University of Wisconsin-Madison  
Graduate Faculty Executive Committee Meeting  
1:30 pm – 3:30 pm, Zoom  
December 11, 2020  

M I N U T E S


Members Absent: Kevin Black, Alex Dressler, Mark Mandel, Gail Robertson, Bret Shaw

Dean William Karpus called the meeting to order.

Automatic Consent

1. The following items were approved as a matter of automatic consent:
   a. Minutes from November 13, 2020

   Motion: Moved and seconded to approve the consent agenda items. The motion passed unanimously.

Approvals:

2. Dean Karpus introduced Professor Karen Wassarman who presented a request to discontinue the Doctoral Minor in Development effective Fall 2021. There are no students enrolled in the program currently.

   Motion: Moved and seconded to approve discontinuation of the Doctoral Minor in Development effective Fall 2021. The motion passed unanimously.

3. Dean Karpus introduced Professor Karen Wassarman who presented a request to discontinue the PhD in Development effective Fall 2025. There is not ongoing support for a sizeable program. Five students are enrolled currently. All enrolled students have a path to completion.

   Motion: Moved and seconded to approve discontinuation of the PhD in Development effective Fall 2025. The motion passed unanimously.

4. Dean Karpus introduced Professor Jim Keck and Faculty Associate Natalie Betz who presented a request to approve the Capstone Certificate in Applied Bioinformatics effective Fall 2021. The online certificate is a companion program to the MS in Applied Biotechnology and is a collaboration between eight UW campuses.

   Motion: Moved and seconded to approve Capstone Certificate in Applied Bioinformatics effective Fall 2021. The motion passed unanimously.

5. Dean Karpus introduced Professor Jim Keck and Faculty Associate Natalie Betz who presented a request to approve the Graduate/Professional Certificate in Applied
Bioinformatics effective Fall 2021. The online certificate is a companion program to the MS in Applied Biotechnology and is a collaboration between eight UW campuses.

**Motion:** Moved and seconded to approve Graduate/Professional Certificate in Applied Bioinformatics effective Fall 2021. The motion passed unanimously.

6. Dean Karpus introduced Professor Kristin Eschenfelder and Associate Professor Rebekah Willett who presented a request to approve a new Degree PhD in Information effective Fall 2021. The large scope of changes that have occurred and are proposed to the program requires approval as a new degree. After currently enrolled students complete the old program, its discontinuation will be proposed. Moving forward, new students will be enrolled in the new program. Eschenfelder and Willett responded to questions regarding plans to recruit a diverse student population with the new program.

**Motion:** Moved and seconded to approve new Degree PhD in Information effective Fall 2021. The motion passed unanimously.

7. Dean Karpus introduced Professor Alfred Hartemink and Faculty Associate Ed Boswell who presented a request to approve a new Degree Master of Science in Environmental Remediation and Management effective Fall 2021. Hartemink and Boswell responded to questions regarding strategies to insure a diverse population.

**Motion:** Moved and seconded to approve new Degree Master of Science in Environmental Remediation and Management effective Fall 2021. The motion passed unanimously.

8. Dean Karpus introduced Professors Peter Miller, Julie Mead and Carolyn Kelley who presented a request to approve a Notice of Intent to plan for new Degree Master of Science in Sports Leadership. The program is designed for individuals who are leaders in athletic programming from youth to professional level programs.

**Motion:** Moved and seconded to approve Notice of Intent to plan for new Degree Master of Science in Sports Leadership. The motion passed unanimously.

**Program Reviews:**

9. Associate Professor Frederico Rey presented the Institutional 5-Year Program Review of the Capstone Certificates in Clinical Nutrition and Clinical Nutrition- “Dietetic Internship.” Rey noted the strengths of the program include a clinical focus that prepares students well for employment, high rate of job placement, collaboration with UW-health for internships, and outstanding mentorship during practicum rotations.

The review committee recommendations include clarifying student expectations, establishing minimum 3.0 GPA to qualify for admission (up from 2.8), make sure courses are taught each semester (eliminate gaps due to faculty leaves or sabbaticals), and establish a robust program evaluation plan including an information gathering strategy to look at more than just grades as a measure of success. The GFEC expressed a need for a stronger diversity strategy.

**Motion:** Moved and seconded to accept the 5-Year Program Review of the Capstone Certificates in Clinical Nutrition and Clinical Nutrition- “Dietetic Internship.” The motion passed unanimously.
10. Associate Dean Lisa Martin summarized the Program Review Response for Communications Sciences and Disorders MS, PhD and Doctoral Minor and the AuD.

   No action sought.

3-Year Check-ins

11. GFEC member Associate Dean Parmesh Ramanathan presented the 3-Year check-in for Master of Engineering: Engineering Named Option “Engineering Data Analytics.” There has been a decline in student matriculation that GFEC member suggested the program address.

   No action sought.

Discussion

12. Associate Dean Parmesh Ramanathan presented and led a discussion on the Graduate Student Experience Survey results.

   No action sought.

Adjournment

Meeting adjourned by Dean William Karpus.