Program Change Request

Date Submitted: 04/03/20 10:36 am

Viewing: GCRT985 : Certificate in for Transdisciplinary Study of Visual Cultures

Last approved: 09/17/18 4:04 pm
Last edit: 05/07/20 2:05 pm
Changes proposed by: pshernandez

Catalog Pages Using this Program
Transdisciplinary Study of Visual Cultures, Graduate/Professional Certificate

Approval Path
1. 11/27/19 3:43 pm Teddy Kaul (ejkaul): Approved for ART HIST Dept. Approver
2. 11/29/19 12:00 pm Elaine Klein (emklein): Rollback to Initiator
3. 12/16/19 12:06 pm Teddy Kaul (ejkaul): Approved for ART HIST Dept. Approver
4. 01/07/20 2:27 pm Elaine Klein (emklein): Rollback to ART HIST Dept. Approver for L&S College Admin Reviewer
5. 01/07/20 2:35 pm Teddy Kaul (ejkaul): Rollback to Initiator

Name of the school or college academic planner who you consulted with on this proposal.

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elaine M Klein - L&amp;S</td>
</tr>
</tbody>
</table>
6. 01/24/20 3:31 pm
Teddy Kaul (ejkaul):
Approved for ART
HIST Dept. Approver
7. 02/06/20 3:41 pm
Elaine Klein
(emklein): Rollback
to Initiator
8. 04/03/20 11:32 am
Teddy Kaul (ejkaul):
Approved for ART
HIST Dept. Approver
9. 04/03/20 2:42 pm
Elaine Klein
(emklein): Approved
for L&S College
Admin Reviewer
10. 04/09/20 2:25 pm
Elaine Klein
(emklein): Approved
for L&S College
Approver
11. 04/13/20 8:02 am
Karen Mittelstadt
(mittelstadt):
Rollback to L&S
College Approver
for APIR Admin
12. 04/13/20 9:39 am
Elaine Klein
(emklein): Approved
for L&S College
Approver
13. 04/14/20 2:49 pm
Karen Mittelstadt
(mittelstadt):
Rollback to L&S
College Approver
for APIR Admin
14. 04/15/20 7:53 am
Elaine Klein
History
1. Sep 17, 2018 by clmig-jwehrheim
Proposal Abstract/Summary:

We are changing the title of the Graduate Certificate from Transdisciplinary Study of Visual Cultures to Visual Cultures.

NOTES: 1) The new name is intended to reduce confusion about program focus & goals and align with common terms used in this field. We hope this change will increase student interest, generate higher enrollments, and address the program's low-award status. The program committee has also attended to L&S Academic Planning Council questions about membership, leadership, succession, and program oversight, which should also help.

2) The topics course used as a core course in this program (AH/AAS 802, "Visual Cultures: Topics in Visual Cultures") has been a core course for as long as this program has existed. Though the disciplinary perspective may vary, all offerings are united by the role this course plays in conveying core student learning outcomes that connect the interdisciplinary offerings in this field. This provides stability by promoting the disciplinary core and research methods used in the study of Visual Culture, regardless of the visual media studied. Because the faculty who teach the core course may themselves be trained in traditional disciplines (art, art history, folklore, literature, cultural studies, etc.), the subject matter may vary, but the core ideas and methods are consistent. For this interdisciplinary program, the use of a "topics course" as a core course is unusual, but appropriate. (Syllabus attached for reference.) All instances of topics taught do and will satisfy this core requirement.

If approved, what term should the proposed change be effective?

Fall 2020 (1212) Preview

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

No

Basic Information

Program State: Active
Type of Program: Certificate
Who is the audience? Graduate or professional
Home Department: Art History (ART HIST)
School/College: College of Letters and Science
The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

**Yes No**

Describe procedures under which the coordinating/oversight committee will operate, including how the committee chair is appointed, to whom the chair reports, how participating faculty and staff are identified, provisions for transitions in the committee, and processes for interaction with the home department.

