Program Change Request

Date Submitted: 01/23/20 2:40 pm

**Viewing COMP LIT : Comparative Literature**

Parent Plan: MAJ, Comp Lit and Folklore St PhD

Last approved: 09/25/18 4:48 pm
Last edit: 01/30/20 9:29 am

Changes proposed by: emklein

Catalog Pages Using this Program

Comparative Literature and Folklore Studies; Comparative Literature, Ph.D.

Name of the school or college academic planner who you consulted with on this proposal:

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elaine M Klein - L&amp;S</td>
</tr>
</tbody>
</table>

Proposal Abstract/Summary:

Proposal to discontinue PhD in CULS: https://next-guide.wisc.edu/programadmin/?key=740

Following the review of academic programs by Comparative Literature and Folklore Studies, the L&S Academic Planning Council articulated steps for CULS to restructure the unit and, if necessary, the programs in it. As part of that work, admissions to all academic programs offered in CULS were suspended (UAPC approval Dec 2017, effective date Fall 2018). This proposal now seeks discontinuation of those programs.

FOKLORE OPTION: In Spring 2019, the restructured interdisciplinary Folklore program was moved to German, Nordic, Slavic; in Fall 2019, the Folklore undergraduate certificate and graduate minor were approved to resume admissions with no plan to resume teaching Folklore graduate programs in the CULS degrees.

COMP LIT OPTION: In Fall 2019, CULS faculty voted to discontinue all remaining programs in CULS, including the COMP LIT options in the CULS graduate degrees.

This proposal concerns one of the two named options in this program that will be discontinued as a result of the discontinuation of the "parent" program. L&S has been advised that those program discontinuations can be handled administratively.

If approved, what term should the proposed change be effective?

Fall 2021 (1222)

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

No

Basic Information

<table>
<thead>
<tr>
<th>Program State:</th>
<th>Discontinued Suspend Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of Program:</td>
<td>Named Option</td>
</tr>
<tr>
<td>Parent Program:</td>
<td>MAJ, Comp Lit and Folklore St PhD</td>
</tr>
<tr>
<td>Parent Audience:</td>
<td>Graduate or professional</td>
</tr>
<tr>
<td>Parent Home Department:</td>
<td>CLIS</td>
</tr>
<tr>
<td>Parent School/College:</td>
<td>College of Letters and Science</td>
</tr>
</tbody>
</table>

https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept Approver
The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Parent is in the Graduate School: Yes

SIS Code: COMPT UT

SIS Description: Comparative Literature

Transcript Title: Comparative Literature

Named Options: COMPT UT: Comparative Literature

Does the parent program offer this as an additional major as well? No

### Suspension and Discontinuation

What is the last term that a student could declare this program? Summer 2018 (1186)

What is the last term that students may be enrolled in or complete the program? Summer 2021 (1216)

What is the timeline and advance communication plan?

Explain the precipitating circumstances or rationale for the proposal.

What is the potential impact on enrolled students?

What is the potential impact on faculty and staff?

Explain and provide evidence of efforts made to confer with and to notify faculty and staff.

Explain and provide evidence of efforts made to confer with and to notify current students.

Explain and provide evidence of efforts made to confer with and to notify alumni and other stakeholders.

Teach-out plan: How will program quality be maintained during the suspended period or the teach-out period for discontinued programs?

Teach-out plan: A) For currently enrolled students, how will required courses, curricular elements, advising and other student services be provided?

Teach-out plan: B) For prospective students in the admissions pipeline, how are any commitments being met or needs to notify them that their program of interest will not be available?

Teach-out plan: C) For stopped out students, what provisions are made for their re-entry? What program(s) will they be re-entered into?

Teach-out plan: D) Provide any other information relevant to teach-out planning.

Roles by Responsibility: List one person for each role in the drop-down list. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>Role Type</th>
<th>Name (Last, First)</th>
<th>Email</th>
<th>Phone</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair</td>
<td>Livorni, Ernesto</td>
<td><a href="mailto:elivorni@wisc.edu">elivorni@wisc.edu</a></td>
<td>608/262-4068</td>
<td>Associate Dean for Arts &amp; Humanities</td>
</tr>
<tr>
<td>Primary Dean’s Office Contact</td>
<td>Zaseke, Susan M</td>
<td><a href="mailto:szaseke@wisc.edu">szaseke@wisc.edu</a></td>
<td>608/263-7221</td>
<td>Associate Dean for Arts &amp; Humanities</td>
</tr>
<tr>
<td>Primary Contact</td>
<td>Klein, Elaine M</td>
<td><a href="mailto:emklein@wisc.edu">emklein@wisc.edu</a></td>
<td>608/265-8484</td>
<td>Associate Dean for Academic Planning</td>
</tr>
</tbody>
</table>

List the departments that have a vested interest in this proposal.

