Proposal to Standardize Membership Information in *Faculty Policies and Procedures*

6.57. Advisory Committee to the Office of the Dean of Students

Over time, committee membership information in *Faculty Policies and Procedures* (FPP) has become inconsistent. The Secretary of the Faculty and the University Committee propose applying a basic template to consistently structure the committee entries. These mainly clerical updates to the 27 shared governance committees in **FPP Chapter 6** will be presented during the 2021-2022 faculty senate in groups of 3-6, usually in the same session as the committee’s annual report. Any proposed changes to membership or functions will be presented to the faculty senate separately from the clerical changes.

The template below is from Faculty Document 2967 (4 October 2021)

<table>
<thead>
<tr>
<th>6.48. Recreation and Wellbeing Advisory Board</th>
<th>No change to name or FPP number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short name: Rec Well Board</td>
<td>Add: Usage in casual communication</td>
</tr>
<tr>
<td>Faculty are appointed by the Committee on Committees; academic staff, university staff, and student members are selected according to procedures established by their shared governance system.</td>
<td>Add: Repeated from FPP 6.05, but is a frequently asked question about how membership is appointed (or elected), and the responsible authority</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1. Membership (16 seats)</th>
<th>Add: Total membership count</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Three faculty members appointed for 3-year terms</td>
<td>Standardize:</td>
</tr>
<tr>
<td>2. Two academic staff members appointed for 3-year terms</td>
<td>• term length for each seat category</td>
</tr>
<tr>
<td>3. Two university staff members appointed for 3-year terms</td>
<td>• listing of membership categories (e.g., faculty-academic staff-students-ex officio)</td>
</tr>
<tr>
<td>4. Seven student members appointed for 1-year terms</td>
<td>Plus: Superficial format changes</td>
</tr>
<tr>
<td>5. Director of the Division of Recreational Sports, ex officio, nonvoting</td>
<td></td>
</tr>
<tr>
<td>6. Representative of the Division of Intercollegiate Athletics, ex officio, nonvoting</td>
<td></td>
</tr>
</tbody>
</table>

Chair: The chair shall be chosen by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member, a university staff member, or a student appointed pursuant to A.2, A.3. and A.4. to serve as co-chair.

Other membership notes: One member representing the committee (selected from among current or recent past membership) will serve on the Campus Planning Committee (FPP 6.28) to be appointed annually. Add: if missing

<table>
<thead>
<tr>
<th>6.57. Advisory Committee to the Office of the Dean of Students</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty members are appointed by the Committee on Committees; academic staff and students are appointed by their shared governance groups.</td>
<td></td>
</tr>
<tr>
<td>A. Membership (12 members)</td>
<td>See also FPP 6.08.</td>
</tr>
<tr>
<td>1. Four faculty members appointed for three-year terms.</td>
<td></td>
</tr>
<tr>
<td>2. Two academic staff members appointed for three-year terms</td>
<td>Standardize: language around chair selection; will vary depending on committee practice</td>
</tr>
<tr>
<td>3. Four students appointed for one-year terms</td>
<td></td>
</tr>
<tr>
<td>4. The dean of students, ex officio, nonvoting</td>
<td></td>
</tr>
<tr>
<td>5. A representative of the administration appointed by the provost, nonvoting</td>
<td></td>
</tr>
</tbody>
</table>

Chair: The chair shall be chosen by the committee from among the faculty members appointed pursuant to section A.1. The committee may also, at its discretion, appoint an academic staff member or a student appointed pursuant to A.2, and A.3. to serve as co-chair.