University of Wisconsin-Madison
Graduate Faculty Executive Committee Meeting
1:30 pm – 3:30 pm, Room 52 Bascom Hall
April 12, 2019

M I N U T E S

Members Present: Caroline Alexander, Lara Collier, Joseph Dennis, Florence Hsia, Yu Hen Hu, William Karpus, Steffen Lempp, Lisa Martin, Nicole Perna, John Pfotenhauer, Parmesh Ramanathan, Gail Robertson, Tracy Schroepfer (left before final voting item), Bret Shaw, Shannon Stahl, Earlise Ward

Members Absent: Christa Olson, Leslie Smith III, Steph Tai, Chris Walker

Guests: Jake Blanchard, Lee DeBaillie, Greg Downey, Elaine Klein, Michelle Kwansy, Doug Reindl, Lennon Rodgers, Nicole Wiessinger

Staff: Judy Bauman, Amy Bergholz, Elena Hsu, Amy Kuether, Maria Mertzenich, LaRuth McAfee, Emily Reynolds, Christopher Yue

Dean William Karpus called the meeting to order.

1. Dean Karpus introduced a new substitute GFEC member, Joseph Dennis.

2. The minutes of March 8, 2019 were approved as a matter of automatic consent.

Informational Item:

3. Associate Dean Lisa Martin presented information for promoting the Student Research Grants Competition.

Approvals:

4. Dean Karpus introduced Lennon Rodgers and Jake Blanchard from the College of Engineering, who presented a request to establish a new Master of Science in Design + Innovation effective Summer 2020. The twelve-month accelerated program meets a growing demand for graduates with interdisciplinary, complex problem-solving skills. Lennon responded to GFEC questions regarding tracks and specialties and the administrative structure of the program,

Motion: Moved and seconded to approve a new Master of Science in Design + Innovation effective Summer 2020 in the College of Engineering. The motion was passed unanimously.

5. Dean Karpus introduced Doug Reindl and Jake Blanchard from the College of Engineering who presented a request to change the academic home for the Capstone Certificate in Power Conversion and Control from Engineering Professional Development to the College of Engineering effective Fall 2019.

Motion: Moved and seconded to approve changing the academic home for the Capstone Certificate in Power Conversion and Control from Engineering Professional Development to the College of Engineering effective Fall 2019. The motion was passed unanimously with 4 abstentions.

6. Dean Karpus introduced Doug Reindl and Jake Blanchard from the College of Engineering who presented a request to change the academic home for the Capstone Certificate in Foundations of Professional Development from Engineering Professional Development to the College of Engineering effective Fall 2019.
Motion: Moved and seconded to approve changing the academic home for the Capstone Certificate in Foundations of Professional Development from Engineering Professional Development to the College of Engineering effective Fall 2019. The motion was passed unanimously with 4 abstentions.

Dean Karpus introduced Elaine Klein from the College of Letters and Science who presented a request to change the academic home for the Doctoral Minor in Folklore from the Department of Comparative Literature and Folklore Studies to the Department of German, Nordic and Slavic within the College of Letters and Science effective Fall 2019. The recommendation is based on changes in staffing and ensures that the minor is located in the unit where curricular decisions for the program are made.

Motion: Moved and seconded to approve changing the academic home for the Doctoral Minor in Folklore from the Department of Comparative Literature and Folklore Studies to the Department of German, Nordic and Slavic within the College of Letters and Science effective Fall 2019. The motion was passed unanimously.

Program Reviews and Updates:

8. Parmesh Ramanathan, Associate Dean, presented an update to the MS/PhD/Doctoral Minor in Civil and Environmental Program Review. The department has made satisfactory progress in implementing recommendations.

9. GFEC member Gail Robertson presented the Institutional 10-year Program Review of MS/PhD/Doctoral Minor in Pharmaceutical Sciences. Professor Robertson noted strengths of the program including responsiveness to prior review recommendations; students that are competitive for receiving national fellowships; well-trained students pursuing diverse careers, strong student activities chapters aligned with ASPS, a strong recruitment strategy that includes a research day; effective student and alumni tracking; student/alum retreats; the incorporation of a new leadership position with focus on diversity; and strong support from the Dean, including funding.

Professor Robertson discussed committee recommendations, including the creation of a succession plan for program leadership, engaging students in decision making, website improvements aimed at enhancing recruitment and ease of access to information; updates to the student handbook; teacher training to support TAs; recognition opportunities for international students; creating a more uniform preliminary examination format, and the implementation of individual development plans (IDPs) for all students.

Motion: Moved and seconded to accept the Institutional 10-Year Review of the MS/PhD/Doctoral Minor in Pharmaceutical Sciences. The motion was passed unanimously with one abstention.

10. GFEC member John Pfotenhauer presented the Institutional 10-year Program Review of the MS/PhD in Social and Administrative Pharmacy. The program name was changed to Health Services Research in Pharmacy in 2019, after the program review was completed. Professor Pfotenhauer noted strengths of the program include the quality of faculty and graduate students; a high placement rate; The Sonderegger Research Center encouragement of students to apply for research funding; diverse and energetic faculty, strong and consistent TA/RA support; and flexibility in course selection.

Professor Pfotenhauer discussed committee recommendations, including ensuring the admissions process is consistent with plans, program resources and career outcomes; more structure in student policies and procedures, integrating them into the handbook; review of student requirements for annual IDPs; setting measurable and attainable diversity goals; broadening professional development opportunities and encouraging participation in member organizations; looking at the organization of courses; increasing the Graduate Program Coordinator FTE allocation for the SAS division; and establishing an external advisory board.
Motion: Moved and seconded to accept the Institutional 10-Year Review of the MS/PhD in Social and Administrative Sciences in Pharmacy. The motion was passed unanimously with 1 abstention.

11. GFEC member Earlise Ward presented the Institutional 10-year Program Review of the MA/MS/PhD/Doctoral Minor in Anthropology. Professor Ward noted strengths of the program include the advising and professional development programs (co-advising, regular colloquia, culture supportive of changing advisors); guidance for seeking extramural funding; strong faculty research; and strong contributions to the College and its mission.

Professor Ward discussed review committee recommendations, including seeking increased funding for program resources; implementing measures to improve communication with and among graduate students; designating the Director of Graduate studies as the faculty liaison for AnthroCircle; continuing to implement new assessment plans; increasing TA appointments to 50% positions and improving TA training.

Motion: Moved and seconded to accept the Institutional 10-year Review of the MA/MS/PhD/Doctoral Minor in Anthropology. The motion was passed unanimously.

Adjournment:

Meeting adjourned by Dean William Karpus