Program Change Request

Date Submitted: 03/05/20 10:43 am

Viewing: MA 081EDU : Art

Last approved: 04/26/19 12:22 pm

Last edit: 04/23/20 3:38 pm

Changes proposed by: martz2

Catalog Pages Using this Program

Art, M.A.

Name of the school or college academic planner who you consulted with on this proposal.

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carolyn Kelley - EDU</td>
</tr>
<tr>
<td>Elizabeth Jach - EDU</td>
</tr>
</tbody>
</table>

In Workflow

1. ART Dept. Approver
2. EDU School Admin Reviewer
3. EDU School Approver
4. APIR Admin
5. GFEC Approver
6. UAPC Approver
7. Registrar

Approval Path

1. 07/01/19 2:10 pm  
   Julie Ganser (ganser): Approved for ART Dept. Approver
2. 07/01/19 3:32 pm  
   Barbara Gerloff (bgerloff): Rollback to ART Dept. Approver for EDU School Admin Reviewer
3. 10/16/19 11:05 am  
   Julie Ganser (ganser): Approved for ART Dept. Approver
4. 01/03/20 9:32 am  
   Elizabeth Jach (ejach): Rollback to Initiator
5. 03/05/20 10:46 am  
   Julie Ganser (ganser): Approved
Proposal Abstract/Summary:

Regarding Non-Admitting Program:
The Art Department is requesting that the Art MA be changed to a non-admitting masters degree.

Regarding New Learning Outcomes:
This proposal also includes changes to the program's learning outcomes and program assessment plan. The department's curriculum committee unanimously approves the new learning outcomes which are more tenable for future program assessments.

3/18/2020 - Grievance policy added

If approved, what term should the proposed change be effective?

Fall 2020 (1212) Preview
Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.

No

## Basic Information

Program State: Active
Type of Program: Degree/Major
Who is the audience? Graduate or professional
Home Department: Art (ART) ART
School/College: School of Education

The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Is this in the Graduate School? Yes
Award: Master of Arts
SIS Code: MA 081EDU
SIS Description: Art MA
Transcript Title: Art

Named Options:

Will this be offered as an additional major as well? No
Is this a non-admitting master's degree? Yes No

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>Role Type</th>
<th>Name (Last, First)</th>
<th>Email</th>
<th>Phone</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair</td>
<td>Rosenberg, Douglas</td>
<td><a href="mailto:drosenb1@wisc.edu">drosenb1@wisc.edu</a></td>
<td>608/262-3380</td>
<td></td>
</tr>
<tr>
<td>Faculty Director</td>
<td>Mitchell, Meg</td>
<td><a href="mailto:mmitchell2@wisc.edu">mmitchell2@wisc.edu</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
List the departments that have a vested interest in this proposal.

Are all program reviews in the home academic unit up to date? No

Please explain.
A portion of this program chance request is to update the programs' learning outcomes and assessment plan.

Are all assessment plans in the home academic unit up to date? No

Please explain.
A portion of this program chance request is to update the programs' learning outcomes and assessment plan.

Are all assessment reports in the home academic unit up to date? No

Please explain.
A portion of this program chance request is to update the programs' learning outcomes and assessment plan.

Mode of Delivery:
Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative arrangement with another college or university? No

Will instruction take place at a location geographically separate from UW-Madison? No

Will this program have outside accreditation? Yes

Guide Accreditation tab

**Accreditation**

*National Association of Schools of Art and Design*

Will graduates of this program seek licensure or certification after graduation? No

Year of three year check-in to GFEC (3 years after first student enrollment):
Year of first program review (5 years after first student enrollment):

If this proposal is approved, describe the implementation plan and timeline.

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**Rationale and Justifications**

What is the rationale for this change?

Regarding Non-Admitting Program:
The Art Department is requesting that applications to the Master of Art in Art no longer be accepting or processed in the application system. We do not admit students directly to the MA program; this degree is only granted to students on their way to the MFA degree. It may also be conferred to students who have completed 30 credits of coursework (as is required of all master's programs).

Regarding New Learning Outcomes:
The department is also revamping the MA learning outcomes and assessment plan.

What evidence do you have that these changes will have the desired impact?

Regarding Non-Admitting Program:
This master’s program is offered for work leading to the MFA. Students may not apply directly for the master's, and should instead see the admissions information for the MFA.

Regarding New Learning Outcomes:
The new learning outcomes are quantifiable and can clearly identify student learning success based on the content and goals of the program.

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**Faculty and Staff Resources**

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal. Yes

Select the Graduate Research Scholars Community for this program.

School of Education Graduate Research Scholars
Resources, Budget, and Finance

Is this a revenue program? No

What is the tuition structure for this program?

