

## GEOGRAPHY COMMITTEE ASSIGNMENTS, 2022-2023

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	COMMITTEE	CHAIR	APPOINTED MEMBERS	ELECTED MEMBERS	RESPONSIBILITIES
E L E C T E D  C O M M I T T E E S	Advisory	--	--	Loyd, Moore, Turner	Elected committee. Committee appointments, advises chair on sensitive personnel issues, governance matters, and agendas for departmental deliberations.
	Faculty Evaluation and Compensation.	Williams	--	Huang, Mason, Roth, Young	Elected committee. Oversees faculty merit & performance review exercise. Meets annually, or as required; Two-year terms with half elected every year and one year of ineligibility for members rotating off the committee.
	Staff Evaluation and Compensation	Williams	--	TBD: 2 staff to elect + 1 faculty to elect	Elected committee. Oversees academic/limited staff merit & performance review exercise. Meets annually, or as required; Two-year terms, two staff members and one faculty member
	Diversity, Equity, Inclusion, & Climate (DEIC)	Mason (faculty), Buschhaus (staff)	Miranda (faculty), Goring (staff)	Postdoc: TBD Grads: TBD Undergrads: TBD	Develops new policies, practices and norms supportive of diversity and climate issues related to our department and in-line with the <a href="#">Department's Statement of Values</a> . Communicate and coordinate with other units and committees in the department, so that the department as a whole is able to work together to advance its goals and make progress in relation to diversity, equity, inclusion, and climate. Pull together information and data of relevance to diversity and climate issues in the Department and lead the production of an annual report.
	Curriculum	Robertson	Gao (Cart/GIS), Olds (Human), Baird (P-E), Keefover-Ring (ESG/Phys), Loyd (Undergrad chair), Moore (Grad chair), Gruley (GISPP/Undergrad Advis.), Roulet (Grad Coord), Gorman (Timetable)	<u>Grad reps:</u> Vignesh Ramachandran, Sahil Sasidharan  <u>Undergrad reps:</u> TBD	Considers strategic questions and sets guidelines around undergraduate and graduate instruction, program structure, and curriculum development. Coordinates submissions of curriculum plans and course release requests of faculty subgroups and provides evaluation of these to the department chair. Faculty members compile requisite info from their respective subgroup. Drafts policy for course releases, enrollment targets, etc. Coordinates summer teaching planning. Consults with Grad Committee on the allocation of TAs supported by summer teaching revenue and makes recommendation to Exec Comm.
G R A D U A T E  &  U N D E R G R A D U A T E	GIS Professional Programs (GISPP) Oversight	Huang	Roth (Interim Director), Krauss (GISPP Grad Coord), Baird (Finance), Robertson (Curriculum), Williams (Dept Chair)		Program planning and review, assess learning outcomes, budget planning, GISPP staffing decisions
	Graduate Studies	Moore	Zhu (Cart/GIS), Young (Human), Marin-Spiotta (ESG/Phys), Turner (PE), Roulet (Grad Coord)	<u>Grad reps:</u> Kela Caldwell, Markia Silverman-Rodriguez	Deals with graduate admissions, recruitment and awards; graduate budget; and graduate affairs (advising, TA policies and grievances, strategic issues). Two members of the committee coordinate graduate admissions and budget. Consults with Curriculum Committee on the allocation of TAs supported by summer teaching revenue and makes recommendation to Exec Comm.
	Undergraduate Studies	Loyd	Andresen, Nelson, Gorman (Front Office), Gruley (Undergrad Advisor) Gartner (565 Instructor)	<u>Grad reps:</u> Kallista Bley, Kela Caldwell, Vignesh Ramachandran  <u>Undergrad reps:</u> TBD	Considers strategic questions and sets guidelines around undergraduate affairs. Liaises most closely with Curriculum Committee, also with External Relations on fund raising for undergrads. Responsible for undergraduate curriculum reform, job fair, recruitment initiatives, SOAR, FIGs, undergraduate awards, and undergraduate advising. Responsible for getting faculty to attend 565 presentations. Prepares annual academic report for L&S on Teaching Excellence and High Impact Practices (due May).

