Lumen Course, Curricular, and Academic Programs Change Systems

Analog-to-Digital Transition, 2018

IMPORTANT 2018 MILESTONES
Jan 1 – Lumen Courses live (replaced legacy Online Course Proposal System)
Feb 2 – Timeline set for Lumen Programs
Feb 2 to March 20 – Vendor prepares draft forms
Feb 28, or sooner – School/college reps designated
March 20 – Vendor pilot with Lumen team
Late March/Early April – S/C approval of any program actions that need GFEC/UAPC approval for Fall 2018
April 2-6 – Lumen Programs preview for S/C contacts
April 10 – Specifications for Lumen Programs forms “substantially complete”
April 19 – Last UAPC meeting for June 1 Guide
April 27 – Last UCC meeting for June 1 Guide
April 30 – Deadline for all governance actions to be sent to RO for inclusion in June 1 Guide
May 7-21 – Lumen Programs TESTING, includes S/C reps
May 31 – Guide is published
June 29 – End of governance year; actions since April can be integrated ahead of migration; All actions must be communicated to RO.
June 29 – END OF ANALOG ERA
July 1 to Oct 1 – Governance sabbatical; planning can continue
July 2 – Lumen Programs TESTING, includes S/C reps
July 16-23 - Final Lumen Programs testing
July 23 – FINAL Lumen Programs SIGN OFF
August – Migration of governed content in Guide to Lumen Programs
Sept 1 – Lumen Programs is live for additional content migration, quality assurance, training
Oct 1 – Lumen Programs open for all campus use
Oct 19 – Guide mid-cycle update
Oct 22 – Next Guide editing opens

Short implementation window ➔ Feb 2 to Oct 1, 2018
Analog era will end June 29 2018
July, Aug, Sept – Governance sabbatical, Lumen Programs building time
Digital era will open Oct 1 2018
After Oct 1 2018, every curricular and academic planning change will go through the Lumen Programs form.

We need each school/college to name a point person, and other contacts, if needed –
- Communication, testing, training
- Knowledgeable about academic program approval and curricular approval process in school/college
- Understand the academic structure as it relates to their school/college
- Communicate with colleagues in their S/C; participate in testing and training

The Guide content for an academic program that is governed (how to get in/admissions, curricular requirements, four-year plans (undergraduate), learning outcomes, accreditation, certification and licensure tabs) will be created, updated or removed based on what is entered on the Lumen Programs forms.

This project will be fast-paced.
Success depends on school/college involvement in testing, training and communication.

We are not changing any academic planning policy.
We may have to fill some policy gaps.

Lumen Programs will include both academic program changes and curricular changes.
This will change the way we work.
We are migrating about 30-40 approval processes into 4 forms.
Result will be streamlined, single-source-of-truth.

Find Lumen at https://my.wisc.edu/Lumen/
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