculum:
  ___X___ Included in detail in the proposal
  ___X___ A list of required and elective courses is attached

Credit total required (should be between 9 and 12): 12
Credits required to be taken in residence at UW-Madison (must be at least 50%): 100%
Confirm that all core/required courses are approved through Divisional Committee: Yes
Confirm that courses in curriculum are offered on a regular basis and have space for students in this program: Yes

Projected enrollment:

What provisions have you made in the admissions process to gain consent from students’ degree/major program(s) to participate in the certificate program?
Confirm that all courses numbered 300 or above  
Yes

Confirm that courses taken as pass/fail or audit are not allowed  
Yes

Confirm that special topics courses are only used if all instances count for the certificate:  
Yes

Will you use the typical minimum GPA requirement of 3.0 for all course work for the certificate?  
Yes
If no, specify other requirements:

Are courses taken Credit/No Credit allowed?  
No
If yes, specify limits:

Will exceptions to requirements be allowed?  
No
If yes, specify limits and process:

The department/program has a process in place to monitor student progress and to notify the Registrar’s Office when students complete the certificate requirements  
Yes

Program faculty and staff understand that a student’s graduation should not be delayed to complete the certificate.  
Yes

Specify overlap provisions – name degree/major or certificate programs that may not be earned along with the certificate. Note that majors take priority over certificates. (Students may not earn a graduate certificate if they are also earning a post-baccalaureate major/degree or PhD minor with the same name.)

This program builds upon an existing Ph.D. minor that is hosted by the Center for Visual Cultures; by having such a program available, graduate students who are not enrolled in doctoral programs (e.g., the MFA in Art) may receive a credential for their studies in this area. This certificate is designed to enhance graduate studies, and will not be available to Special Students. Students may not be awarded both the certificate and Ph.D. minor.

Assessment plan – confirm that the proposal includes a plan that describes how the faculty will regularly evaluate student learning.  
Yes