Standard resident/MN/nonresident graduate tuition

Given considerations associated with the proposed change, describe the academic unit's fiscal capacity to support the instructional and curricular requirements, academic and career advising, student support services, technology needs, and relevant assessment of student learning and program review requirements. Is there sufficient capacity in the curricular and academic support services to meet the additional workload? For research graduate programs, include information on how the program will be administered and how student funding will be handled. For undergraduate programs, include information on academic advising, career advising, student support services.

Does the program or change require substantial new resources other than those just described? Describe the needs. Confirm that the dean is committed to providing the resources.

Curriculum and Requirements

If you are proposing a change to the curriculum, what percentage of the curriculum is changing? No change

Guide Admissions/How to Get In tab

For up-to-date application instructions, see Graduate Application on the art department website. To be admitted as a graduate student with full standing, an applicant must meet the minimum Graduate School requirements. The Graduate Record Exam (GRE) is not required for admission. Submit an online application through the UW–Madison Graduate School and pay the application fee. The application can be found at the UW–Madison Graduate School Application portal. It will take 24 hours for your Graduate School Electronic Application to process and appear in our system. This master’s program generally, the link to the SlideRoom application is offered for work leading to the MFA. sent the following day. Students may not apply directly for the master’s, and should instead see the admissions information for the MFA.

Graduate Admissions Requirements

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Deadline</td>
<td>January 6</td>
</tr>
<tr>
<td>Spring Deadline Requirements</td>
<td>The program does not admit in the spring.</td>
</tr>
<tr>
<td>Summer Deadline</td>
<td>The program does not admit in the summer.</td>
</tr>
</tbody>
</table>

https://next-guide.wisc.edu/courseleaf/approve/?role=RGE Division Approver
Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Summer Deadline

The program does not admit in the summer.

GRE (Graduate Record Examinations)

Not required.

English Proficiency Test

Every applicant whose native language is not English or whose undergraduate instruction was not in English must provide an English proficiency test score and meet the Graduate School minimum requirements (https://grad.wisc.edu/apply/requirements/#english-proficiency):

Other Test(s) (e.g., GMAT, MCAT)

n/a

Letters of Recommendation

Required

3

Guide Requirements tab

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Last Approved: Oct 25, 2018 11:29am
Minimum Graduate School Requirements

Review the Graduate School minimum academic progress and degree requirements, in addition to the program requirements listed below.

Major Requirements

MODE OF INSTRUCTION

<table>
<thead>
<tr>
<th>Mode of Instruction</th>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Mode of Instruction Definitions

Approved Shared Content from /shared/graduate-school-mode-instruction-definitions/

Last Approved: Oct 25, 2018 11:30am

Evening/Weekend: These programs are offered in an evening and/or weekend format to accommodate working schedules. Enjoy the advantages of on-campus courses and personal connections, while keeping your day job. For more information about the meeting schedule of a specific program, contact the program.

Online: These programs are offered primarily online. Many available online programs can be completed almost entirely online with all online programs offering at least 50 percent or more of the program work online. Some online programs have an on-campus component that is often designed to accommodate working schedules. Take advantage of the convenience of online learning while participating in a rich, interactive learning environment. For more information about the online nature of a specific program, contact the program.

Hybrid: These programs have innovative curricula that combine on-campus and online formats. Most hybrid programs are completed on-campus with a partial or completely online semester. For more information about the hybrid schedule of a specific program, contact the program.

Accelerated: These on-campus programs are offered in an accelerated format that allows you to complete your program in a condensed time-frame. Enjoy the advantages of on-campus courses with minimal disruption to your career. For more information about the accelerated nature of a specific program, contact the program.

CURRICULAR REQUIREMENTS

University General Education Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit</td>
<td>32 credits</td>
</tr>
<tr>
<td>Minimum Residence</td>
<td>23 credits</td>
</tr>
<tr>
<td>Credit Requirement</td>
<td></td>
</tr>
</tbody>
</table>
Requirements | Detail
---|---
Minimum Graduate Coursework | Half of degree coursework (16 credits out of 32 total credits) must be completed graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university’s Course Guide (https://registrar.wisc.edu/course-guide/).
Overall Graduate GPA Requirement | 3.00 GPA required.
Other Grade Requirements | No other specific grade requirements.
Assessments and Examinations | At the end of the fourth semester, M.A. candidates will have an oral and written review of their creative work conducted by a committee of three tenure-track professors and an optional fourth, nonsigning member.
Language Requirements | No language requirements.

