Program Change Request

Date Submitted: 10/27/20 2:41 pm

Viewing: GMIN250 : Development

Last approved: 09/25/18 8:24 pm
Last edit: 11/17/20 9:36 am
Changes proposed by: scbarber

Catalog Pages Using this Program

Development, Doctoral Minor

Proposal Abstract/Summary:
The Development PhD minor has been associated with the Development PhD program, which has had suspended admissions since Fall 2018 and is now going through the process of being discontinued. There is no support to continue the Development PhD minor in the absence of the major, and thus we are requesting a suspension of admission to and discontinuation of the Development PhD minor.

If approved, what term should the proposed change be effective?
Fall 2021 (1222)

Select yes if this proposal is only to add, remove, or rearrange curricular requirements, and will change less than 50% of the curriculum.
No

Basic Information

Program State: Suspend, will be discontinued Active
Type of Program: Minor (PhD and BS only)
Who is the audience? Graduate or professional
Home Department: Col of Agricultural & Life Sci (CALS) CALS
School/College: College of Agricultural and Life Sciences

Name of the school or college academic planner who you consulted with on this proposal.

Name
Sarah Barber - ALS

In Workflow
1. CALS Dep Approver
2. ALS Colle Reviewer
3. ALS Colle Approver
4. APIR Adm
5. GFEC App
6. UAPC Ap
7. Registrar

Approval F
1. 10/27/20
Sarah Bar
(scbarber Approve Dept. Ap)
2. 11/11/20
Sarah Bar
(scbarber Approve College A Reviewer
3. 11/13/20
Sarah Bar
(scbarber Approve College A
4. 11/25/20
Karen Mit
(mittelsta Approve Admin

History
1. Sep 25, 2 Michelle
(meyoung)
The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?  
No

Is this in the Graduate School?  
Yes

SIS Code:  
GMN250

SIS Description:  
Development MIN

Transcript Title:  
Development

**Suspension and Discontinuation**

What is the last term that a student could declare this program?  
Summer 2021 (1216)

What is the last term that students may be enrolled in or complete the program?  
Summer 2021 (1216)

What is the timeline and advance communication plan?  
There are currently no students in this minor, and the associated faculty were unaware there was a PhD minor until the idea of discontinuation was raised. Since that time, the Development PhD faculty executive committee has met to discuss the future of the PhD minor, which could only continue if they were able to identify a home department to administer and support the program. Lacking such support, the executive committee voted to discontinue the PhD minor (in addition to the Development PhD program) in winter 2019.

Explain the precipitating circumstances or rationale for the proposal.  
The Development PhD minor has been associated with the Development PhD program, which has had suspended admissions since fall 2018 and is now going through the process of being discontinued due to lack of financial support and its low producing status. There is no support to continue the Development PhD minor in the absence of the major, and thus we are requesting a suspension of admission to and discontinuation of the Development PhD minor.

What is the potential impact on enrolled students?  
There are no currently enrolled students. There was one student declared in the minor, but the student was unaware they were in the minor and had no intention of completing the minor, so that issue has been resolved.

What is the potential impact on faculty and staff?  
None

Explain and provide evidence of efforts made to confer with and to notify faculty and staff.  
Faculty and staff associated with the program were engaged in conversations about the future of the Development PhD program, and discussion of the minor occurred at the same time.

Explain and provide evidence of efforts made to confer with and to notify current students.  
There are no current students

Explain and provide evidence of efforts made to confer with and to notify alumni and other stakeholders.  
There are no identified alumni or stakeholders of the minor.

Teach-out plan - How will program quality be maintained during the suspended period or the teach-out period for discontinued programs?  
No teach-out plan is required as there are no current students.

Teach-out plan: A) For currently enrolled students, how will required courses, curricular elements, advising and other student services be provided?  
NA

Teach-out plan: B) For prospective students in the admissions pipeline, how are any commitments being met or needs to notify them that their program of interest will not be available?  
NA

Teach-out plan: C) For stopped out students, what provisions are made for their re-entry? What program(s) will they be re-entered into?  
NA

Teach-out plan: D) Provide any other information relevant to teach-out planning.  
NA

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.
<table>
<thead>
<tr>
<th>Role Type</th>
<th>Name (Last, First)</th>
<th>Email</th>
<th>Phone</th>
<th>Tit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Director</td>
<td>Kendall, Nancy</td>
<td><a href="mailto:kendall2@wisc.edu">kendall2@wisc.edu</a></td>
<td>608/265-5955</td>
<td></td>
</tr>
</tbody>
</table>

List the departments that have a vested interest in this proposal.

Are all program reviews in the home academic unit up to date? Yes
Are all assessment plans in the home academic unit up to date? Yes
Are all assessment reports in the home academic unit up to date? No

Please explain. The Development PhD is submitting its assessment report for 2020 by the December deadline. The report aligns with the progression status of the remaining students and the PhD program’s assessment plan.

Will this program be part of a consortium or collaborative arrangement with another college or university? No
Will instruction take place at a location geographically separate from UW-Madison? No

---

**Faculty and Staff Resources**

---

**Curriculum and Requirements**

If you are proposing a change to the curriculum, what percentage of the curriculum is changing? No change

Guide Admissions/How to Get In tab

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Guide Requirements tab

Graduate students who wish to pursue an Option A external minor in development should consult the chair of the program. Courses are chosen in conjunction with the chair, serves as the minor advisor, and the student’s departmental advisor. A student may earn a doctoral minor in development with 9 credits; if all 9 credits are in development numbered 700 and above. Alternatively, a student may earn the minor with 12 credits if these are courses numbered 300 and above and identified as designed for graduate students. Students are expected to achieve a B or better in all courses used for the minor. Directed study courses do not count toward the minor. Students may not use colloquia or "bag" format courses toward requirements of the doctoral minor.

Total credits required: 9

Guide Graduate Policies tab

---

**Commitments**

Courses in the curriculum are numbered 300 or higher. Yes

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information program. Yes
Supporting Information

Additional Information:

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information on the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes Approved by the Development Executive Committee on February 28, 2019. about approval here:

Entered by: Sarah Barber Date entered: 10/27/20

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean's support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information on the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes CALS Curriculum Committee reviewed and provided comment. CALS APC approved the about approval proposal on November 3, 2020.

here:

Entered by and date: Sarah Barber Date entered: 11/13/20

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes about the approval here:

Entered by: Date entered:

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes about approval here:

Entered by: Date entered:

For Administrative Use

Admin Notes:

Guide URL: /graduate/agricultural-life-sciences-college-wide/development-doctoral-minor/

SIS effective date:

Guide publish date/type

Career: Graduate

SIS Program Code:

SIS Short Description: Development

Other plan codes associated with this program:

Field of Study: Social Science

Plan Group:

CIP Code: 45.0604 - Development Economics and International Development.

Scan this proposal: Yes