Proposal to Change Faculty Policies and Procedures 6.46, University Libraries Committee functions

The University Libraries Committee (ULC) reviews, consults and advises on, plans for, and receives reports and recommendations on the performance of library services, automation, budget, administrative structure, and allocation of resources. Responsibility for keeping the faculty, staff and students informed of major issues and for creating opportunities for the faculty, staff and students to discuss priorities also falls to the committee.

*With mark-up*

**6.46. UNIVERSITY LIBRARIES COMMITTEE**
Short name: ULC
Two faculty members are elected each year by the faculty-at-large from a slate prepared by the Committee on Committees; academic staff, university staff, and students are appointed by their shared governance groups

MEMBERSHIP. The University Libraries Committee shall consist of the following members:

**A. Membership (21 seats):**

1. Eight faculty members, two from each faculty division, elected to 4-year terms
2. Two members of the academic staff to serve 4-year terms. No member of the library staff may serve as a voting member of the committee.
3. Two members of the university staff to serve 4-year terms. No member of the library staff may serve as a voting member of the committee.
4. Three students, at least one of whom shall be an undergraduate student and at least one a graduate student, to serve 1-year terms.
5. Four nonvoting library staff members: the director of the General Library System, the Vice Provost for Libraries/University Librarian ex officio; one other member of the chancellor’s Library Coordinating Council, elected by the council to serve a 2-year term which shall rotate among its members; two academic or faculty libraries staff members, elected by academic and faculty libraries staff members to serve 2-year terms; one of these shall be elected each year
6. One nonvoting member from the Madison Budget Office, and one nonvoting member representing the provost. These members shall be appointed by the provost
7. The UW-Madison University Archivist, or their designee, ex officio nonvoting

Chair: The chair will be elected by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3. and A.4. to serve as co-chair

Other membership notes: One member representing the committee (selected from among current or recent past membership) will serve on the Campus Planning Committee (FPP 6.28) to be appointed annually

B. Functions:
The University Libraries Committee is the faculty advisory body for policy and planning for libraries throughout the university including the General Library System. In performing its functions, it shall consult with such groups and individuals as it feels may be able to provide valuable advice. These groups may include but are not limited to the Library Coordinating Council, committees for Memorial Library and the branch libraries, and others concerned with libraries of record and special campus libraries. It may request such reports on library budgets, personnel policies, and other topics as are necessary for it to make informed judgments and recommendations. It shall establish such subcommittees as are necessary to carry out its functions:

1. Reviews and makes recommendations on long range planning for the university’s library resources.
2. Reviews the performance of the libraries in supporting and assisting scholarly activities.
3. Monitors technical developments (such as automation or computerization) for the libraries.
4. Consults with and advises appropriate administrative officers on library budget matters.
5. Receives recommendations from departments and deans regarding the establishment, abolition or merger of libraries supported by university funds, and makes recommendations to the chancellor.
6. Gives advice on the allocation of resources among major library units and services.
7. Advises on the appointment of faculty members to search and screen committees for the senior administrative appointments in each major library unit.

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**Without mark-up**

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5. Four nonvoting library staff members: the Vice Provost for Libraries/University Librarian ex officio; one other member of the chancellor’s Library Coordinating Council, elected by the council to serve a 2-year term which shall rotate among its members; two faculty libraries staff members, elected by libraries staff members to serve 2-year terms; one of these shall be elected each year.

6. One nonvoting member from the Madison Budget Office, and one nonvoting member representing the provost. These members shall be appointed by the provost.

7. One nonvoting UW-Madison University Archives staff member. This member shall be appointed by the University Archivist.

Chair: The chair will be elected by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3, and A.4. to serve as co-chair.

Other membership notes: One member of the ULC will serve on the Campus Planning Committee.

B. Functions:
   1. Reviews and makes recommendations to the Vice Provost for Libraries and the Libraries Administration on long range planning for the university’s library resources.
   2. Annually reports to the Faculty Senate on the activities of the committee and the performance of the Libraries in supporting and assisting scholarly activities.
   3. Advises the Vice Provost for Libraries and libraries administration on budgetary matters related to library resources.
   4. Represents faculty, staff, students, and university administration regarding libraries’ policies, services, programs, technologies, and resources.
   5. Advises on the appointment of faculty members to search and screen committees for the senior administrative appointments within the University Libraries.
   6. Advises the University Libraries on the preservation of university history and the management of, use of, and access to university archives and records.