_Arising from the "Visual Cultures Cluster" and affiliated with the Center for Visual Culture, the academic program is governed by a VC program committee comprised of members from across several departments and colleges. The committee chair reports committee activity to the Department of Art History, which provides advising and curricular support for the program. The VC committee bylaws are attached to this proposal._

Is this in the Graduate School?  
Yes

**SIS Code:**  
GCRT985

**SIS Description:**  
Transdis Stdy Visual Cult GCrt

**Transcript Title:**  
Certificate in Transdisciplinary Study of Visual Cultures

Will this name change apply to all enrolled students in the same term (turn-key)?

Yes

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>Role Type</th>
<th>Name (Last, First)</th>
<th>Email</th>
<th>Phone</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair</td>
<td>Rosenblum, Jordan</td>
<td><a href="mailto:jrosenblum@wisc.edu">jrosenblum@wisc.edu</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Director</td>
<td>Hernandez, Paola</td>
<td><a href="mailto:pshernandez@wisc.edu">pshernandez@wisc.edu</a></td>
<td>608/262-2093</td>
<td>Program director</td>
</tr>
<tr>
<td>Primary Contact</td>
<td>Kaul, Teddy</td>
<td><a href="mailto:ejkaul@wisc.edu">ejkaul@wisc.edu</a></td>
<td>608/263-2373</td>
<td>Advisor, Art History</td>
</tr>
<tr>
<td>Primary Dean's Office Contact</td>
<td>Klein, Elaine</td>
<td><a href="mailto:emklein@wisc.edu">emklein@wisc.edu</a></td>
<td>608/265-8484</td>
<td>Associate Dean for Academic Planning</td>
</tr>
</tbody>
</table>

List the departments that have a vested interest in this proposal.
Art History (ART HIST)

Are all program reviews in the home academic unit up to date? No

Please explain.

The College of Letters & Science has completed the mandatory "low award review" of this program. The L&S APC recommended program continuation, with the next review until the results of administrative and operational changes, as well as the "marketing effect" of the proposed name change can be determined. The review materials and APC response have been forwarded to the Graduate School; discussion of these materials by GFEC is pending.

Are all assessment plans in the home academic unit up to date? Yes

Are all assessment reports in the home academic unit up to date? No

Please explain.

The Department of Art History is aware that there has been a lag in assessment reporting at the undergraduate level. This lag can be attributed to the low rate of student artifacts gathered from courses for review. This situation is expected to resolve in the next reporting cycle, when artifacts from multiple years can be subjected to analysis. /emk

Mode of Delivery:

Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative arrangement with another college or university? No

Will instruction take place at a location geographically separate from UW-Madison? No

Will this program have outside accreditation? No

Will graduates of this program seek licensure or certification after graduation? No

Year of three year check-in to GFEC (3 years after first student enrollment):

Year of first program review (5 years after first student enrollment):
If this proposal is approved, describe the implementation plan and timeline.

This program currently admits students and confers the credentials. We hope the new name may be published in the Fall 2020 Guide (published June 2020), and that students to whom the credential is awarded in Fall 2020 forward will see the new name on their transcripts. (All students in progress have been informed, and are supportive of, this change.)

Rationale and Justifications

What is the rationale for this change?

We are changing the title of the Certificate for clarity from Transdisciplinary Study of Visual Cultures to Visual Cultures.

This name more clearly identifies the program, and is consistent with the terms associated with the field.

What evidence do you have that these changes will have the desired impact?

Our program shows up as both “Trans Study Visual Cult Cert” and “Transdis Stdy Visual Cult Cert.” Thus, simplifying our academic title to read “Visual Cultures” will improve how students and administrators search for our academic programs.

What is the potential impact of the proposed change(s) on enrolled students?

Enrolled students will more easily discover the program, and we are hopeful that more students will declare and complete it. This will help address the low-award status of the program.

What is the potential impact of the proposed change(s) on faculty and staff?

This program is currently a low-award program; increased student enrollments and awards will help ensure that it can continue without the need for annual reporting on its low-award status, so this change will reduce that burden.

We note, too, that the associated doctoral minor has been more popular and more awards have been completed in that program; recent revisions to the administrative procedures for both programs have allowed the record to more accurately reflect awards completed.

Faculty and Staff Resources
Confirms that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal.

