Proposal to Standardize Membership Information in *Faculty Policies and Procedures*  
Chapter 6 Committees: FPP 6.42 (Information Technology Committee), FPP 6.61 (Immigration and International Issues Committee), and FPP 6.54 (University Committee)

Over time, committee membership information in *Faculty Policies and Procedures* (FPP) has become inconsistent. The Secretary of the Faculty and the University Committee propose applying a basic template to consistently structure the committee entries. These mainly clerical updates to the 27 shared governance committees in *FPP Chapter 6* will be presented during the 2021-2022 faculty senate in groups of 3-6, usually in the same session as the committee’s annual report. Any proposed changes to membership or functions will be presented to the faculty senate separately from the clerical changes.

The template changes in this example of the Rec Well Board is the same as in Fac Doc 2967

<table>
<thead>
<tr>
<th>6.48. Recreation and Wellbeing Advisory Board</th>
<th>No change to name or FPP number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short name: Rec Well Board</td>
<td>Add: Usage in casual communication</td>
</tr>
<tr>
<td>Faculty are appointed by the Committee on Committees; academic staff, university staff, and student members are selected according to procedures established by their shared governance system.</td>
<td>Add: Repeated from FPP 6.05, but is a frequently asked question about how membership is appointed (or elected), and the responsible authority</td>
</tr>
<tr>
<td>A. Membership (16 seats)</td>
<td>Add: Total membership count</td>
</tr>
<tr>
<td>1. Three faculty members appointed for 3-year terms</td>
<td>Standardize:</td>
</tr>
<tr>
<td>2. Two academic staff members appointed for 3-year terms</td>
<td>• term length for each seat category</td>
</tr>
<tr>
<td>3. Two university staff members appointed for 3-year terms</td>
<td>• listing of membership categories (e.g., faculty-academic staff-students-ex officio)</td>
</tr>
<tr>
<td>4. Seven student members appointed for 1-year terms</td>
<td>Plus: Superficial format changes</td>
</tr>
<tr>
<td>5. Director of the Division of Recreational Sports, ex officio, nonvoting</td>
<td></td>
</tr>
<tr>
<td>6. Representative of the Division of Intercollegiate Athletics, ex officio, nonvoting</td>
<td></td>
</tr>
<tr>
<td>Chair: The chair shall be chosen by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3. and A.4. to serve as co-chair.</td>
<td>Standardize: language around chair selection; will vary depending on committee practice</td>
</tr>
<tr>
<td>Other membership notes: One member representing the committee (selected from among current or recent past membership) will serve on the Campus Planning Committee (FPP 6.28) to be appointed annually.</td>
<td>See also FPP 6.08.</td>
</tr>
<tr>
<td></td>
<td>Add: if missing</td>
</tr>
</tbody>
</table>

October changes:
- 6.42, Information Technology Committee
- 6.54, University Committee
- 6.61, Immigration and International Issues Committee
6.42. Information Technology Committee

Short name: ITC

Faculty members are appointed by the Committee on Committees; academic staff, university staff, and students are appointed by their shared governance groups.

Membership (25 seats):
1. Ten faculty members, two from each faculty division and two at-large faculty members appointed for four-year terms.
2. Three academic staff members appointed for four-year terms. No member of the Division of Information Technology staff may serve as a voting member of the committee.
3. Three university staff members appointed for four-year terms. No member of the Division of Information Technology staff may serve as a voting member of the committee.
4. Three students appointed for one-year terms. At least one of whom shall will be an undergraduate student and at least one a graduate student, to serve one-year terms.
5. Chief Information Officer, ex officio nonvoting.
6. One nonvoting member representing the director of the university General Library System, two nonvoting members representing the Vice Chancellor for Finance and Administration, and two nonvoting members representing the provost. These members shall will be appointed by the provost and will be confirmed annually.

