Date Submitted: 04/17/19 12:09 pm

Viewing: **MS 922L&S : Sociology**

Last approved: 09/20/18 9:45 am

Last edit: 04/25/19 10:02 am

Changes proposed by: emklein

Catalog Pages Using this Program

[Sociology, M.S.](#)

Name of the school or college academic planner who you consulted with on this proposal.

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily Reynolds - RGE</td>
</tr>
</tbody>
</table>

In Workflow

1. **SOCIOLGY Dept. Approver**
2. **L&S College Admin Reviewer**
3. **L&S College Approver**
4. **APIR Admin**
5. **GFEC Approver**
6. **UAPC Approver**
7. **APIR Admin**
8. **Registrar**
9. **Publication Ready**

Approval Path

1. 04/24/19 7:00 pm
   - James M Raymo (jmraymo): Approved for SOCIOLGY Dept. Approver
2. 04/25/19 9:59 am
   - Elaine M Klein (emklein): Approved for L&S College Admin Reviewer
3. 04/25/19 10:02 am
   - Elaine M Klein (emklein): Approved for L&S College Approver

History

1. Sep 20, 2018 by clmig-kalatalo
Proposal Abstract/Summary:

Sociology would like to remove the MS from eApp. The MS is not a standalone degree.

If approved, what term should the proposed change be effective?

Fall 2019 (1202)

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

No

**Basic Information**

Program State: Active

Type of Program: Degree/Major

Who is the audience? Graduate or professional

Home Department: SOCIOLGY

School/College: College of Letters and Science

The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Is this in the Graduate School? Yes

Award: Master of Science

SIS Code: MS 922L&S

SIS Description: Sociology MS

Transcript Title: Sociology

Named Options:

Will this be offered as an additional major as well? No

Is this a non-admitting master's degree? Yes No

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.
List the departments that have a vested interest in this proposal.

Are all program reviews in the home academic unit up to date? Yes
Are all assessment plans in the home academic unit up to date? Yes
Are all assessment reports in the home academic unit up to date? Yes

Mode of Delivery:
Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative arrangement with another college or university? No
Will instruction take place at a location geographically separate from UW-Madison? No
Will this program have outside accreditation? No
Will graduates of this program seek licensure or certification after graduation? No

Year of three year check-in to GFEC (3 years after first student enrollment):

Year of first program review (5 years after first student enrollment):

If this proposal is approved, describe the implementation plan and timeline.

Rationale and Justifications

What is the rationale for this change?

This change accurately reflects how Sociology administrates its graduate programs, with students in the PhD and perhaps earning an MS in coordination with this.
What evidence do you have that these changes will have the desired impact?

This will remove Sociology MS from the eApp and ensure no students erroneously apply. It will also clarify the language in Guide. We know clarifying things for students helps them.

**Faculty and Staff Resources**

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal.

Select the Graduate Research Scholars Community for this program.

Letters & Sciences Community of Graduate Research Scholars

**Resources, Budget, and Finance**

Is this a revenue program?

What is the tuition structure for this program?

Given considerations associated with the proposed change, describe the academic unit's fiscal capacity to support the instructional and curricular requirements, academic and career advising, student support services, technology needs, and relevant assessment of student learning and program review requirements. Is there sufficient capacity in the curricular and academic support services to meet the additional workload? For research graduate programs, include information on how the program will be administered and how student funding will be handled. For undergraduate programs, include information on academic advising, career advising, student support services.

Does the program or change require substantial new resources other than those just described? Describe the needs. Confirm that the dean is committed to providing the resources.

**Curriculum and Requirements**

If you are proposing a change to the curriculum, what percentage of the curriculum is changing?  

No change
This master’s program is offered only for work leading to the Ph.D. There is a very strong preference for students planning to pursue a doctoral degree; students whose goal is a master’s are rarely admitted. Students may not apply directly to the doctoral program, please see the admissions information for the master’s, and should instead see the admissions information for the Sociology Ph.D.

Approved Shared Content from /shared/graduate-school-admissions/

Graduate School Admissions

Graduate admissions is a two-step process between academic degree programs and the Graduate School. Applicants must meet requirements of both the program(s) and the Graduate School. Once you have researched the graduate program(s) you are interested in, apply online.

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Guide Requirements tab

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Minimum Graduate School Requirements

Review the Graduate School minimum academic progress and degree requirements, in addition to the program requirements listed below.

Major Requirements

**MODE OF INSTRUCTION**

<table>
<thead>
<tr>
<th>Mode of Instruction</th>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Mode of Instruction Definitions
Approved Shared Content from /shared/graduate-school-mode-instruction-definitions/

**Evening/Weekend:** These programs are offered in an evening and/or weekend format to accommodate working schedules. Enjoy the advantages of on-campus courses and personal connections, while keeping your day job. For more information about the meeting schedule of a specific program, contact the program.