D E P A R T M E N T A L  S E R V I C E S	Awards & Development, Faculty and Staff	Turner	Gao, Veregin, Zhu		Faculty honors and research support. Faculty travel grants. AAG and other external award nominations. Staff awards. Under direction of Executive Committee, develops policy with respect to sabbaticals/leave, mentoring, tenure, jr. faculty teaching evaluations, promotion to full, and post tenure reviews.
	External Relations & Development	Naughton	Martindale (Digital Comms) Wild (Stewardship), Gorman, Gruley, Peters, Williams	Grad rep: TBD Undergrad rep: TBD	Develop formal fund-raising strategy & identify short-term opportunities. External relations both on campus and more widely. Website, Facebook page, Twitter feed, LinkedIn site. Oversees contributions for student awards. Assists Chair with correspondence with donors. Coordinates with Library remodeling committee.
	Finance	Gibbs	Baird, Krauss, Lacy, Robertson, Wild (Dept Admin), Williams (Chair)		Coordinate the development and implementation of robust department finance strategy. Participate in key deliberations about revenue generation and draft policies regarding allocation of generated revenue; maintain and report back on foundation accounts; facilitate the production and review of an annual finance report, including written updates on accounts and revenue generating programs. Plan budget strategy for next biennium to present to Executive Committee for decision. Considers expenditure requests >\$5,000 and makes recommendations to the Exec Comm.
	Geocomputing	Scholz	Elza, Mason, Gao		Assesses and prioritizes departmental needs, and oversees expenditures in the IT and geocomputing areas. As needed confers with Nelson about building-level Geocomputing needs.
	Space & Services	Wild	Gorman (Front Office), Huang, Roulet, Scholz (Building Manager), Veregin	Grad rep: Nora Schlenker	Oversees coordination with academic and university staff; oversees AV equipment; space and building services issues and policies (but Dept. Chair leads deliberation and makes final decisions on faculty offices); includes Map Library and Cart Lab. Prepares instructional and research remodeling proposals. Sets up system to register current office use and take requests for space, coordinates with Library remodeling committee. Makes recommendations on major space decisions (e.g. repurposing space) to Exec Committee.
	Faculty Senators		Baird (spring), Gocmen (fall), Limpisathian (spring)		Attend Faculty Senate meetings. Acquire input prior to meetings and report back at Faculty-Staff meetings.
	Speakers	Young, Zhu		Grad reps: Benjamin Chin-Hung Kao, Katka Showers-Curtis	Manages Yi-Fu Tuan Speaker Series + any special events in place of the YFT speaker.
	Tenure Committee Chairs & Mentors	Huang, Mason (Andresen) Gao, Williams (Nelson) Naughton, Gibbs (Keefover-Ring) Roth, Olds (Limpisathian) Moore, Young (Miranda) Olds, Loyd, Roth (Smith)			
Ad Hoc Committee for Policy KNB	Olds	Gorman, Scholz, Wild, Williams		Gathering policy documents and transferring/coding for Dept KNB	

<b>S T U D E N T  R E P S</b>	Graduate Fac/Staff Reps			Lauren Gerlowski, Meiliu Wu	Represent graduate students at faculty/staff meetings
	Treasurer			Taylor McDowell	Manage graduate student organization finances
	Student Symposium			Taylor McDowell, Katie Braun, Benjamin Chin-Hung Kao	Organize annual student symposium
	Women in Geog.			Trang Nguyen	Organize activities to support professional development of women in Geography
	Community Coordinators			Gareth Baldrice-Franklin, Sam Wiles	Organize community building events [formerly Beer n loafing]; organize fall & spring picnics & winter holiday party; assign grad mentors as needed
	AAG Coordinators			Trang Nguyen	Organize WI Party at AAG Conference; Post ride-share information; reach out to participating undergrads.
	HERD			Jules Reynolds, Marco Vallejos, Emily Fornof	Coordinate schedule, topics, and presenters – Human Environment Geography
	HUGS			TBD	Coordinate schedule, topics, and presenters – Human Geography
	Co-lab coordinators			Vignesh Ramachandran	Coordinate schedule & topics for Co-Lab Lunches to foster communication among sub-disciplines
	TAA Stewards			Becky Rose, Adrian George	Represent department in the TAA
Archivist			Becky Rose	Maintain organization of the Geograds team drive through UW-Madison G Suite	