Implementation Form – Capstone Certificate in Computer Sciences for Professionals

This form must accompany a certificate proposal. It is used by administrative offices to better assist departments and programs with implementation.

Name of Capstone Certificate: Computer Sciences for Professionals
Faculty Program Director: AnHai Doan
Primary Faculty/Staff Contact: AnHai Doan, anhai@cs.wisc.edu, (608) 262-9759
Home Department/Academic Unit (Name/UDDS): A4820
Approval Date: February 2013
School/College: College of Letters and Science
Approval Date: March 2013
GFEC Approval Date: April 10, 2013
UAPC Approval Date: April 18, 2013; May 9, 2013
Implementation Term (typically the fall term after UAPC approval): Fall 2013
Year that first program review is scheduled (usually 5 years after implementation): 2019-20 (to coincide with review of related option that will first enroll students in Fall 2014)

Plan Code (assigned by the Registrar’s Office): ______________________________
Plan Descr (assigned by the Registrar’s Office): ______________________________
CIP Code (assigned by Academic Planning and Analysis): 11.0101

Curriculum:
___XX___Included in detail in the proposal
_______A list of required and elective courses is attached

Credit total required:
Confirm that all credits required to be taken in residence at UW-Madison: Yes
Confirm that all core/required courses are approved through Divisional Committee: Yes
Confirm that courses in curriculum are offered on a regular basis and have space for students in this program: Yes

Projected enrollment: 100

Confirm that a minimum of 9-12 courses are numbered 300 or above Yes
Confirm that courses taken as pass/fail or audit are not allowed Yes
Confirm that special topics courses are only used if all instances count for the certificate: Yes
Will you use the typical minimum GPA requirement of 3.0 for all course work for the certificate? No
If no, specify other requirements: Course grades must be at least C (GPA 2.0)

Will exceptions to requirements be allowed? No
If yes, specify limits and process:

Confirm that the department/program understands that the Capstone is open to only non-degree seeking Special Students who hold a bachelor’s degree. Yes

Confirm that the department/program understands that DARS is the document of record for Capstone certificates and that the department/program must coordinate with the Registrar’s Office, who will be the unit that is the DARS encoder for all Capstone programs. Yes

Confirm that the department/program has a process in place to monitor student progress and to notify the Registrar’s Office when students complete the certificate requirements. Yes

Specify overlap provisions – name degree/major or certificate programs that a student may have previously earned that disqualify them from being admitted to the Capstone.

If a student has previously earned a BS or higher degree or a certificate in Computer Science, he or she cannot apply to this certificate program.

Assessment plan – confirm that the proposal includes a plan that describes how the faculty will regularly evaluate student learning. Yes