**Online:** These programs are offered primarily online. Many available online programs can be completed almost entirely online with all online programs offering at least 50 percent or more of the program work online. Some online programs have an on-campus component that is often designed to accommodate working schedules. Take advantage of the convenience of online learning while participating in a rich, interactive learning environment. For more information about the online nature of a specific program, contact the program.

**Hybrid:** These programs have innovative curricula that combine on-campus and online formats. Most hybrid programs are completed on-campus with a partial or completely online semester. For more information about the hybrid schedule of a specific program, contact the program.

**Accelerated:** These on-campus programs are offered in an accelerated format that allows you to complete your program in a condensed time-frame. Enjoy the advantages of on-campus courses with minimal disruption to your career. For more information about the accelerated nature of a specific program, contact the program.

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**CURRICULAR REQUIREMENTS**

<table>
<thead>
<tr>
<th>University General Education Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Requirements</strong></td>
</tr>
<tr>
<td>Minimum Credit</td>
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<tr>
<td>Minimum Residence Credit Requirement</td>
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<tr>
<td>Minimum Graduate Coursework Requirement</td>
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<tr>
<td>Overall Graduate GPA Requirement</td>
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<tr>
<td>Other Grade Requirements</td>
</tr>
<tr>
<td>Assessments and Examinations</td>
</tr>
<tr>
<td>Language Requirements</td>
</tr>
</tbody>
</table>
**Required COURSES**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SOC 700</strong></td>
<td>Introductory Proseminar for Graduate Students</td>
<td>1</td>
</tr>
<tr>
<td><strong>SOC/C&amp;E SOC 361</strong></td>
<td>Statistics for Sociologists II</td>
<td>3</td>
</tr>
<tr>
<td><strong>SOC 773</strong></td>
<td>Intermediate Classical Theory</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Select one of the following:</td>
<td></td>
</tr>
<tr>
<td><strong>SOC 735</strong></td>
<td>Ethnomethodology &amp; Conversation Analysis</td>
<td></td>
</tr>
<tr>
<td><strong>SOC/C&amp;E SOC 750</strong></td>
<td>Research Methods in Sociology</td>
<td></td>
</tr>
<tr>
<td><strong>SOC 751</strong></td>
<td>Survey Methods for Social Research</td>
<td></td>
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<tr>
<td><strong>SOC 753</strong></td>
<td>Comparative and Historical Methods in Sociology</td>
<td></td>
</tr>
<tr>
<td><strong>SOC 754</strong></td>
<td>Qualitative Research Methods in Sociology</td>
<td></td>
</tr>
<tr>
<td><strong>SOC 756</strong></td>
<td>Demographic Techniques II</td>
<td></td>
</tr>
</tbody>
</table>

Total credits required:

Guide Graduate Policies tab

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**Approved Shared Content from /shared/graduate-school-policies/**

**Graduate School Policies**

The [Graduate School's Academic Policies and Procedures](https://next-guide.wisc.edu/programadmin/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

**Major-Specific Policies**

**Graduate Program Handbook**

A Graduate Program Handbook containing all of the program's policies and requirements is forthcoming from the program.

**Prior Coursework**

**Graduate Work from Other Institutions**

With Program approval, students may count up to 14 credits of graduate coursework from other institutions toward the minimum 30-credit Master’s degree requirement and the minimum 50% graduate coursework requirement. Coursework completed five or more years prior to admission to the Master’s program may not be used to satisfy either of these requirements.
Master’s program may not be used to satisfy either of these requirements.

**UW–Madison Undergraduate**

With program approval, students may count up to 7 credits earned in an undergraduate degree program at UW–Madison toward the Master’s degree requirements. If the courses are numbered 300–699, the credits may count toward the minimum 30-credit degree requirement. If the courses are numbered 700–999, the credits may also count toward the minimum 50% graduate coursework requirement. Coursework completed five or more years prior to admission to the Master’s program may not be used to satisfy either of these requirements.

**UW–Madison University Special**

With program approval, students may count up to 15 credits taken as a Special Student toward the Master’s degree requirements. If the courses are numbered 300–699, the credits may count toward the minimum 30-credit degree requirement. If the courses are numbered 700–999, the credits may also count toward the minimum 50% graduate coursework requirement. Coursework completed five or more years prior to admission to the Master’s program may not be used to satisfy either of these requirements.

**ProbatioN**

The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

- Good standing (progressing according to standards; any funding guarantee remains in place).
- Probation (not progressing according to standards but permitted to enroll; loss of funding guarantee; specific plan with dates and deadlines in place in regard to removal of probationary status).
- Unsatisfactory progress (not progressing according to standards; not permitted to enroll, dismissal, leave of absence or change of advisor or program).

