Dean William Karpus called the meeting to order.

Welcome

1. Dean Karpus introduced new GFEC members and presented a committee overview and charge. New GFEC members beginning terms in the 2020-2021 academic year include Robert Asen, Kevin Black, Donna Neumann and Sissel Schroeder. YuHen Hu will serve as a substitute for a GFEC member on sabbatical. Mark Mandel will replace a GFEC member that vacated a position.

Automatic Consent

2. The following items were approved as a matter of automatic consent:
   a. Minutes from May 8, 2020
   b. Approval of the one-year extension of active Graduate Faculty status for Sociology Emeritus Professors Pamela Oliver and Myra Ferree (Parmesh Ramanathan)
   c. Approval of the extension through September 30, 2020 of active Graduate Faculty status for Curriculum and Instruction Emeritus Professor Julia Eklund Koza (Parmesh Ramanathan)
   d. Approval of the one-year extension of active Graduate Faculty status for Comparative Literature and Folklore Studies Emeritus Professors Mary Layoun and Max Statkiewicz (Parmesh Ramanathan)

   Motion: Moved and seconded to approve the consent agenda items. The motion passed unanimously.

Approvals:

3. Dean Karpus introduced Professor Barb Pinkenstein who presented a request to discontinue Nurse Educator Capstone Certificate effective Spring 2021. The courses are still available as electives, but no one is enrolled in program. National professional requirements changed, which eliminated the need for a certificate.
Motion: Moved and seconded to approve a request to discontinue Nurse Educator Capstone Certificate effective Spring 2021. The motion passed unanimously.

4. Dean Karpus introduced Professor Barb Pinkenstein who presented a request to discontinue Capstone Certificate in Clinical Nurse Specialist-Adult/Gerontology effective spring 2021. National professional requirements changed, which eliminated the need for a certificate.

Motion: Moved and seconded request to discontinue Capstone Certificate in Clinical Nurse Specialist-Adult/Gerontology effective spring 2021. The motion passed unanimously.

3-year Check-in Discussion

5. Dean Karpus presented a proposal to remove current question #2 on the form and replace with: “Please reflect on the diversity of your student population using the data provided by the Graduate School. What efforts have you made to recruit a diverse student population, and what inclusion efforts have you made to ensure the success of the diverse population of students in the program? What areas of opportunity exist for future recruitment of diverse populations?”

Motion: Moved and seconded to approve proposal to remove current question #2 on the form and replace with: “Please reflect on the diversity of your student population using the data provided by the Graduate School. What efforts have you made to recruit a diverse student population, and what inclusion efforts have you made to ensure the success of the diverse population of students in the program? What areas of opportunity exist for future recruitment of diverse populations?” The motion passed unanimously.

Program Reviews:

6. GFEC member Associate Professor Bret Shaw presented the Institutional 5-Year Program Review of the Master of Science in Economics Named Option “Graduate Foundations.” Shaw noted the strengths of the program include a high level of support from faculty and administrators, the use of assessment data to make improvements to the program, teaching by senior faculty members, mentoring of first-year students by second-year students, and a high level of engagement among students and with alumni. Students who complete the program have a greater likelihood of being accepted into PhD programs and finding employment opportunities after graduation.

The review committee recommendations include limiting admissions to top students as demand for program is exceeding capacity, development of orientation packages or prep courses for incoming students, formal tracking of alumni beyond graduation, more effort put into recruiting a diverse population, spreading program responsibilities beyond department chair and improved professional development opportunities.

Motion: Moved and seconded to accept the 5-Year Program Review of the Master of Science in Economics Named Option “Graduate Foundations.” The motion passed unanimously.
7. GFEC member Associate Professor Lara Collier presented the Institutional 5-Year Program Review of the Capstone Certificate in Infant, Early Childhood and Family Health. Collier noted the strengths of the program include a high level of enthusiasm and care for high-quality teaching, a positive climate, student-centered focus and response to feedback, opportunities for self-reflection, a proactive approach to identifying stumbling blocks to student success to try to mitigate them, and the approach to covering sensitive topics.

The review committee recommendations include maintaining approximately 28 students to cover the cost of outside speakers, adding more information on the website, being mindful of bringing in diverse speakers, creating opportunities for alumni of the program to connect with each other and succession planning for leadership positions within the program.

Motion: Moved and seconded to accept the 5-Year Program Review of the Capstone Certificate in Infant, Early Childhood and Family Health. The motion passed unanimously.

8. Dean Karpus introduced Professor Chris Walker who presented a 10-Year Institutional Program Review of the Linguistics MA, PhD, and Doctoral Minor. Walker noted the strengths of the program include connection with a broader community and access to faculty from diverse disciplines, strong curriculum and mentorship, and the practice of holding Linguistics Fridays to create academic community.

The review committee recommendations include the exploration of collaboration with other departments to identify funding sources for students, offering a semantics course on a regular basis, enhancement of pragmatic data mining skills by pursuing natural language processing as a future program direction, and development of a robust plan to increase diversity within the program. Recommendations also include creating a 5 to 10 year staffing and vision plan as current faculty approach retirement and obtaining more resources to support the program advisor.

Motion: Moved and seconded to accept the 10-Year Program Review of the Linguistics MA, PhD, and Doctoral Minor. The motion passed unanimously.

9. Dean Karpus introduced Professor Chris Choi who presented a 5-Year Institutional Program Review of the Master of Engineering Named Option “Sustainable Systems Engineering.” Choi noted the strengths of the program include a broad focus and sustainable energy systems on both the supply and demand side, high level of enthusiasm about the program and commitment to delivering quality education, positive satisfaction with the program by students and alumni, and strong employment prospects for students.

The review committee recommendations include assessment of the demand for the program (enrollment has been significantly lower than projected to maintain financial viability), changing the name of the degree program to include the word “energy”, creation of a program executive committee to develop a strategic long-term plan, hiring a program director dedicated solely to this program, hiring a student services coordinator, added support to reduce need of faculty to teach overload classes, and the purchasing of online teaching equipment.

Motion: Moved and seconded to accept the 5-Year Institutional Program Review of the Master of Engineering Named Option “Sustainable Systems Engineering.” The motion passed unanimously.
10. Dean Karpus introduced Professor Chris Choi who presented a 5-Year Institutional Program Review of the Master of Engineering in Civil and Environmental Engineering Named Option “Environmental Engineering.” Choi noted the strengths of the program include strong management by the program director and support of the student services coordinator, healthy enrollment, the ability to use the program as a springboard to jobs or promotions, a high program ranking, consistently positive feedback from students and faculty surveys, a diverse student population, opportunities for collaboration among students, flexibility in courses and jobs, and enrichment opportunities with classmates on different career paths.

The review committee recommendations include the development of a graduate handbook for the online ME program, exploring need for additional staff, enhanced monitoring of career outcomes, creating a formal method of tracking students who drop the program, and reducing the number of transfer credits accepted.

**Motion:** Moved and seconded to accept the 5-Year Institutional Program Review of the Master of Engineering in Civil and Environmental Engineering Named Option “Environmental Engineering.” The motion passed unanimously.

**Adjournment:**

Meeting adjourned by Dean William Karpus.