University of Wisconsin-Madison
Graduate Faculty Executive Committee Meeting
1:30 pm – 3:30 pm, Room 52 Bascom Hall
February 14, 2020

M I N U T E S


Members Absent: Beth Meyerand, Earlise Ward, Leslie Smith III, Alex Dressler

Guests: Anna Andrzejewski, Ernesto Livorni, Matt Malloy, Andrea Strzelec, Kristin Eschenfelder

Staff: Jenna Alsteen, Judy Bauman, Amy Bergholz, Eileen Callahan, Meghan Chua, Elena Hsu, AJ Meinig, Emily Reynolds, Madeline Sena

Dean William Karplus called the meeting to order.

Automatic Consent

1. The following items were approved as a matter of automatic consent:
   a. Minutes of December 13, 2019

Approvals:

2. Dean Karplus introduced Professor Anna Andrzejewski who presented a request to discontinue the Named Option “Architectural History” in Art History PhD effective Fall 2021. The Named Option has had low enrollment. Two current dissertators will complete prior to effective date.

   Motion: Moved and seconded to approve the discontinuation of the Named Option “Architectural History” in Art History PhD effective Fall 2021. The motion passed unanimously.

3. Dean Karplus introduced Professor Ernesto Livorni and Kristin Eschenfelder who presented a request to discontinue the Comparative Literature and Folklore Studies MA and its Named Options “Comparative Literature” and “Folklore Studies” effective Spring 2021. There are no students currently enrolled.

   Motion: Moved and seconded to approve the discontinuation of the Comparative Literature and Folklore Studies MA and its Named Options “Comparative Literature” and “Folklore Studies” effective Spring 2021. The motion passed unanimously.

4. Dean Karplus introduced Professor Ernesto Livorni and Kristin Eschenfelder who presented a request to discontinue the Comparative Literature and Folklore Studies PhD as well as the Doctoral Minor “Comparative Literature” effective Spring 2021. There are two dissertators on track to complete the program prior to Spring 2021.
Motion: Moved and seconded to approve the discontinuation of the Comparative Literature and Folklore Studies PhD and the Doctoral Minor “Comparative Literature” effective Spring 2021. The motion passed unanimously.

5. Dean Karpus introduced Adjunct Associate Professor Matt Malloy who presented a request to change the Electrical Engineering MS Named Option from “Signal Processing and Machine Learning” to “Machine Learning and Signal Processing” effective Fall 2020. The name change better reflects the curriculum and helps students in a competitive job market. Students support the change.

Motion: Moved and seconded to approve a request to change the Electrical Engineering MS Named Option from “Signal Processing and Machine Learning” to “Machine Learning and Signal Processing” effective Fall 2020. The motion passed unanimously with two technical abstentions.

6. Dean Karpus introduced Assistant Faculty Associate Andrea Strzelec who presented a request to approve a Capstone Certificate in Engine Design effective Fall 2020. Request is based on student demand for additional specialty training. This certificate is not offered at peer institutions.

Motion: Moved and seconded to approve a Capstone Certificate in Engine Design effective Fall 2020. The motion passed unanimously.

7. Dean Karpus introduced Assistant Faculty Associate Andrea Strzelec who presented a request to approve a Capstone Certificate in Powertrain Electrification effective Fall 2020. Request is based on student demand for additional specialty training. Strzelec responded to questions regarding recruitment.

Motion: Moved and seconded to approve a Capstone Certificate in Powertrain Electrification effective Fall 2020. The motion passed unanimously.

Three-Year Check Ins

8. GFEC member Associate Dean Lisa Martin presented the three-year check-in report for the Capstone Certificate in Power Conversion and Control. The program is exceeding enrollment projections.

No action sought.

Program Review

9. GFEC member Professor Monica Turner presented the Institutional 10-Year Program Review of the Epidemiology MS/PhD. Turner noted the strengths of the program include strong program leadership and governance structure, five-year funding of nearly all students, hands-on training and close mentoring, and 100% placement rate.

The applicant pool has been declining over the past five years. The review committee recommendations include increasing visibility and recruitment efforts by joining the Association of Schools and Programs of Public Health, improving the website including added program information, and moving PhD students into research sooner. The committee also
recommends discontinuing the Named Option Epidemiology in Population Health as it is redundant. The applicant numbers are beginning to increase.

**Motion:** Moved and seconded to accept the Institutional 10-Year Review of the Epidemiology MS/PhD. The motion passed unanimously.

**Discussion**

10. Addition of a bullet item to GFEC charge letters. “Were all program students, staff and faculty notified that the review process had commenced and were they offered appropriate channels in which to provide feedback?” Committee discussed the need for more inclusive input from students and faculty as a component of program reviews.

11. UW-Madison Graduate and Professional Student Mental Health report. Associate Dean Lisa Martin presented a summary of the report of the workgroup examining the state of UW-Madison graduate and professional student mental health.

**Adjournment:**

Meeting adjourned by Dean William Karpus.