**ADVISOR / COMMITTEE**

Each new graduate student is matched with a first-year faculty advisor who shares his or her research interests. The first-year advisor helps with the transition to graduate school, offers an introduction to department culture, provides a structured point of contact should questions or problems arise, and provides information and support as the student selects a permanent advisor and thesis director. Students are expected to have ongoing contact with their advisor. All students are required to submit a yearly progress report that is read and discussed by a committee of faculty during the annual review. In addition, all students are expected to create and regularly update an Individual Development Plan (IDP) and use it as the basis for conversations with their advisor about evolving goals, current strengths, and plans for mastery of new skills. A student’s advisor serves as chair of the thesis committee, which is composed of three graduate faculty members in Sociology and/or Community & Environmental Sociology.

**CREDITS PER TERM ALLOWED**

15 credits
Time Constraints

Students are expected to complete the Master’s degree by the end of the summer after their third year in the program.

Other

The Department guarantees five continuous years of funding to all admitted students. Our graduate students receive support toward their studies through project assistantships, research assistantships, teaching assistantships, lectureships, traineeships, and fellowships (fellowship awards may come from either the University or external agencies). All types of funding provide a full tuition remission, a stipend, and health insurance.

Program Learning Outcomes and Assessment

List the program learning outcomes.

<table>
<thead>
<tr>
<th>Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
</tr>
<tr>
<td><strong>2</strong></td>
</tr>
<tr>
<td><strong>3</strong></td>
</tr>
<tr>
<td><strong>4</strong></td>
</tr>
</tbody>
</table>
### Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>5</th>
<th>Develop analytical thinking skills that enable them to evaluate information pertinent to their research questions. Develop the breadth of knowledge and experience that empowers them to synthesize disparate information and use the resulting synthesis to respond creatively to challenges in their field of study.</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Communicate in a clear, organized, engaging manner, using language, methods, and critical tools appropriate to the social sciences. Learn to develop grant proposals; gather, manage, and analyze data; write a thesis that is thought-provoking, concise, and persuasive; present research informatively; listen with care and patience; and give and receive feedback orally and in writing.</td>
</tr>
<tr>
<td>7</td>
<td>Understand, recognize, and apply principles of ethical and professional conduct by developing effective relationships with faculty mentors, graduate student colleagues, and the undergraduate students whom they teach. Design research, collect and analyze data, and interpret and report results with honesty and scientific rigor.</td>
</tr>
</tbody>
</table>

Summarize the assessment plan.

Approved Assessment Plan:

**Related Programs**

**Commitments**

Courses in the curriculum are numbered 300 or higher.

**Yes**

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

**Yes**

**Supporting Information**

List name and department of those who are in support of this proposal.
If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

- request to remove MS-Sociology from e-app admissions.pdf

Additional Information:

### Approvals

**Department Approval** - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

- **Department Approval of request to no longer accept applications to MA program submitted by chair to L&S and Grad School on 4/12/2019.**

  Entered by:    Elaine M. Klein, on behalf of James Raymo, Chair Sociology  
  Date entered: 4/25/2019

**School/College Approval** - This proposal has been approved at the school/college level and it is submitted with the Dean’s support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

- **Approved by L&S Academic Planning Council on April 16, 2019.**

  Entered by and date:    Elaine M. Klein    4/25/2019

**GFEC Approval** - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes about the approval here:
**For Administrative Use**

Admin Notes:

Guide URL:

Effective date:

Career: Graduate

SIS Program Code: G922L

SIS Short Description: Sociology

Other plan codes associated with this program:

Diploma Text: Master of Science

Diploma Text 2: SOCIOL OGY

Degree: 938

Field of Study: Social Science

Program Length: 2

National Student Clearing House Classification:

Plan Group: 922

Educational Level: Masters degrees

**UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.**
Award Category: Master's
Enrollment Category: Master's
CIP Code: 45.1101 - Sociology.
STEMOPT: 
UWSTEM: 
HEALTH: 
Educational Innovation Program: 
Distance Education Program: 
Non Traditional Program: 
Special Plan Type: 
Added to UW System Crosswalk: Yes

Reviewer Comments
Date: 12 April 2019

To: Greg Downey

Cc: Elaine Klein, Emily Reynolds

Re: Non-Admitting Status for the MS degree in Sociology

The Department of Sociology requests that applications to the Master of Science program in Sociology no longer be accepted or processed in the application system. We do not admit students to our Master’s program; the MS degree is conferred only to students admitted to our graduate program who earn a Master’s on the way to completing the Ph.D. In addition, a non-thesis Master’s degree may be granted to students who have completed at least 30 credits of coursework in Sociology and passed a comprehensive oral exam and choose not to continue in the doctoral program.

We wish to make the discontinuation effective in Fall 2019.

Sincerely,

James M. Raymo
Chair, Department of Sociology
jraymo@ssc.wisc.edu