22 September 2016

TO: Sarah Mangelsdorf, Provost

FROM: John Karl Scholz, Dean

RE: Request to Suspend Admissions to Capstone Certificate in French

CC: Gilles Bousquet, Professor and Chair, French and Italian
    Marty Gustafson, Assistant Dean, Graduate School
    Elaine Klein, Associate Dean for Academic Planning
    Daniel Kleinman, Associate Dean, Graduate School
    Sarah Kuba, Academic Planner, Academic Planning and Institutional Research
    Jocelyn Milner, Associate Provost and Director, Academic Planning and Institutional Research
    Susan Zaeske, Associate Dean for the Arts and Humanities

On September 20, 2016, the L&S Academic Planning Council considered the attached request to suspend admission to the Capstone Certificate in French Studies at the Graduate Level (CRT 452). This academic program has awarded one certificate in the past three years, and two awards in the past ten years. There are currently no students enrolled in the program. When program faculty and administrators were informed of changes in UAPC policy governing “low-award” programs, they initiated a review of the program and determined that it needs to be substantially revised. The L&S Academic Planning Council unanimously approved this request to suspend admission to the program while those revisions are undertaken.
DATE: May 19, 2016
TO: John Karl Scholz, Dean
FROM: Gilles Bousquet, Chair, French and Italian
RE: Request to Suspend Admission to Capstone Certificate of Professional French Studies Program

Dear Dean Scholz:

On May 12, 2016, the Department of French and Italian approved a request to suspend admission to the Capstone Certificate of Professional French Studies Program, to be effective at the earliest possible date.

This action follows completion of a review of this low enrollment, low-award producing program, which found that too many obstacles exist in the program’s current form for it to be attractive to enough applicants for us to run the program according to university standards for sufficient enrollment.

At this time, there are no students enrolled in the program, and none on track to complete the program in the coming year.

We understand that a request to suspend admissions will lead to discontinuation of the program in three years, unless we submit a request to substantially redesign the program in a manner that addresses the concerns discovered in our review. A plan to revise the program will be submitted by May 19, 2018.

Cordially,

Gilles Bousquet, Professor and Chair

CC: Elaine Klein, Associate Dean for Academic Planning, L&S
Jocelyn Milner, Associate Provost and Director, Academic Planning and Analysis
Nancy Westphal-Johnson, Associate Dean for Academic Administration
Susan Zaeske, Associate Dean for Arts and Humanities