### Resources, Budget, and Finance

What is the tuition structure for this program?

**Standard resident/MN/nonresident graduate tuition**

Given considerations associated with the proposed change, describe the academic unit's fiscal capacity to support the instructional and curricular requirements, academic and career advising, student support services, technology needs, and relevant assessment of student learning and program review requirements. Is there sufficient capacity in the curricular and academic support services to meet the additional workload? For research graduate programs, include information on how the program will be administered and how student funding will be handled. For undergraduate programs, include information on academic advising, career advising, student support services.

**This program will continue to operate in association with the Department of Art History, with essential administrative support provided by that department. Importantly, the department, as the academic home for the program, is responsible for conveying information about program from the center to the college, RO, etc.**

Does the program or change require substantial new resources other than those just described? Describe the needs. Confirm that the dean is committed to providing the resources.

**No new resources are needed.**

### Curriculum and Requirements

If you are proposing a change to the curriculum, what percentage of the curriculum is changing?

**No change**

**Guide Admissions/How to Get In tab**

**Interested students declare the certificate by contacting Paola Hernández (director and advisor, at pshernandez@wisc.edu) and submitting a declaration form.**

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.
Guide Requirements tab

The Graduate/Professional Certificate in the Transdisciplinary Study of Visual Cultures is a research-driven certificate. Selection of courses should contribute to your professional development. The certificate is awarded upon successful completion of 9 graduate-level credits in a combination of required and elective coursework, with a GPA of 3.0 (4.0 basis).

Course List

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required courses (complete both):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART HIST/AFROAMER 801</td>
<td>Historiography, Theory and Methods in Visual Culture</td>
<td>3</td>
</tr>
<tr>
<td>ART HIST/AFROAMER 802</td>
<td>Visual Cultures: Topics in Visual Cultures 1</td>
<td>3</td>
</tr>
<tr>
<td>Electives (complete at least 3 credits):</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ASIAN 763</td>
<td>Studies in Japanese Literature</td>
<td></td>
</tr>
<tr>
<td>ART HIST 355</td>
<td>History of Photography</td>
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<tr>
<td>ART 470</td>
<td>Special Topics in 4D Art</td>
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<tr>
<td>AFROAMER/GEN&amp;WS 679</td>
<td>Visual Culture, Gender and Critical Race Theory</td>
<td></td>
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<tr>
<td>GEN&amp;WS 340</td>
<td>Topics in LGBTQ Sexuality</td>
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<tr>
<td>GEN&amp;WS 371</td>
<td>Disability and Gender in Film</td>
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<tr>
<td>GEOG 501</td>
<td>Space and Place: A Geography of Experience</td>
<td></td>
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<tr>
<td>DS 642</td>
<td>Taste</td>
<td></td>
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<tr>
<td>COM ARTS 451</td>
<td>Television Criticism</td>
<td></td>
</tr>
<tr>
<td>ART HIST/ASIAN 428</td>
<td>Visual Cultures of India</td>
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<tr>
<td>ART HIST 506</td>
<td>Curatorial Studies Exhibition Practice</td>
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<tr>
<td>ART HIST/ASIAN 621</td>
<td>Mapping, Making, and Representing Colonial Spaces</td>
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<tr>
<td>ART HIST 810</td>
<td>Seminar in Islamic Art and Architecture</td>
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<tr>
<td>GEN&amp;WS 343</td>
<td>Queer Bodies</td>
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<tr>
<td>GEN&amp;WS 372</td>
<td>Visualizing Bodies</td>
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<tr>
<td>GEN&amp;WS 412</td>
<td>Contemporary Queer Art and Visual Culture</td>
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<tr>
<td>GEN&amp;WS/AFROAMER 679</td>
<td>Visual Culture, Gender and Critical Race Theory</td>
<td></td>
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<tr>
<td>SPANISH 564</td>
<td>Theory and Practice of Hispanic Theatre</td>
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<tr>
<td>SPANISH 882</td>
<td>Seminar in Hispanic Culture</td>
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<tr>
<td>ASIAN 833</td>
<td>Topics in East Asian Visual Cultures</td>
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<tr>
<td>AFROAMER 669</td>
<td>Interdisciplinary Studies in the Arts</td>
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<tr>
<td>AFROAMER 675</td>
<td>Selected Topics in Afro-American Culture</td>
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<tr>
<td>AFROAMER/AFRICAN 813</td>
<td>Contemporary African and Caribbean Drama</td>
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<tr>
<td>GEOG 575</td>
<td>Interactive Cartography &amp; Geovisualization</td>
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<tr>
<td>ENGL 826</td>
<td>Topics in Digital Studies</td>
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<tr>
<td>ENGL 851</td>
<td>Advanced Studies in Theatre and Performance Studies Research</td>
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<tr>
<td>ENGL 859</td>
<td>Seminar-Interdisciplinary Theatre Studies</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits 9
1 Substitutions for this course may be available, contact the CVC director for more information.

