Program Change Request

Date Submitted: 09/23/19 8:57 pm

Viewing: GMIN617 : Freshwater and Marine Science

Last approved: 09/25/18 9:01 pm

Last edit: 10/21/19 10:13 am

Changes proposed by: christine

In Workflow
1. 1BIOL Dept. Approver
2. L&S College Admin Reviewer
3. L&S College Approver
4. APIR Admin
5. GPEC Approver
6. UAFC Approver
7. Registrar

In Workflow
1. 1BIOL Dept. Approver
2. L&S College Admin Reviewer
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4. APIR Admin
5. GPEC Approver
6. UAFC Approver
7. Registrar

Approval Path
1. 09/23/19 9:33 pm Jeffrey D Hardin (jdhardin): Approved for 1BIOL Dept. Approver
2. 09/23/19 10:23 pm Ealine Klein (eklein): Approved for L&S College Admin Reviewer
3. 10/01/19 12:13 pm Ealine Klein (eklein): Approved for L&S College Approver
4. 10/03/19 11:14 pm Michele Young (meyoung): Approved for APIR Admin

Name of the school or college academic planner who you consulted with on this proposal:

Name

Elaine M Klein - L&S

Proposal Abstract/Summary:

Following advice the Letters & Science Academic Planning Office, we seek to terminate the Freshwater and Marine Sciences Minor program offered for non-FMS students. This option has not been pursued by any student in the past several years, and because FMS is an interdisciplinary program that lacks its own course curriculum, we are not logically able to offer such a minor.

If approved, what term should the proposed change be effective?

Spring 2021 (1214)

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

Yes

Basic Information

Program State: Suspend, will be discontinued Active
Type of Program: Minor (PhD and BSE only)
Who is the audience?
Graduate or professional
Home Department: Integrative Biology (I BIO) LBIO
School/College: College of Letters and Science

The program will be governed by the department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Is this in the Graduate School? 

Yes

SIS Code: GMIN617
SIS Description: Freshwater & Marine Sci MIN
Transcript Title: Freshwater and Marine Science

Suspension and Discontinuation

What is the last term that a student could declare this program?

Fall 2019 (1202)

What is the last term that students may be enrolled in or complete the program?

Summer 2020 (1206)

What is the timeline and advance communication plan?

We would like to terminate this minor program as soon as is practicable.

Because no students are currently pursuing this minor program, there is no communication plan. Freshwater and Marine Sciences (FMS) faculty are informed of this action, and support...
the decision.

Explain the precipitating circumstances or rationale for the proposal.

This proposal resulted from the FMS program moving its administrative home from the College of Engineering to Letters and Sciences followed by the 10-year review of the program. Through this process, it became apparent that FMS offering of a minor program was not being used, nor was actively supported by the FMS program. It appears to be a historical remnant.

FMS is an interdisciplinary program; as such, there are no FMS-specific courses (students pursuing an FMS degree take classes offered by many different departments). Thus, FMS is not positioned to offer a minor based on FMS coursework.

What is the potential impact on enrolled students?
There is no impact on current students since no (non-FMS) students are pursuing a minor in FMS.

What is the potential impact on faculty and staff?
There will be no impact on faculty. The removal of the minor program will eliminate confusion, and thus it will have a positive impact on staff.

Explain and provide evidence of efforts made to confer with and to notify faculty and staff.
FMS faculty and staff have been informed of the suggestion to eliminate the FMS minor offering for students outside of FMS. This was done via email prior to the start of the semester, and comments particularly related to any possible downsides associated with ending the minor were invited. No concerns were raised.

Explain and provide evidence of efforts made to confer with and to notify current students.
No actions were taken to notify current students pursuing the FMS minor because no students are currently pursuing the FMS minor.

Explain and provide evidence of efforts made to confer with and to notify alumni and other stakeholders.
No efforts were made to notify/confer with alumni or other stakeholders, again because there have been no students who have pursued this minor over the past several years, and we are unaware of any other stakeholders for the minor program.

Teach-out plan - How will program quality be maintained during the suspended period or the teach-out period for discontinued programs?
Because there are no FMS classes, and because no students are pursuing this minor, there is no teach-out plan accompanying this request.

Teach-out plan: A) For currently enrolled students, how will required courses, curricular elements, advising and other student services be provided?
Please see above

Teach-out plan: B) For prospective students in the admission pipeline, how are any commitments being met or needs to notify them that their program of interest will not be available?
One student contacted us earlier this year about adding the FMS minor to his Ph.D. program of study. We explained that we have requested that this minor be terminated, and alternative options were discussed with this student.

Teach-out plan: C) For stopped out students, what provisions are made for their re-entry? What program(s) will they be re-entered into?
Please see above

Teach-out plan: D) Provide any other information relevant to teach-out planning.
Please see above

Roles by Responsibility: List one person for each role in the drop-down list. Use the green + to create additional boxes.

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<tr>
<td>Faculty Director</td>
<td>Stanley, Emily H</td>
<td><a href="mailto:estele@wisc.edu">estele@wisc.edu</a></td>
<td>608/263-2567</td>
<td>Professor</td>
</tr>
<tr>
<td>Primary Contact</td>
<td>Boldis, Kellin</td>
<td><a href="mailto:boldis@wisc.edu">boldis@wisc.edu</a></td>
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<td>Program Coordinator</td>
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List the departments that have a vested interest in this proposal:

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<tr>
<th>Departments</th>
<th>Integrated Biology (I BIO)</th>
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Are all program reviews in the home academic unit up to date? Yes

Are all assessment plans in the home academic unit up to date?

Are all assessment reports in the home academic unit up to date?

Will this program be part of a consortial or collaborative arrangement with another college or university? No

Will instruction take place at a location geographically separate from UW-Madison? No

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Faculty and Staff Resources

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Curriculum and Requirements

If you are proposing a change to the curriculum, what percentage of the curriculum is changing? No change

Guide Admissions/How to Get In tab
Those who are not familiar with using the HTML editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Guide Requirements tab

Requirements

Students working toward a Ph.D. degree with a major in another department may elect to minor in freshwater and marine sciences. A minor program of at least 12 credits, developed individually for each student, should strike a reasonable balance of physical and biological courses and include at least one semester of the limnology and marine sciences seminar. The proposed minor must be approved by the limnology and marine sciences graduate committee.

Total credits required:

Guide Graduate Policies tab

Program Learning Outcomes and Assessment

List the program learning outcomes.

Summarize the assessment plan.

Approved Assessment Plan:

Commitments

Courses in the curriculum are numbered 300 or higher.

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

Approved by Freshwater & Marine Sciences program committee on 9/3/2019. Further approval by IBO signed by 9/23/2019, by Professor Jeff Hardin, Chair.

Entered by: Elaine M. Klein, on behalf of Prof’s Hardin and Stanley Date entered: 10/1/2019

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean’s approval. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

Approved by LAS Academic Planning Council on October 1, 2019.

Entered by and date: Elaine M. Klein, Associate Dean for Academic Planning Date entered: 10/1/2019

GFC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes about the approval here:

Entered by: Date entered:

UAC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes about approval here:

Entered by: Date entered:

For Administrative Use

Admin Notes:

Guide URL:

Effective date:

Career: Graduate
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**Reviewer:**
Elaine M Klein (emklein) (09/23/19 10:23 pm): L&S Admin approval to allow others to see this proposal. Discontinuation of the program recommended arising from recently completed program review and other factors. We hope lack of assessment plan for this program will not impede approval....