Are all program reviews in the home academic unit up to date? Yes

Are all assessment plans in the home academic unit up to date? No

Please explain. Plans to assess student learning in CLFS programs were submitted with materials related to the departmental restructuring and program revisions undertaken several years ago. These procedures were not sustained.

Are all assessment reports in the home academic unit up to date? No

Please explain. Although graduate level assessment procedures for CLFS programs were included in the 2015 program review, reports have not been submitted during the period in which restructuring has been undertaken.

Mode of Delivery: Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative effort? No
2/3/2020

### Faculty and Staff Resources

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal.

### Curriculum and Requirements

If you are proposing a change to the curriculum, what percentage of the curriculum is changing?

- Parent Plan Admissions/How To Get in Requirements

Students apply to one of the named options:

- Comparative Literature M.A.
- Folklore Studies M.A.

All entering students are admitted into one of the two named options in the M.A. program. Students are accepted into the Ph.D. program upon successful completion of the Second-Year Examination. Guide Admissions/How to Get in Tab

Applicants to the graduate program in the CLFS should submit to the department a statement of purpose for graduate study, transcripts, letters of recommendation, a writing sample (in English) of no more than 15 pages, a list of foreign language and literature coursework, and Graduate Record Exam (GRE) scores. International applicants should consult the department and the Graduate School website for information and additional application requirements regarding TOEFL, MELAB or IELTS tests.

Admission to graduate study in the comparative literature named option requires advanced foreign language work at the literary level in at least one language other than English; the student's academic record should demonstrate the ability to work critically in at least two literatures (one of which may be English).

All entering students are admitted into one of the two named options in the M.A. program. Students are accepted into the Ph.D. program upon successful completion of the Second-Year Examination.

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

### Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Last Approved: Oct 25, 2018 11:29am

### Minimum Graduate School Requirements

Review the Graduate School minimum academic progress and degree requirements, in addition to the program requirements listed below.

### Major Requirements

Note: The major is currently non-admitting. Students are admitted through one of the named options (sub-majors) below.

#### Mode of Instruction

<table>
<thead>
<tr>
<th>Mode of Instruction</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Face to Face</td>
<td>Evening/Weekend</td>
<td>Online</td>
<td>Hybrid</td>
<td>Accelerated</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

**Mode of Instruction Definitions**

- **Approved Shared Content from /shared/graduate-school-model-instruction-definitions/**

  Last Approved: Oct 25, 2018 11:30am

- **Evening/Weekend**: These programs are offered in an evening and/or weekend format to accommodate working schedules. Enjoy the advantages of on-campus courses and personal connections, while keeping your day job. For more information about the meeting schedule of a specific program, contact the program.

- **Online**: These programs are offered primarily online. Many available online programs can be completed almost entirely online with all online programs offering at least 50 percent or more of the program work online. Some online programs have an on-campus component that is often designed to accommodate working schedules. Take advantage of the convenience of online learning while participating in a rich, interactive learning environment. For more information about the online nature of a specific program, contact the program.

- **Hybrid**: These programs have innovative curricula that combine on-campus and online formats. Most hybrid programs are completed on-campus with a partial or completely online semester. For more information, contact the program.

- **Accelerated**: These on-campus programs are offered in an accelerated format that allows you to complete your program in a condensed time frame. Enjoy the advantages of on-campus courses with minimal disruption to your career. For more information about the accelerated nature of a specific program, contact the program.

**CURRICULAR REQUIREMENTS**

https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept. Approver
University General Education Requirements

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>31 credits</td>
</tr>
<tr>
<td>Minimum Residence Credit Requirement</td>
<td>32 credits</td>
</tr>
<tr>
<td>Minimum Graduate Coursework</td>
<td>Successful completion of the Ph.D. requires 31 credit hours of coursework. This requirement includes that at least 50 percent of these credit hours must be received in graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university’s Course Guide.</td>
</tr>
<tr>
<td>Overall Graduate GPA Requirement</td>
<td>3.5 GPA required.</td>
</tr>
<tr>
<td>Other Grade Requirements</td>
<td>None</td>
</tr>
<tr>
<td>Assessments and Examinations</td>
<td>Comprehensive Examinations</td>
</tr>
</tbody>
</table>

The comprehensive examinations, or “prelims,” consist of three written examinations based on reading lists that have been approved by the advisor and the reading committees followed by an oral defense.

