Program Change Request

Date Submitted: 09/09/19 1:06 pm

Viewing: MA 832L&S : Psychology

Last approved: 12/26/18 2:46 pm
Last edit: 09/17/19 3:07 pm
Changes proposed by: emklein

Catalog Pages Using this Program

Psychology, MA.

Name of the school or college academic planner who you consulted with on this proposal.

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elaine M Klein - L&amp;S</td>
</tr>
</tbody>
</table>

Proposal Abstract/Summary:

The department would like to discontinue this unused academic program.

If approved, what term should the proposed change be effective?

Fall 2020 (1212)

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

No

Basic Information

Program State: Discontinued Active
Type of Program: Degree/Major
Who is the audience?
Graduate or professional
Home Department: PSYCH
School/College: College of Letters and Science

The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Is this in the Graduate School? Yes

Award: Master of Arts
SIS Code: MA 832L&S
SIS Description: Psychology MA
Transcript Title: Psychology

Named Options:

Will this be offered as an additional major as well? No

In Workflow

1. PSYCH Dept. Approver
2. L&S College Admin Reviewer
3. L&S College Approver
4. APIR Admin
5. GFEC Approver
6. UAPC Approver
7. Registrar

Approval Path

1. 09/09/19 1:33 pm
   Craig W Berridge (berridge):
   Approved for PSYCH Dept. Approver
2. 09/11/19 3:09 pm
   Elaine M Klein (emklein):
   Approved for L&S College Admin Reviewer
3. 09/17/19 3:07 pm
   Elaine M Klein (emklein):
   Approved for L&S College Approver
4. 09/17/19 4:22 pm
   Melissa Rose Schultz (mrschultz3):
   Approved for APIR Admin

History

1. Sep 20, 2018 by clmg-kalatala
2. Oct 15, 2018 by Michelle Young (meyoung)
3. Oct 24, 2018 by Melissa Rose Schultz (mrschultz3)
4. Dec 26, 2018 by Melissa Rose Schultz (mrschultz3)
Suspension and Discontinuation

What is the last term that a student could declare this program?
What is the last term that students may be enrolled in or complete the program?
What is the timeline and advance communication plan?
   This program does not admit students, and there are no students enrolled in it. Since the MS is the preferred degree, it is not awarded. Discontinuation can be enacted as soon as possible.
Explain the precipitating circumstances or rationale for the proposal.
   This program is unneeded.
What is the potential impact on enrolled students?
   There are no students in this program.
What is the potential impact on faculty and staff?
   The faculty and staff will have one fewer program to maintain in campus systems (e.g., the Guide), and one fewer program to monitor and review.
Explain and provide evidence of efforts made to confer with and to notify faculty and staff.
   Discussed at departmental meeting and approved, 9 September 2019.
Explain and provide evidence of efforts made to confer with and to notify current students.
   Announced to graduate students as FYI
Explain and provide evidence of efforts made to confer with and to notify alumni and other stakeholders.
   No alumni because not awarded
Teach-out plan - How will program quality be maintained during the suspended period or the teach-out period for discontinued programs?
   No teach out plan needed because there are no students
Teach-out plan: A) For currently enrolled students, how will required courses, curricular elements, advising and other student services be provided?
   N/A for MA. The MS will persist.
Teach-out plan: B) For prospective students in the admissions pipeline, how are any commitments being met or needs to notify them that their program of interest will not be available?
   N/A for MA, because the program is non-admitting?
Teach-out plan: C) For stopped out students, what provisions are made for their re-entry? What program(s) will they be re-entered into?
   N/A for MA, because no students would be placed into the program.
Teach-out plan: D) Provide any other information relevant to teach-out planning.

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>Role Type</th>
<th>Name (Last, First)</th>
<th>Email</th>
<th>Phone</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair</td>
<td>Berridge, Craig W</td>
<td><a href="mailto:berridge@wisc.edu">berridge@wisc.edu</a></td>
<td>608/265-5938</td>
<td></td>
</tr>
<tr>
<td>Primary Contact</td>
<td>Belt, Kevin L</td>
<td><a href="mailto:kbelt@wisc.edu">kbelt@wisc.edu</a></td>
<td>608/262-2079</td>
<td>Grad Coordinator</td>
</tr>
<tr>
<td>Primary Dean’s Office Contact</td>
<td>Klein, Elaine M</td>
<td><a href="mailto:emklein@wisc.edu">emklein@wisc.edu</a></td>
<td>608/265-8484</td>
<td>Associate Dean</td>
</tr>
<tr>
<td>Faculty Director</td>
<td>Shutts, Kristin B</td>
<td><a href="mailto:kshutts@wisc.edu">kshutts@wisc.edu</a></td>
<td>608/265-8949</td>
<td>DGS</td>
</tr>
</tbody>
</table>

