Prospective Student
Goes to Graduate School website

Prospective student goes to the program website

Learns about the requirements and deadlines for a specific program.

Takes tests that are required
Contacts the recommenders that are needed

Complete a separate application if required by the program.
Order transcripts to be sent.

Goes to www.wisc.edu/grad
begins to apply online

Enter required fields on application. Save page.

An email will be sent from the Graduate School with the pin, password and My UW information

Recommender information can be entered and sent to the recommender at this time
Applicant submits application

- Recommendations are matched to the applications if they were sent earlier.
- Application loaded into ISIS and GWIS.
- Applicant receives a email that tells them the application was submitted

Department Recommends for admission

- Send transcripts to the Graduate Admissions office
- If international student, funding appointment letters should be sent to Grad. Admissions
- Periodically check GWIS for updates such as G02, G33-35 series and G06
Graduate Admissions office checks for the minimum requirements

If GPA below 3.0 or no GPA can be determined, a pro sheet is requested. G10
If a TOEFL score is required. All processing stops until there is a TOEFL score. G35
If TOEFL score is below minimum requirements a pro sheet is requested. G10

Department sends additional materials

Pro-Sheet with supporting documents
A TOEFL waiver can be requested by Chair of Department
Paper test scores can be verified by contacting ETS.

Domestic Applicant Has met minimum requirements
International Applicant has met minimum requirements

Final admission Letter and visa documents are mailed to newly admitted student