Dissertation

The dissertation is a written, substantial, and original contribution to knowledge guided by a dissertation committee consisting of the student’s advisor and two members of the faculty of the department. The student will submit to the dissertation committee for approval a written proposal that will include a bibliography of primary and secondary source materials.

Upon completion of the dissertation, the student will be examined in an oral defense of the dissertation and related areas by members of the dissertation committee in concert with two additional members, at least one of which must be from a related discipline outside of the department.

Language Requirements

Second language: An examination in a second language (other than English) must be taken by the end of the second semester of graduate study and before the Second Year Examination.

In the event that the linguistic tradition under examination cannot be covered by a member of the Comparative Literature and Folklore Studies faculty, the advisor will invite an appropriate member of the UW-Madison faculty to assist in the administration of the examination.

Third Language: A third language (other than English and the second language) proficiency must be demonstrated by the completion of an appropriate intermediate or advanced literature course with a grade of A or better. This requirement must be satisfied before the Comprehensive (or “prelim”) examinations.

Fourth Language Reading Requirement: For students pursuing the Comparative Literature Ph.D. option, each candidate must demonstrate reading knowledge of at least one of the following languages: Sanskrit, Hebrew, Classical Greek, Latin, a Medieval language, or a major Asian or African language. This requirement is satisfied by the completion of an appropriate course with a grade of A or better.

Doctoral Minor/Interdisciplinary Requirements

All doctoral students are required to complete a 12-credit minor. Students may pursue a concentrated minor including the Option A or a distributed minor (Option B). Students in either of the named options in the CLIS Ph.D. program may pursue minors in their department as long as they do not have the same name as their named option.

Required Courses

Select a Named Option for courses required.

Named Options (Sub-Majors)

A named option is a formally documented sub-major within an academic major program. Named options appear on the transcript with degree conferral. Students pursuing the Ph.D. in Comparative Literature and Folklore Studies must select one of the following named options:

**View as list**  **View as grid**

### Comparative Literature and Folklore Studies: Comparative Literature, Ph.D.

### Comparative Literature and Folklore Studies: Folklore Studies, Ph.D.

Guide Requirements tab

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Last Approved: Oct 25, 2018 11:29am

Minimum Graduate School Requirements

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Named Option Requirements

<table>
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</thead>
<tbody>
<tr>
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<tr>
<td>Evening/Weekend</td>
</tr>
<tr>
<td>Online</td>
</tr>
</tbody>
</table>

Yes  No  No  No  No

Mode of Instruction Definitions

Approved Shared Content from /shared/graduate-school-mode-of-instruction-definitions/
CURRICULAR REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>52 credits</td>
</tr>
<tr>
<td>Minimum Graduate  Credit Requirement</td>
<td>32 credits</td>
</tr>
<tr>
<td>Minimum Coursework Requirement</td>
<td>Half of degree coursework (26 credits out of 52 total credits) must be completed. Coursework must be related and searchable in the university's Course Guide.</td>
</tr>
<tr>
<td>Overall Graduate GPA Requirement</td>
<td>3.5 GPA required.</td>
</tr>
<tr>
<td>Other Grade Requirements</td>
<td>None.</td>
</tr>
<tr>
<td>Assessments and Examinations</td>
<td>Comprehensive Examinations</td>
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Upon completion of the dissertation, the student will be examined in an oral defense of the dissertation and related areas by members of the dissertation committee in concert with two additional members, at least one of which must be from a related discipline outside of the department.

Second language: An examination in a second language (other than English) must be taken by the end of the second semester of graduate study and before the Second Year Examination.

In the event that the linguistic tradition under examination cannot be covered by a member of the comparative literature and folklore studies faculty, the advisor will invite an appropriate member of the UW–Madison faculty to assist in the administration of the examination.

Third language: A third language (other than English and the second language) proficiency must be demonstrated by the completion of an appropriate intermediate or advanced literature course with a grade of AB or better. This requirement must be satisfied before the Comprehensive (or "prelim") examinations.