List the departments that have a vested interest in this proposal.
Are all program reviews in the home academic unit up to date? Yes
Are all assessment plans in the home academic unit up to date? Yes
Are all assessment reports in the home academic unit up to date? Yes
Mode of Delivery: Face-to-Face (majority face-to-face courses)
Will this program be part of a consortial or collaborative arrangement with another college or university? No
Will instruction take place at a location geographically separate from UW-Madison? No
Will this program have outside accreditation? No
Will graduates of this program seek licensure or certification after graduation? No

Faculty and Staff Resources

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal.
Select the Graduate Research Scholars Community for this program.
Letters & Sciences Community of Graduate Research Scholars

Curriculum and Requirements

If you are proposing a change to the curriculum, what percentage of the curriculum is changing? No change

Guide Admissions/How to Get In tab

This master's program is offered for work leading to the Ph.D. Students may not apply directly for the master's, and should instead see the admissions information for the Ph.D.

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Guide Requirements tab

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Minimum Graduate School Requirements

Review the Graduate School minimum academic progress and degree requirements, in addition to the program requirements listed below.

Major Requirements

MODE OF INSTRUCTION

<table>
<thead>
<tr>
<th>Mode of Instruction</th>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
</table>

https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept. Approver
Approved Shared Content from /shared/graduate-school-mode-instruction-definitions/

**Evening/Weekend:** These programs are offered in an evening and/or weekend format to accommodate working schedules. Enjoy the advantages of on-campus courses and personal connections, while keeping your day job. For more information about the meeting schedule of a specific program, contact the program.

**Online:** These programs are offered primarily online. Many available online programs can be completed almost entirely online with all online programs offering at least 50 percent or more of the program work online. Some online programs have an on-campus component that is often designed to accommodate working schedules. Take advantage of the convenience of online learning while participating in a rich, interactive learning environment. For more information about the online nature of a specific program, contact the program.

**Hybrid:** These programs have innovative curricula that combine on-campus and online formats. Most hybrid programs are completed on-campus with a partial or completely online semester. For more information about the hybrid schedule of a specific program, contact the program.

**Accelerated:** These on-campus programs are offered in an accelerated format that allows you to complete your program in a condensed time-frame. Enjoy the advantages of on-campus courses with minimal disruption to your career. For more information about the accelerated nature of a specific program, contact the program.

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**CURRICULAR REQUIREMENTS**

University General Education Requirements

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>30 credits</td>
</tr>
<tr>
<td>Minimum Residence Credit Requirement</td>
<td>16 credits</td>
</tr>
<tr>
<td>Minimum Graduate Coursework Requirement</td>
<td>Half of degree coursework (15 credits out of 30 total credits) must be completed graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university's Course Guide (<a href="https://registrar.wisc.edu/course-guide/">https://registrar.wisc.edu/course-guide/</a>).</td>
</tr>
<tr>
<td>Overall Graduate GPA Requirement</td>
<td>3.00 GPA required</td>
</tr>
<tr>
<td>Other Grade Requirements</td>
<td>The Graduate School requires an average grade of B or better in all coursework (300 or above, not including research credits) taken as a graduate student unless conditions for probationary status require higher grades. Grades of Incomplete are considered to be unsatisfactory if they are not removed during the next enrolled semester.</td>
</tr>
<tr>
<td>Assessments and Examinations</td>
<td>Contact the program for information on required assessments and examinations.</td>
</tr>
<tr>
<td>Language Requirements</td>
<td>Contact the program for information on any language requirements.</td>
</tr>
</tbody>
</table>

**Required COURSES**

Students are required to take two semesters of statistics/methods (PSYCH 610 and PSYCH 710) and six additional courses. Two of the six additional courses should be outside the student’s area of research expertise. Students must also complete a required First-Year Project. Students must register for and attend a Proseminar meeting each academic year semester (fall/spring) during their first three years. Students are encouraged to continue to register for and attend a proseminar in later years while in residence. Students must reach 30 credits to receive the master’s.