Required coursework consists of ART HIST/AFROAMER 801 Historiography, Theory and Methods in Visual Culture; ART HIST/AFROAMER 802 Visual Cultures: Topics in Visual Cultures, or equivalent. Elective coursework consists of one 3-credit course to be selected, in consultation with a program faculty advisor, from a wide range of crosslisted and “meets with” courses offered by program faculty in numerous programs and departments. A list of possible course options are available on the CVC website, although it is not exhaustive. Please note that even if a course is listed on the website it is not a guarantee that it will receive program credit. Please consult with the director of the CVC to ensure that your selected courses meet criteria for credit:

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</tr>
<tr>
<td>ART HIST/AFROAMER 802</td>
<td>Visual Cultures: Topics in Visual Cultures (or equivalent)</td>
<td>3</td>
</tr>
<tr>
<td><strong>Electives:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART HIST 355</td>
<td>History of Photography</td>
<td>3</td>
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<tr>
<td>ART HIST 440</td>
<td>Art and Power in the Arab World</td>
<td>3</td>
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<tr>
<td>AFROAMER/GEN&amp;WS 679</td>
<td>Visual Culture, Gender and Critical Race Theory</td>
<td>3</td>
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<tr>
<td>GEOG 501</td>
<td>Space and Place: A Geography of Experience</td>
<td>3</td>
</tr>
<tr>
<td>E ASIAN 376</td>
<td>Course E ASIAN 376 Not Found</td>
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<tr>
<td>DS 642</td>
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<td>Curatorial Studies Exhibition Practice</td>
<td>3</td>
</tr>
<tr>
<td>SPANISH 564</td>
<td>Theory and Practice of Hispanic Theatre</td>
<td>4</td>
</tr>
<tr>
<td>ART HIST 354</td>
<td>Cross-Cultural Arts Around the Atlantic Rim: 1800 to the Present</td>
<td>3-4</td>
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<tr>
<td>ART HIST 879</td>
<td>Seminar in African Art</td>
<td>3</td>
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<tr>
<td>ART HIST/ASIAN 621</td>
<td>Mapping, Making, and Representing Colonial Spaces</td>
<td>3</td>
</tr>
<tr>
<td>GEN&amp;WS 372</td>
<td>Visualizing Bodies</td>
<td>3</td>
</tr>
<tr>
<td>ART HIST 430</td>
<td>Topics in Visual Culture</td>
<td>3</td>
</tr>
<tr>
<td>AFROAMER/GEN&amp;WS 367</td>
<td>Art and Visual Culture: Women of the African Diaspora and Africa</td>
<td>3</td>
</tr>
<tr>
<td>GEN&amp;WS 449</td>
<td>Special Topics in Feminist Theory</td>
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<tr>
<td>COM ARTS 540</td>
<td>Television Genres</td>
<td>3</td>
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<tr>
<td>ART 908</td>
<td>Seminar-Art</td>
<td>3</td>
</tr>
<tr>
<td>COM ARTS 468</td>
<td>Producing for Internet TV and Video</td>
<td>3</td>
</tr>
</tbody>
</table>

1. This course can be substituted with any other graduate topics course in visual culture in consultation with the CVC Director.
Program Learning Outcomes and Assessment

List the program learning outcomes.

