Members Present: Martin Cadwallader, Steve Ackerman, Michael Bell, Aparna Dharwadker, Norman Drinkwater, Ted Golos, Mary Louise Gomez, Robert Howell, Daniel Kleinman, Gloria Mari-Beffa, Lisa Martin, Donna Paulnock, José Pincheira

Members Absent: Duncan Carlsmith, Cynthia Czajkowski, Lea Jacobs, Pamela Potter, Stephen Quintana, Kevin Shinners, Fernando Tejedo, Susan Thibeault

Guests: Barb Bowers, Sharon Schumacher, Janet Silbernagel, Don Waller, Joe Walsh, Brian Yandell, Abdullah Yavas

Staff: Eileen Callahan, Wendy Crone, Kelly Haslam, Michelle Holland, Maya Holtzman, Elena Hsu, Jennifer Martin, Mary Butler Ravneberg, Linda Scholl

Dean Martin Cadwallader called the meeting to order.

The minutes of March 14, 2014 were approved as written.

Information Items:

1. GFEC member Mary Louise Gomez present a preliminary report on behalf of the Graduate Learning Outcomes GFEC Subcommittee; Gomez invited the committee to review the draft recommendations for master’s and doctoral level learning goals and provide feedback to the subcommittee members.

2. Jennifer Martin from the Office of Academic Assessment and Funding presented a brief report regarding school/college compliance of their graduate programs with HLC-related policy changes. Martin reported that many school/colleges had not provided a complete roster of program templates or a school/college summary document by the April 2 due date, and that many of those templates that were received were not given careful review by a school/college governance body and arrived to the Graduate School out of compliance with new HLC-related policies.

3. Dean Martin Cadwallader noted that the working group assigned to discuss leadership changes in the Office of the Vice Chancellor for Research and the Dean of the Graduate School has fulfilled their charge; the report of the working group has been accepted by the University Committee. Dean Cadwallader noted that Professor Irwin Goldman is assisting in organizing feedback, should anyone wish to be involved in continuing discussions regarding the proposed change in Graduate School leadership.

Approvals

1. Associate Dean Steve Ackerman and Brian Yandell from the department of Statistics presented the request to approve a named option title “Data Science” in the M.S. in Statistics. Born under the
Educational Innovation initiative, the program revenue-generating named option will be an on-campus, condensed program, and is intended to serve working professionals.

**Action:** Moved and seconded to approve the named option in “Data Science” in the Master of Science in Statistics. The motion was passed unanimously.

2. Associate Dean Daniel Kleinman and Abdullah Yavas and Joe Walsh from the School of Business presented the request to restructure the named option titled “Global Real Estate” in the M.S. in Business: Real Estate and Urban Land Economics. Yavas and Walsh noted that the restructure of the named option will result in undoing the it’s previous “partner school” structure and will standardize and broaden admission criteria so that students with appropriate foundations may be recruited from schools around the world.

**Action:** Moved and seconded to accept the restructure of the named option “Global Real Estate” in the Master of Science in Business: Real Estate and Urban Land Economics. The motion was passed unanimously.

3. Associate Dean Donna Paulnock and Barb Bowers and Sharon Schumacher from the School of Nursing presented the request to rename the capstone and graduate/professional certificates in “Type 2 Translational Research” to “Clinical and Community Outcomes Research”. The proposed new name will be more descriptive of the certificate programs and will help those who earn the certificates communicate the credential. Bowers and Schumacher noted that over-due reviews of the certificates are underway, and that they predict that current strategizing efforts in the department will yield a change in the certificate’s low enrollment.

**Action:** Moved and seconded to accept the request to rename the capstone certificate and graduate/professional certificate from “Type 2 Translational Research” to “Clinical and Community Outcomes Research”. The motion passed unanimously.

4. Associate Dean Donna Paulnock and Janet Silbernagel from the Nelson Institute presented the request to rename the M.S. in Conservation Biology and Sustainable Development to “Environmental Conservation”. Silbernagel noted that, since the program was approved 20 years ago, its field, practitioners and trends have evolved towards the new name. The GFEC reaffirmed expectation of receiving the Nelson Institute’s overdue program reviews.

**Action:** Moved and seconded to accept the request to rename the Master of Science in Conservation Biology and Sustainable Development to a Master of Science in “Environmental Conservation”. The motion was passed unanimously.

**Program Reviews and Updates:**

1. Associate Dean Wendy Crone presented a program review follow-up for the Ph.D. in Mass Communications, jointly administered by the department of Journalism and Mass Communications and the department of Life Sciences Communications. Crone discussed the March 2014 memo distributed to the program regarding continuing progress towards a unified program, including a new governance structure, unified web presence, handbook, seminar series and listserv, as well as a joint admissions
and fellowship process. Crone additionally noted that the Mass Communications program must continue to provide annual report-outs to the GFEC regarding program unification.

2. Associate Dean Daniel Kleinman present a program review follow-up for the Ph.D. in Business. The GFEC discussed the program and agreed that they would ask Business for another written follow-up regarding continuing program changes related to program review committee recommendations by January 2015.

3. Associate Dean Daniel Kleinman and GFEC member Michael Bell introduced the Institutional (10-Year) Review of the graduate/professional certificate in Energy Analysis and Policy. Bell noted that this was the first review the certificate has had. Addressed were the certificate program’s strengths, including strong faculty commitment, high student satisfaction, and a strong national reputation. Also discussed was the certificate program’s weak cohort experience, reliance on courses in other departments, low diversity, little assessment of students’ program goals and learning objectives, and no handbook or grievance procedure for participating students. The GFEC commends the program on its strengths and request it provide written follow-up to the April 2015 GFEC meeting regarding the review committee’s recommendations.

**Action:** Moved and seconded to accept the review of the graduate/professional certificate in Energy Analysis and Policy, with a request the program address the review committee’s recommendations in a written memo to GFEC. The motion was passed with 12 votes for and 1 technical abstention.

4. Associate Dean Steve Ackerman and GFEC member Gloria Mari-Beffa presented the Institutional (10-Year) Review of the M.S./M.Engr./Ph.D. in Materials Engineering. Discussed were the program’s strengths, including robust national rankings and excellent faculty productivity. Also discussed was the program’s low enrollment, unclear website, and atypically high percentage of international student enrollment. The review committee recommended the program promote and improve the website and that the programs in Materials Engineering and Materials Science and the College of Engineering consider consolidating the graduate program in Materials Engineering with the graduate program in Materials Science.

**Action:** Moved and seconded the accept the review of the M.S./M.Engr./Ph.D. in Materials Engineering. The motion was passed unanimously.