Minutes
Academic Staff Executive Committee
1:30 p.m. to 4:00 p.m.
Thursday, August 05, 2010
67 Bascom Hall

Members Present: Daña Alder, Eric Bauman, Heather Daniels (Chair), Mary Ray (Vice-Chair), Ben Rodriguez, Jim Steele, Valli Warren

Absent: Charlene Krembs, Carla Love

Others Present: Paul DeLuca, Punam Gupta, Megan Jeffers, Angie Rosas, Pixi Foulks (484 Assembly Rep)

Call to Order/Agenda Review
The meeting was called to order by Chair, Heather Daniels at 1:35 p.m.

Automatic Consent Business
ASEC minutes of Thursday, July 22, 2010 were approved with corrections.

Provost Update: Paul DeLuca
- Announced that search for Vice Chancellor for Research is progressing. The Provost is reviewing search firms and gathering information to share with the search committee when they meet.
- He is involved in a number of Dean reviews.
- Working on Animal Care issues. Goal is to be more transparent with the public and Dane County Board.

Business:
Motion to Convene in Closed Session Pursuant to Wisc. Stats. 19.85 (1)(c)
- UW System Fringe Benefits Advisory Committee (FBAC)
- ASEC Liaison Assignments
- Board of Regent’s Picnic academic staff guest

Review Joint Governance Committees and Relationships with ASEC
- Donna will revise appointment letters to the following statement: academic staff committee members are responsible to communicate with ASEC when issues discussed at their joint governance committee arise that concern academic staff.
- Mary Ray will follow-up with activities related to academic integrity
- Eric Bauman will follow-up with status of a University Safety committee.
- ASEC would like to receive updates from the following committees:
  - Athletic Board; Donna to follow-up regarding a report to the Assembly in October
  - Campus Diversity; Heather will report
  - Campus Planning
  - Transportation
  - Committee on Women; Heather will report
  - Retirement Issues
  - LGBT; Daña will report
  - Info Tech
  - Labor Licensing
  - Health Care
**Budget Committee Draft**
Draft regarding the membership and duties of a Budget Planning and Analysis Committee was approved; Donna will send draft to Darrell Bazzell prior to his next meeting with ASEC.

**Planning New Assembly Rep Orientation Luncheon**
Agenda includes: introductions; viewing the Academic Staff video; update on ASEC and Assembly Activities; small group discussion of expectations; and PowerPoint/Discussion with comments from ASEC members and Standing Committee Chairs.

**Chair Report: Heather Daniels**
- Will meet with Stacy Forester, University Communications regarding a Q&A Wisconsin Week interview with the chairs of the UC and ASEC.
- Damon Williams has followed up regarding the action items from previous ASEC meeting.
- Met with Darin Harris to create the agenda for the planning meeting. Goal is to build on what we accomplished in 2009-10, continue to work on some previously identified priorities, and identify new priorities for 2010-11.

**APO Guests: Punam Gupta, Megan Jeffers and Angie Rosas**
Punam, Megan and Angie described their responsibilities in APO. They provided ASEC with a chart of APO Duties and answered questions from ASEC Members regarding a broad range of topics including: Referral Priority; PVL Requests: Employee Relations; Layoffs and Nonrenewals.

**Next ASEC Meeting Agenda August 19, 2010**
- Guest: Steve Stern, Vice Provost for Faculty and Staff Programs
- Motion to convene in closed Session pursuant to Wisc. Stats. 19.85 (1) (c)
  - Academic Staff Appointments to:
    - ASEC Liaison Assignments
    - ARCs
- Review Planning Meeting Document
- Follow-up: New Representative Orientation Program
- Planning New Assembly Rep Orientation Luncheon
- September Assembly Meeting Agenda
- Update on Alternative Sites for Assembly Meetings
- Next ASEC Meeting August 26, 2010 - for decision

**Secretary of the Academic Staff Report: Donna Silver**
- Draft letter to the UW-Madison Community regarding Assembly Meetings. ASEC members were encouraged to send her their comments via email.
- Reports from various University Committees. She will make copies for ASEC members.
- Received lists of 2009-10 Academic Staff who have received Emeritus Status.
- Will meet with Steve Lund to discuss how APO and her office might work together.
- Received list of all academic staff with indefinite status.

*Meeting Adjourned at 4:05 p.m.*
*Minutes submitted by Donna Silver, Secretary of the Academic Staff*