MINUTES

Members Present: Caroline Alexander, Duncan Carlsmith, Cynthia Czajkowski, Kristin Eschenfelder, Mary Louise Gomez, Michael Graham, William Karpus (Chair), Daniel Kleinman, Nicole Perna, José Pincheira, Tracy Schroepfer, Fernando Tejedo-Herrero, Susan Thibeault, Ray Vanderby

Members Absent: Susan Babcock, Robert Howell, Lisa Martin, Patricia Rosenmeyer, Kirsten Wolf

Guests: David Eide, John Harrington, Elaine Klein, Jocelyn Milner, Sarah Pfatteicher

Staff: Judy Bauman, Marty Gustafson, Kelly Haslam, Michelle Holland, Jennifer Martin, LaRuth McAfee

Dean William Karpus called the meeting to order.

The minutes of April 8, 2016 were approved as a matter of automatic consent.

Dean William Karpus and the GFEC thanked Susan Thibeault for her five years of service on the GFEC. Dean Karpus asked that GFEC members please alert Graduate School Assistant Dean Marty Gustafson if they know they will not be able to attend the June 3, 2016 GFEC meeting.

Approval:

1. Dean William Karpus introduced David Eide, chair of the Department of Nutritional Sciences and Associate Dean Sarah Pfatteicher from the College of Agricultural and Life Sciences, who presented a request to approve a Notice of Intent for a new M.S. degree in Clinical Nutrition. The fully-online Master of Science degree will be a non-pooled tuition model initiative. Eide noted that the new degree program will provide a pathway to certification as a “registered dietician” and will be linked to approved dietician internship opportunities; the existing pathway will change in 2024 when the requirements to be eligible to take the Registration Examination for Dieticians will include completion of a Master’s degree rather than a Bachelor’s degree. The GFEC agreed that the proposed degree has utility, and requested the program’s June 3, 2016 GFEC Authorization to Implement proposal clarify the intended faculty directorship model and credit expectations for part-time professional students.

Motion: Moved and seconded to approve the notice of intent for the Master of Science in Clinical Nutrition. The motion was passed with 13 votes for and one abstention.

2. Dean William Karpus introduced John Harrington, chair of the Department of Landscape Architecture, who presented the request to suspend admissions to the Capstone Certificate in Geodesign. In advance
of admitting any students to the new certificate, program leadership recognized that industry and other credentialing institutions had developed more affordable alternatives to a UW-Madison capstone certificate. Harrington noted that he and his department will be working with the Division of Continuing Studies to determine the future of this capstone certificate.

**Motion:** Moved and second to approve the suspension of admissions to the Capstone Certificate in Geodesign. The motion was passed unanimously.

**Program Review Update:**

Senior Associate Dean Daniel Kleinman presented the program review follow-up for the Endocrinology – Reproductive Physiology M.S./Ph.D., in response to its GFEC meeting review on April 12, 2013. The GFEC thanks the Endocrinology-Reproductive Physiology graduate program for the update regarding improvements they have implemented since the program review.

**Program Reviews**

1. GFEC member Cynthia Czajkowski introduced the Institutional (10-Year) Review of M.S./Ph.D. in Cellular and Molecular Pathology. Czajkowski noted the program’s strengths, including increasing NIH funding, a strong core curriculum, good preparation of trainees for future careers, significant efforts in underrepresented minority student recruitment and retention, strong sense of community, and active assessment activities in the program. Czajkowski also discussed review committee recommendations to make the strong program even stronger, including creating policy to provide equality in treatment of direct admits and general admit students, developing an ideal class size goal, creating written rules for leadership changes, clarifying co-advisor policy, and distributing T32 slots more transparently. The program has begun work on all recommendations, and the GFEC commends the program on their strengths and continuing efforts to improve their graduate program.

   **Motion:** Moved and seconded to accept the Institutional (10-Year) Review of the M.S./Ph.D. in Cellular and Molecular Pathology. The motion was passed unanimously.

2. GFEC member Susan Thibeault introduced the Institutional (10-Year) Review of M.S./Ph.D. in Animal Sciences. Thibeault noted the graduate program’s strengths, including strong reputation in the field, good doctoral time to degree, and high student satisfaction, as well as program review concerns, including challenging climate between research areas in the department, absence of willingness of the faculty at large to engage in strategic planning, lack of faculty mentoring and tenure evaluation practices that have led to an absence of gender diversity among the faculty, and a lack of graduate program infrastructure, including no common core curriculum or required experiences for graduate students, no developed program-specific learning goals, and very poor underrepresented student diversity. The GFEC was troubled that many of the recommendations regarding department strategic planning were also made in the 2002 program review. The GFEC was also concerned that the department’s poor record of extending tenure to junior faculty may negatively affect the vibrancy of the graduate program and the mentoring and advisement of graduate students.
The GFEC commends the program on its strengths, and joins the review committee in recommending the department undertake strategic planning regarding the direction of the program and research, development of faculty tenure criteria, and creation of graduate program infrastructure, such as core required curriculum/experiences, program-specific M.S. and Ph.D. learning goals and assessment plans, detailed preliminary examination expectations, and plans for improving graduate student diversity. The GFEC requests the program report back to the GFEC regarding the identified review committee concerns and recommendations by November 1, 2016.

Motion: Moved and seconded to accept the Institutional (10-Year) Review of the M.S./Ph.D. in Animal Sciences. The motion was passed unanimously.

Motion: Moved and seconded to postpone the GFEC Institutional (10-Year) Review of the Gender and Women’s Studies M.A., doctoral minor, and graduate/professional certificate. The motion was passed unanimously.

Adjournment:

Motion: Moved and seconded to adjourn. The motion passed unanimously.