**Total credits required:**

Guide Graduate Policies tab

Approved Shared Content from /shared/graduate-school-policies/

**Graduate School Policies**

The Graduate School's Academic Policies and Procedures provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

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Graduate Program Handbook

The Graduate Program Handbook is the repository for all of the program's policies and requirements.

Prior Coursework

Graduate Work from Other Institutions
Applying prior coursework toward the graduate degree is allowed only in exceptional circumstances. In total, only 6 credits maximum may be applied from prior coursework, including any prior coursework from graduate work from other institutions, from a UW–Madison undergraduate degree or from the UW–Madison University Special career. Coursework earned five or more years prior to admission to the program may not be used to satisfy master’s degree requirements.

UW–Madison Undergraduate
Applying prior coursework toward the graduate degree is allowed only in exceptional circumstances. In total, only 6 credits maximum may be applied from prior coursework, including any prior coursework from graduate work from other institutions, from a UW–Madison undergraduate degree or from the UW–Madison University Special career. Coursework earned five or more years prior to admission to the program may not be used to satisfy master’s degree requirements.

UW–Madison University Special
Applying prior coursework toward the graduate degree is allowed only in exceptional circumstances. In total, only 6 credits maximum may be applied from prior coursework, including any prior coursework from graduate work from other institutions, from a UW–Madison undergraduate degree or from the UW–Madison University Special career. Coursework earned five or more years prior to admission to the program may not be used to satisfy master’s degree requirements.

Probation

The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

ADVISOR / COMMITTEE

Every graduate student is required to have an advisor. To ensure that students are making satisfactory progress toward a degree, the Graduate School expects them to meet with their advisor on a regular basis.
An advisor generally serves as the thesis advisor. In many cases, an advisor is assigned to incoming students. Students can be suspended from the Graduate School if they do not have an advisor. An advisor is a faculty member, or sometimes a committee, from the major department responsible for providing advice regarding graduate studies.
A committee often accomplishes advising for the students in the early stages of their studies.

CREDITS PER TERM ALLOWED

12 credits

Time Constraints

Master's degree students who have been absent for five or more consecutive years lose all credits that they have earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements.

Other

n/a

Program Learning Outcomes and Assessment

List the program learning outcomes.
Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.

1  Develop a broad understanding of the field of psychology.
2  Develop a proficiency in statistical analyses relevant to psychological research.
3  Acquire basic understanding in experimental design.
4  Develop literature research and critical thinking skills used in psychological research and teaching.
5  Develop skills for oral and written communication of experimental findings.
6  Develop literature research and critical thinking skills used in psychological research and teaching.

Summarize the assessment plan.

Approved Assessment Plan:

Commitments

Courses in the curriculum are numbered 300 or higher.
Yes

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.
Yes

Supporting Information

List name and department of those who are in support of this proposal.

If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

Additional Information:

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

Hi Elaine: The department approved the discontinuation of the MA degree.

Can I go directly into Lumen to move this forward, or do I need something from you first?

Thanks,
Craig

Craig Berridge, Ph.D.
Chair, Department of Psychology
Patricia Goldman-Rakic Professor of Psychology
Mark and Ilene Laufman Family Professor
Chair, LSVC Animal Care and Use Committee
Room 525, Psychology
University of Wisconsin-Madison
1202 W. Johnson St.
Madison, WI 53706
608-265-5938

Entered by: Elaine M. Klein, on behalf of Department Chair, Craig Berridge
Date entered: 9/17/2019

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean’s support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

Entered by: Elaine M. Klein, Associate Dean for Academic Planning
Date entered: 9/17/2019

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes about the approval here:

Entered by: Date entered:

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes about approval here:

Entered by: Date entered:

For Administrative Use

Admin Notes:
Guide URL:

Effective date:

Career: Graduate
SIS Program Code: G832
SIS Short Description: Psychology

Other plan codes associated with this program:
Diploma Text: Master of Arts
Diploma Text 2: PSYCHOLOGY
Degree: 542
Field of Study: Social Science
Program Length: 2

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<table>
<thead>
<tr>
<th>National Student Classification:</th>
<th>Masters</th>
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<td>Plan Group:</td>
<td>832</td>
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<td>Educational Level:</td>
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<td>HEALTH:</td>
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<td>Non Traditional Program:</td>
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<td>Added to UW System Crosswalk:</td>
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Key: 335