Fourth Language Reading Requirement: For students pursuing the Comparative Literature Ph.D. option, each candidate must demonstrate reading knowledge of at least one of the following languages: Sanskrit, Hebrew, Classical Greek, Latin, a Medieval language, or a major Asian or African language. This requirement is satisfied by the completion of an appropriate course with a grade of AB or better.

All doctoral students are required to complete a 12-credit minor. Students may pursue a concentrated minor including the Option A or a distributed minor (Option B). Students in either of the named options in the CLILS Ph.D. program may pursue minors in their department so long as they do not have the same name as their named option.

REQUISITED COURSES

All M.A. requirements: COMP UT 822 Seminar Translation; at least two other graduate seminars in comparative literature and folklore studies; the requirements for a Ph.D. option: demonstration of proficiency in a third language by passing an intermediate literature course with a grade of AB or better; successful completion of the Ph.D. preliminary examinations; successful completion of the dissertation; successful completion of the oral dissertation defense.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Course List</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.A. Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMP UT 772</td>
<td>Problems in Comparative Studies</td>
<td>3</td>
</tr>
<tr>
<td>COMP UT 773</td>
<td>Literary Criticism</td>
<td>3</td>
</tr>
<tr>
<td>At least one graduate seminar in Comparative Literature and Folklore Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Ph.D. Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMP UT 822</td>
<td>Seminar Translation</td>
<td>3</td>
</tr>
<tr>
<td>At least two other 700-level courses</td>
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<td></td>
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<tr>
<td>A course in the comparative literatures of each of the following periods:</td>
<td></td>
<td></td>
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<tr>
<td>- Archaic/Classical</td>
<td></td>
<td></td>
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<tr>
<td>- Medieval/Renaissance/Early Modern</td>
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<td></td>
</tr>
<tr>
<td>- No more than three 400-level Comparative Literature courses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 12 credits to complete a doctoral minor</td>
<td></td>
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</tr>
<tr>
<td>Strongly encouraged: A CLILS course in each of the three major literary genres:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Narrative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Poetry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Drama</td>
<td></td>
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</tbody>
</table>

Total credits required:
Approved Shared Content from /shared/graduate-school-policies/
Last Approved: Oct 25, 2018 11:30am

Graduate School Policies

The Graduate School's Academic Policies and Procedures provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

Major-Specific Policies

Graduate Program Handbook

The Graduate Program Handbook is the repository for all of the program's policies and requirements.

Prior Coursework

Graduate Work from Other Institutions

With program approval, students are allowed to count no more than 9 credits of graduate coursework from other institutions, provided this coursework relates directly to the student's CLFS graduate studies. Coursework earned five or more years prior to admission to a master's degree may not be used to satisfy the CLFS degree requirements.

To apply credit for prior graduate coursework toward requirements the student should furnish the student's advisor and the director of graduate study with a transcript of the coursework and copies of work done in courses and syllabi, if available. This task should be completed in anticipation of the Second Year exam. Coursework earned ten or more years prior to admission to the doctoral degree may not be used to satisfy the CLFS degree requirements.

UW–Madison Undergraduate

No credits from a UW–Madison undergraduate degree are allowed to count toward the degree.

UW–Madison University Special

With program approval, students are allowed to count no more than 9 credits of coursework numbered 300 or above taken as a UW–Madison Special student. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

Probation

The Graduate School regularly reviews the record of any student who earned grades of B, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

Good standing (progressing according to standards; any funding guarantee remains in place).

Probation (not progressing according to standards but permitted to enroll; loss of funding guarantee; specific plan with dates and deadlines in place in regard to removal of probationary status).

Unsatisfactory progress (not progressing according to standards; not permitted to enroll, dismissal, leave of absence or change of advisor or program).

ADVISOR / COMMITTEE

Every graduate student is required to have an advisor. An advisor is a faculty member from the major department responsible for providing advice regarding graduate studies. The advisor also serves as the dissertation advisor. An advisor is assigned to incoming student but can be changed. Students can be suspended from the Graduate School if they do not have an advisor.

CREDITS PER TERM ALLOWED

15 credits

Time Constraints

Comprehensive examinations must be taken only on completion of the requisite minimum degree credits.

Within six weeks of successful completion of the comprehensive examination, candidates must submit a working draft of a dissertation proposal to their dissertation committee members.

The dissertation must be defended within two weeks of completion of all degree requirements.