NIH Ruth L. Kirschstein National Research Service Awards (NRSA) for Individual Fellowships

NIH Information for all fellowships: F-Kiosk
http://grants.nih.gov/training/F_files_nrsa.htm

NIH Fellowship Guide:

Additional Form Pages: Fellow (applicant) Biosketch Form, Referee Form, etc
http://grants.nih.gov/grants/funding/424/index.htm#format

Program Announcements (PAs)

1. (F31) Individual Predoctoral Fellowships

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Aug 8</th>
<th>Dec 8</th>
<th>April 8</th>
</tr>
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<tbody>
<tr>
<td>Earliest start date</td>
<td>Apr 1</td>
<td>July 1</td>
<td>Sept 1</td>
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NCI  http://www.cancer.gov/
NHGRI http://www.genome.gov/
NIA   http://www.nia.nih.gov/
NIAAA http://www.niaaa.nih.gov/
NIAMS http://www.niams.nih.gov/
NIBIB http://www.nibib.nih.gov/
NICHD http://www.nichd.nih.gov/training/extramural/Pages/individual.aspx

2. (F31) Individual Predoctoral Fellowships to Promote Diversity in Health-Related Research (PA set to expire May 8, 2014)

Updated policy:

Deadlines: Aug 13, Dec 13, April 13

NCI  http://www.nci.nih.gov/
NEI   http://www.nei.nih.gov/
NHLBI http://www.nhlbi.nih.gov
NHGRI http://www.nhgri.nih.gov/
NIA   http://www.nia.nih.gov/
NIAAA http://www.niaaa.nih.gov/
NIAID http://www.niaid.nih.gov/
NIAMS http://www.niams.nih.gov/
NIBIB http://www.nibib.nih.gov/
NICHD http://www.nichd.nih.gov/
NIDCD http://www.niddc.nih.gov/
NIDCR http://www.nidcr.nih.gov/
NIDA http://www.nida.nih.gov/
NIDDK http://www.niddk.nih.gov/
NIEHS http://www.niehs.nih.gov
NIGMS http://www.nigms.nih.gov
NIMH http://www.nimh.nih.gov/
NINDS http://www.ninds.nih.gov/
NINR http://www.ninr.nih.gov/
NCCAM http://www.nccam.nih.gov/

3. (F30) Individual Predoctoral MD/PhD and Other Dual Doctoral Degrees

Deadlines: Aug 8, Dec 8, April 8

NCI  http://www.nci.nih.gov/
NHGRI http://www.nhgri.nih.gov/
NIA   http://www.nia.nih.gov/
NIAAA http://www.niaaa.nih.gov/
NIDCD http://www.niddc.nih.gov/
NIDCR http://www.nidcr.nih.gov/
NIDDK http://www.niddk.nih.gov/
NINR http://www.ninr.nih.gov/
NCCAM http://www.nccam.nih.gov/
*NINDS (F31 for MD/PhD) http://grants.nih.gov/grants/guide/pa-files/PAR-10-091.html
4. Postdoctoral (F32) Individual Fellowship

Deadlines: Aug 8, Dec 8, April 8


5. Senior Fellows (F33)


NIH eRA Commons logon: https://commons.era.nih.gov/commons/
Request an account via your Dean’s office
eRA commons help desk: http://ithelpdesk.nih.gov/eRA/
How to avoid common errors: http://era.nih.gov/ElectronicReceipt/avoiding_errors.htm

UW-Campus Information
Cayuse: NetID is your access name. Contact Dean’s office to request that RSP set-up a Cayuse user Profile for you. http://www.rsp.wisc.edu/cayuse/index.html

Previous slides are available under NRSA Pre- and Post-Doctoral fellowships information on graduate school’s training grant website: http://www.grad.wisc.edu/research/traininggrants/nihinfo.html

Work with Dept Administrator:
WISPER record: Dept Administrator creates and Faculty Mentor/Sponsor will complete record in advance of submission. http://www.rsp.wisc.edu/WISPER/index.html

1. Budget Information:
- Stipends are standardized at NIH Predoc ($22,032), postdoc varies depending on experience
- Request full tuition amount (NOT TUITION REMISSION AMOUNT)
- Typically allowable charges: stipends, tuition & fees, health insurance
- No F&A, no cost sharing, no effort reporting for faculty mentor

2. DHHS Assurances Form (sign, upload to WISPER Record):
http://www.rsp.wisc.edu/forms/HHS_Fellowship_Assurance.pdf

3. Give your Administrator all Animal, Human Subjects, Biosafety, and/or Stem Cell protocol Clearances. (Number of protocol, date of approval and date of expiration)

4. Confirm your Faculty mentor is available to approve WISPER record. They just need email and web access.
5. **Start Early**- get all the administrative paperwork together and to your administrator at least 2 weeks in advance! Check with your Dean’s office for any specific criteria about deadlines. **eRA commons and Grants.gov often crash during busy times so don’t wait until the day of the proposal to start this process.**

**NIH NRSA Fellowships Dissected by section**

*Cover letter*- This is required and needs to include list of referees and has specific format instructions. See page I-77 for specific instructions.

*Descriptive Title*

*Project Summary/Abstract* (30 lines or less)

*Project Narrative* (2-3 sentences summarizing project’s relevance to public health)

Bibliography & References Cited

Facilities & Other resources

Other Attachments:

*Any other required documents as indicated by FOA, for example*

- Collaborators and Dissertation Advisor(s), if applicable
- Certification letter for F31 fellowships to promote diversity

**Senior/Key Person Profile**- Be sure to include Commons ID in the Credential field – double check that it is correct!

**Project Roles:** Fellow is “PD/PI”, Sponsor is “Other” “Sponsor”

**Biosketch** – Refer to specific required format and page limits; need one for fellow and for sponsor

**Research Training Plan**

1. Introduction (only for resubmissions, 1 page)
2. Specific Aims (1 page)
3. Research Strategy (6 pages)
   a). Significance
   b). Innovation (omit for fellowships)
   c). Approach
4. Other documents required if your research includes: Human subjects, vertebrate animals, Select Agents, or stem cell use

**Other Research Training Plan Sections:**

Resource Sharing Plan

*Respective Contributions*

*Selection of Sponsor and Institution*

*Responsible Conduct of Research* (Grad School provides resources)

*Goals for Fellowship Training and Career* (NIH funds research, not teaching)

*Doctoral dissertation and other Research Experience*

*Sponsor(s) and Co-Sponsor(s) statement(s) evaluating/commenting on:*

- A. Current Research Support
- B. Trainee Record
- C. Trainee Plan
- D. Applicant’s progress in training thus far