Chair: At the start of each academic year, the University Committee shall appoint a co-chair-elect for the following year from among the faculty members. The co-chair-elect, the current chair, and the immediate past chair shall serve as the ITC leadership team.

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Without mark-up
6.42. Information Technology Committee

Short name: ITC

Faculty members are appointed by the Committee on Committees; academic staff, university staff, and students are appointed by their shared governance groups.

Membership (25 seats):
1. Ten faculty members, two from each faculty division and two at-large faculty members appointed for four-year terms.
2. Three academic staff members appointed for four-year terms. No member of the Division of Information Technology staff may serve as a voting member of the committee.
3. Three university staff members appointed for four-year terms. No member of the Division of Information Technology staff may serve as a voting member of the committee.
4. Three students appointed for one-year terms. At least one of whom will be an undergraduate student and at least one a graduate student.
5. Chief Information Officer, ex officio nonvoting.
6. One nonvoting member representing the director of the university General Library System, two nonvoting members representing the Vice Chancellor for Finance and Administration, and two nonvoting members representing the provost. These members will be appointed by the provost and will be confirmed annually.

Chair: At the start of each academic year, the University Committee shall appoint a co-chair-elect for the following year from among the faculty members. The co-chair-elect, the current chair, and the immediate past chair shall serve as the ITC leadership team.
6.54. The University Committee  
Short name: UC  
Faculty are elected by the faculty at-large from a slate prepared by the Committee on Committees.

MEMBERSHIP. The University Committee consists of six faculty members, two elected each year for three-year terms.

Membership (6 seats): Six faculty members elected by the faculty-at-large for three-year terms. No more than three members of the University Committee shall be from a single school or college, and at least one member shall be from each division.

6.61. Immigration and International Issues Committee  
Short name: IIIC  
Faculty are appointed by the Committee on Committees; academic staff, university staff, and student members are selected according to procedures established by their shared governance system.

A. Membership (17-19 seats):
   1. Four faculty appointed to three-year terms
   2. Two academic staff appointed to three-year terms
   3. Two university staff appointed to three-year terms
   4. Three students appointed to one-year terms. At least one of whom will be an undergraduate student and at least one a graduate student
   5. The Vice Provost and Dean of the International Division or designee, ex officio nonvoting
   6. The Director of International Student Services or designee, ex officio nonvoting
   7. The Director of International Faculty & Staff Services or designee, ex officio nonvoting
   8. The Director of the Multicultural Student Center or designee, ex officio nonvoting
   9. The Director of the Immigrant Justice Clinic or designee, ex officio nonvoting
   10. Up to two community representatives as deemed appropriate by the committee, nonvoting.

The committee shall select its own chair from among the faculty members on the committee. The committee may select a co-chair from among the other voting members. Terms of faculty and staff members shall be three years; terms of student appointees shall be one year. Whenever possible, the committee strives to arrive at consensus rather than taking formal votes.

Chair: The chair shall be chosen by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3. and A.4. to serve as co-chair.
Without mark-up

6.61. Immigration and International Issues Committee

Short name: IIIC

Faculty are appointed by the Committee on Committees; academic staff, university staff, and student members are selected according to procedures established by their shared governance system.

Membership (17-19 seats):

1. Four faculty appointed to three-year terms
2. Two academic staff appointed to three-year terms
3. Two university staff appointed to three-year terms
4. Three students appointed to one-year terms. At least one of whom will be an undergraduate student and at least one a graduate student
5. Vice Provost and Dean of the International Division or designee, ex officio nonvoting
6. Director of International Student Services or designee, ex officio nonvoting
7. Director of International Faculty & Staff Services or designee, ex officio nonvoting
8. Director of the Multicultural Student Center or designee, ex officio nonvoting
9. Director of the Immigrant Justice Clinic or designee, ex officio nonvoting
10. Up to two community representatives as deemed appropriate by the committee, nonvoting

Chair: The chair shall be chosen by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3. and A.4. to serve as co-chair.