## Courses Required

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ART 700</td>
<td>Introduction to Graduate Studies in Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 908</td>
<td>Seminar-Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 508</td>
<td>Colloquium in Art</td>
<td>1</td>
</tr>
<tr>
<td>Art History (Students must take two Art History courses that are &gt;300 level)</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Outside Academic Elective &gt;300 level (This course cannot be a studio course and must be taken outside of the Art Department)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>16 additional credits chosen in consultation with advisor</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Total Credits</td>
<td></td>
<td>32</td>
</tr>
</tbody>
</table>

Total credits required: 32

Guide Graduate Policies tab

Approved Shared Content from /shared/graduate-school-policies/
Last Approved: Oct 25, 2018 11:30am

## Graduate School Policies

The Graduate School’s Academic Policies and Procedures provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.
Major-Specific Policies

Graduate Program Handbook

The Graduate Program Handbook is the repository for all of the program's policies and requirements.

Prior Coursework

Graduate Work from Other Institutions
With program approval, students are allowed to count no more than 9 credits of graduate coursework from other institutions. Coursework earned five or more years prior to admission to a master's degree is not allowed to satisfy requirements.

UW–Madison Undergraduate
No credits from a UW–Madison undergraduate degree are allowed to count toward the degree.

UW–Madison University Special
With program approval, students are allowed to count no more than 9 credits of coursework numbered 300 or above taken as a UW–Madison University Special student. Coursework earned five or more years prior to admission to a master's degree is not allowed to satisfy requirements.

Probation

The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

Good standing (progressing according to standards; any funding guarantee remains in place).

Probation (not progressing according to standards but permitted to enroll; loss of funding guarantee; specific plan with dates and deadlines in place in regard to removal of probationary status).

Unsatisfactory progress (not progressing according to standards; not permitted to enroll, dismissal, leave of absence or change of advisor or program).

Advisor / Committee

All students are required to conduct a yearly progress report meeting with their major professor. Committee is formed by the end of the student's third semester for M.A. qualifiers in their fourth semester.

Credits per Term Allowed

15 credits per semester, 12 with petition

Time Constraints

The M.A. show of creative work must be completed by the fourth semester of the candidate's studies.

Master's degree students who have been absent for five or more consecutive years lose all credits that they have
earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements.

### Grievances and Appeals

**Approved Shared Content from /shared/graduate-school-grievance-policy/**

Last Approved: Apr 14, 2020 3:18pm

These resources may be helpful in addressing your concerns:

- **Bias or Hate Reporting**
- **Graduate Assistantship Policies and Procedures**
- **Hostile and Intimidating Behavior Policies and Procedures**
- **Office of the Provost for Faculty and Staff Affairs**
- **Dean of Students Office** (for all students to seek grievance assistance and support)
- **Employee Assistance** (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- **Employee Disability Resource Office** (for qualified employees or applicants with disabilities to have equal employment opportunities)
- **Graduate School** (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- **Office of Compliance** (for class harassment and discrimination, including sexual harassment and sexual violence)
- **Office of Student Conduct and Community Standards** (for conflicts involving students)
- **Ombuds Office for Faculty and Staff** (for employed graduate students and post-docs, as well as faculty and staff)
- **Title IX** (for concerns about discrimination)

**Approved Shared Content from /shared/education-grievance-policy/**

Last Approved: Apr 14, 2020 3:06pm

Any student who feels that he or she has been treated unfairly by a faculty or staff member has the right to complain about the treatment and to receive a prompt hearing of the grievance, following these grievance procedures. The complaint may concern course grades, classroom treatment, program admission, or other issues. To insure a prompt and fair hearing of any complaint, and to protect both the rights of the student and the person at whom the complaint is addressed, the procedures below are used in the School of Education.

The person whom the complaint is directed against must be an employee of the School of Education. Any student or potential student may use these procedures unless the complaint is covered by other campus rules or contracts. The following steps are available within the School of Education when a student has a grievance:

1. The student should first talk with the person against whom the grievance is directed. Most issues can be settled at this level. If the complaint is directed against a teaching assistant, and the student is not satisfied, the next step would be to talk to the TA's supervisor, who is usually the course professor. If the complaint is not resolved satisfactorily, the student may continue to step 2.

2. If the complaint does not involve an academic department, the procedure outlined in Step 4 below should be followed. If the complaint involves an academic department, the student should contact the chair of the department. The chair will attempt to resolve the problem informally. If this cannot be done to the student's...
Program Learning Outcomes and Assessment

List the program learning outcomes.

Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.

In the three-year program of study, students may receive both M.A. and MFA degrees.