<table>
<thead>
<tr>
<th>Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> Understand the history, methodology, and potentials of Visual Culture as a field of study including cultural studies, art theory, and theoretical frameworks as they are practiced in the field of Visual Cultures.</td>
</tr>
<tr>
<td><strong>2</strong> Have ability to discuss concepts, ideas, and theoretical questions in a clear and understandable manner when engaging both specialized audiences and the wider community.</td>
</tr>
<tr>
<td><strong>3</strong> Develop theoretically informed critical methodologies for the analysis and interpretation of visual culture, literary texts, and cultural formations.</td>
</tr>
<tr>
<td><strong>4</strong> Develop archival research skills and other evidence-gathering techniques with the aim of furthering historical and cultural knowledge of specific fields.</td>
</tr>
<tr>
<td><strong>5</strong> Develop critical writing skills necessary for constructing cogent and original arguments following protocols consistent with existing scholarship in visual cultures.</td>
</tr>
<tr>
<td><strong>1</strong> Show comprehension of the history, theories, and methods of Visual Culture as a field of study as they are practiced in the field of Visual Cultures</td>
</tr>
<tr>
<td><strong>2</strong> Demonstrate critical ability to work with and develop Visual Culture theories and methods</td>
</tr>
<tr>
<td><strong>3</strong> Develop capacity to conduct original research in Visual Culture</td>
</tr>
<tr>
<td><strong>4</strong> Show ability to work with Visual Culture theories and methods in the analysis and presentation of original research which may take oral, written, and visual forms</td>
</tr>
<tr>
<td><strong>5</strong> Develop the critical analytic, rhetorical, and technical skills necessary to effectively communicate original research in Visual Culture</td>
</tr>
</tbody>
</table>
Summarize the assessment plan.

The Curriculum Subcommittee will review and evaluate the requirements, goals, enrollment numbers, and outcomes for the Doctoral Minor and Graduate/Professional Certificate annually. Such reviews will help the Subcommittee assess to what extent the learning outcomes were achieved by students across the arc of their coursework for the minor/certificate. This assessment is based on careful consideration of students’ “Assessment Form,” a thorough review of syllabi of courses taken so as to evaluate our success in fulfilling the Doctoral minor or Graduate/Professional Certificate goals, and a Portfolio that the student will turn presenting their work in the courses taken for their Minor/Certificate. The Curriculum Committee will also meet every three years to reevaluate the goals of the Doctoral Minor and Graduate/Professional Certificate more thoroughly.

Approved Assessment Plan:  [ASSESSMENT PLAN Visual Cultures.docx](https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept. Approver)

---

**Related Programs**

**Commitments**

All required courses are approved through the school/college level.

- Yes

Courses are offered on a regular basis to allow timely completion.

- Yes

Courses have enrollment capacity.

- Yes

Courses in the curriculum are numbered 300 or higher.

- Yes

Courses in which a student elects the pass/fail option will not count toward completion of requirements.

- Yes

Special topics courses are only used if all topics count for the certificate.

- Yes
All requirements must be met; exceptions that amount to waiving requirements are not permitted.

Yes

Course substitutions to the curriculum should be kept to a minimum; if substitutions are being made on a regular basis, the curriculum should be re-examined. When course substitutions are made, the substituted course should be formally added to the curriculum through governance for inclusion in the curriculum the following academic year.

Yes

Substitutions are not permitted for any course unless the substitution would be provided for every student with the same substitution request.

Yes

At least half of the credits must be earned in residence (UW-Madison on campus, study abroad, or distance courses); exceptions to the minimum residency requirement are not permitted.

Yes

Students must earn a minimum 3.000 GPA on required certificate coursework. Completed courses listed within the certificate curriculum, whether or not they meet a specific requirement, are included in the calculation of the GPA.

Yes

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

Yes

**Supporting Information**

List name and department of those who are in support of this proposal.

If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

CVC-Bylaws.docx

Additional Information:

Visual Culture Name Change Request.pdf

L&S APC Response to CVC - Follow up to Cert Review.pdf
The request to revise the name of both programs in the Transdisciplinary Study of Visual Culture was approved in September 2017. (Memo attached.)

L&S APC Action on this request was deferred until completion of required Academic Program Review.