Other

State law contains additional provisions regarding discrimination and harassment. Wisconsin Statutes 36.12 reads, in part: "No student may be denied admission to, participation in or the benefits of, or be discriminated against in any service, program, course or facility of the system or its institutions or center because of the student's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status." In addition, UW–System prohibits discrimination based on gender identity or gender expression. Students have the right to file discrimination and harassment complaints with the Office of Compliance, 361 Bascom Hall, 608-265-6018, uwcomplianceoffice@wisc.edu.
<table>
<thead>
<tr>
<th>Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>13</td>
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<tr>
<td>14</td>
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<tr>
<td>15</td>
</tr>
</tbody>
</table>
Outcomes – enter one learning outcome per box. Use the green + to create additional boxes.

<table>
<thead>
<tr>
<th>#</th>
<th>Learning Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>(Teaching effectively) Teach a variety of courses within the Department of Art foundations program for undergraduate students.</td>
</tr>
<tr>
<td>17</td>
<td>Have the opportunity to apply for competitive positions as instructors of record for the following undergraduate courses in drawing, design, digital media and 20th-century art history and contemporary practices.</td>
</tr>
<tr>
<td>18</td>
<td>Be provided opportunities for mentorship in teaching methods.</td>
</tr>
<tr>
<td>19</td>
<td>Be provided opportunities for observation and shadowing full time teaching faculty in the Department of Art.</td>
</tr>
<tr>
<td>20</td>
<td>Be provided with diverse training that will prepare them for a range of flexible and sustainable careers (e.g., academia, industry, community engagement, museum and gallery support services, art commerce and outreach at all levels).</td>
</tr>
<tr>
<td>21</td>
<td>Develop broadly applicable skills in critical thinking and problem solving.</td>
</tr>
<tr>
<td>22</td>
<td>Be provided with opportunities for leadership, art project management, and teamwork through collaboration, communication skills, and collaborations with academic and nonacademic partners.</td>
</tr>
</tbody>
</table>

Summarize the assessment plan.

**Learning Outcome 1:** To determine competency the program will assess student learning through Art 908 Art Seminar on a three-year rotation. Success will be determined by successful completion of the course and a grade of no less than AB.

**Learning Outcome 2:** To determine competency the program will assess student learning determined by appropriate sampling of oral and written examinations on a two-year rotation. Successful completion implies mastery of the learning outcome by the approval of the student’s graduate committee.

Approved Assessment Plan: [MA Art Assessment Plan.docx](https://next-guide.wisc.edu/courseleaf/approve/?role=RGE Division Approver)

### Related Programs

### Commitments

Courses in the curriculum are numbered 300 or higher.

Yes
The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

Yes

Supporting Information

List name and department of those who are in support of this proposal.

If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

Additional Information:

Admissions Table Memo 2019-04-08 Graduate School Approval.pdf

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:

The decision to approve the MA as non-admitting was approved at the 9/18/19 meeting of the art department. The other changes to not merit departmental vote.

Entered by: Elizabeth Jach
Date entered: 4/3/20

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean's support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes about approval here:
The decision to approve the MA as non-admitting was approved at the 9/25/19 meeting of the SoE Academic Planning Council. The other changes constitute administrative clean-up.

 Entered by and Date entered: 
 Elizabeth Jach 4/3/20

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes about the approval here:

 Entered by:
 Date entered:

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes about approval here:

 Entered by:
 Date entered:

For Administrative Use

Admin Notes:

Guide URL: /graduate/art/art-ma/

Effective date:

Career: Graduate

SIS Program Code: G081

SIS Short Description: Art

Other plan codes associated with this program:

Diploma Text: Master of Arts
Diploma Text 2: ART
Degree: 383
Field of Study: Arts and Humanities
Program Length: 2
National Student Clearing House Classification:
Plan Group: 081
Educational Level: Masters degrees
Award Category: Master's
Enrollment Category: Master's
CIP Code: 50.0701 - Art/Art Studies, General.
STEMOPT: 
UWSTEM: 
HEALTH: 
Educational Innovation Program:
Distance Education Program:
Non Traditional Program:
Special Plan Type:
Added to UW System Crosswalk: Yes

Reviewer Comments
Barbara Gerloff (bgerloff) (07/01/19 3:32 pm): Rollback: Rolled back at the request of Julie Ganser.
Elizabeth Jach (ejach) (01/03/20 9:32 am): Rollback: Per email 1/3/20
Regina Lowery (lowery3) (04/07/20 12:20 pm): Learning outcomes: Format accepted.
Regina Lowery (lowery3) (04/07/20 12:21 pm): Assessment plan: Accepted.
Regina Lowery (lowery3) (04/07/20 12:22 pm): Assessment reporting: Explanation accepted.
Not up to date.