Entered by: Elaine M. Klein, on behalf of Professor Hernandez
Date entered: 4/9/2020

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean’s support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

The L&S Academic Planning Council completed the program review of this program in November 5, 2019, stipulating a number of actions to be taken to proceed with the request to rename the programs. Those requests have been addressed, and this proposal may proceed with APC approval.

Entered by and date: Elaine M. Klein, on behalf of the L&S APC
Date entered: 4/9/2020

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.
For Administrative Use

Admin Notes:

Guide URL:

Effective date:

Career: Graduate

SIS Program Code: GCRT

SIS Short Description: Vis Cult

Other plan codes associated with this program:

Degree: CRT

Field of Study: Arts and Humanities

Program Length: 1

National Student Clearing House Classification:

Plan Group: 985

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes about approval here:

Entered by:

Date entered:

https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept. Approver
Award Category: Graduate/Professional Certificate

Enrollment Category: Graduate Certificate

CIP Code: 50.9999 - Visual and Performing Arts, Other.

UWSTEM:

HEALTH:

Educational Innovation Program:

Non Traditional Program:

Special Plan Type:

CDR certificate category: Postbaccalaureate certificate

Reviewer Comments

Elaine Klein (emklein) (11/29/19 12:00 pm): Rollback: Rolling back per email requesting revisions.

Elaine Klein (emklein) (01/07/20 2:26 pm): Rolling back per offline conversation about missing assessment plan, need to move bylaws to "additional info", and need to add governance information. Good progress on the proposal.

Elaine Klein (emklein) (01/07/20 2:27 pm): Rollback: assessment plan missing, bylaw need to be moved, governance approvals at department and program level are missing (see detailed email)

Teddy Kaul (ejkaul) (01/07/20 2:35 pm): Rollback: Rolling back to Director of program for revisions suggested by the College of Letters and Science.

Elaine Klein (emklein) (02/06/20 3:41 pm): Rollback: Rolling back to Professor Hernandez to make corrections discussed in separate email. Thank you!

Regina Lowery (lowery3) (04/08/20 10:20 am): Learning outcomes: Format accepted.

Regina Lowery (lowery3) (04/08/20 10:21 am): Assessment plan: Accepted.

Regina Lowery (lowery3) (04/08/20 10:26 am): Assessment reporting: Not up to date.


Karen Mittelstadt (mittelstadt) (04/14/20 2:49 pm): Rollback: APIR Rollback: ART HIST / AFROAMER 802 is included as a core course, however Topics courses cannot be used as core courses in graduate/professional certificate programs.

https://next-guide.wisc.edu/courseleaf/approve/?role=GRAD SCH Dept. Approver
Please identify an alternative course and resubmit. Thank you.

**Elaine Klein (emklein) (04/15/20 7:53 am):** A note about the use of a "topics course" as a core course for this highly interdisciplinary program has been added to the proposal abstract to better explain how learning outcomes for the course provide stability in curriculum though the visual media studied may vary depending on faculty teaching the course. We did note that the course level learning outcomes are not entered into the course proposal system, and I have directed the program faculty to remedy this oversight as soon as possible, so it is more apparent to outside observers that though this is a topics course, it is quite stable from offering to offering. Thank you for sharing your insights, and we hope this is sufficient to address the concern noted.

**Karen Mielstadt (mielstadt) (04/17/20 2:11 pm):** Rollback: APIR Rollback: Regarding the use of a Topics course as a core course, Milner and Mielstadt (APIR) discussed and the use of a Topics course in this certificate's curriculum is agreeable, however please add in the Abstract/Summary explanation that all instances of the Topics course satisfy the certificate requirement. In addition, APIR records indicate program review is not up-to-date as the final review is still pending with GFEC. As such, please change the answer to the program review up-to-date question from Yes to No and 1) Note that the review is pending final review with GFEC, and 2) Acknowledge that the certificate is in low-producing status (data shows 4 awards in past 10 years with the last award in 2015-16).

**Elaine Klein (emklein) (04/17/20 2:35 pm):** Thank you for the feedback. I hope our revisions further clarify this proposal. / emk