University of Wisconsin-Madison  
Graduate Faculty Executive Committee Meeting  
1:30 pm – 3:30 pm, 52 Bascom Hall  
December 10, 2021

**MINUTES**

**Members Present:** Robert Asen, Kevin Black, Chris Choi, Alex Dressler, Tullia Dymarz, Emily Fletcher, Florence Hsia, William Karpus, Mark Mandel, Lisa Martin, Donna Neumann, Manish Patankar, Parmesh Ramanathan, Gail Robertson, Morgan Robertson, Sissel Schroeder, Leslie Smith III, Shannon Stahl

**Members Absent:** William Karpus, Julie Poehlmann-Tynen, Bret Shaw

Associate Dean Parmesh Ramanathan called the meeting to order.

**Automatic Consent**

1. The following items were approved as a matter of automatic consent:  
   a. Minutes from November 12, 2021

   **Motion:** Moved and seconded to approve the consent agenda. The motion passed unanimously.

**Approvals**

2. Associate Dean Ramanathan introduced Professor Barry Van Veen who presented a request to change Electrical Engineering MS/PhD to Electrical and Computer Engineering MS/PhD effective Fall 2022. Students were surveyed and were overwhelming in favor of the name change that better reflects the program’s curriculum. Some students that preferred the old name will be able to complete their degree with that name.

   **Motion:** Moved and seconded to approve changing Electrical Engineering MS/PhD to Electrical and Computer Engineering MS/PhD effective Fall 2022. The motion passed unanimously with one abstention.

3. Associate Dean Ramanathan introduced Assistant Faculty Associate Makayla Schuchardt who presented a request to approve substantial changes to the curriculum and program learning outcomes for the Capstone Certificate in Clinical Nutrition effective Fall 2022. Expanding the curriculum to include more medical nutrition courses which allows students to customize curriculum to best meet their professional needs and growth. The changes reflect revised learning outcomes and decreases required credits from 12 to 9 so professional practitioners can complete certificate in one year or less.

   **Motion:** Moved and seconded to approve substantial changes to the curriculum and program learning outcomes for the Capstone Certificate in Clinical Nutrition effective Fall 2022. The motion passed unanimously.

4. Associate Dean Ramanathan introduced Professor Terry Warfield who presented a request to suspend and discontinue the doctoral minor in Business: Actuarial Science effective Fall
2022. The minor has been dormant for many years. No students are currently enrolled in the minor.

**Motion:** Moved and seconded to approve request to suspend and discontinue the doctoral minor in Business: Actuarial Science effective Fall 2022. The motion passed unanimously.

5. Associate Dean Ramanathan introduced Associate Professor Mariana Pacheco who presented a request to approve a new Capstone Certificate in Spanish-English Bilingual-Bicultural Education effective Summer 2022. The curriculum is responsive to school district needs and will allow current teachers to qualify for bilingual-bicultural DPI license in Wisconsin. All coursework is offered in Spanish at this time.

**Motion:** Moved and seconded to approve a new Capstone Certificate in Spanish-English Bilingual-Bicultural Education effective Summer 2022. The motion passed unanimously.

6. Associate Dean Ramanathan introduced Professor Remzi Arpaci-Dusseau and Associate Dean Kristin Eschenfelder who presented a request to approve a Notice of Intent for a new Master of Science in Data Engineering degree. Data Engineering differs from Data Science in that it focuses on the systems that collect and preparing the data prior to scientific statistical analysis. The program is responsive to external demand. The program is intended for a professional audience and does not include a research component.

**Motion:** Moved and seconded to approve a Notice of Intent for a new Master of Science in Data Engineering degree. The motion passed unanimously.

**Three-year Check-Ins**

7. GFEC member Associate Dean Parmesh Ramanathan summarized the three-year check-in for the Graduate/Professional Certificate in Business Analytics. Highlights of the check-in included strong enrollment from a variety of business students. GFEC members expressed desire for more attention to diversity initiatives.

**No action sought**

8. GFEC member Associate Dean Lisa Martin summarized the three-year check-in for MS in Educational Leadership and Policy Analysis named option “Wisconsin Idea Principal Preparation.” Highlights of the check-in included a lower than projected enrollment for the face-to-face program, but drew larger population when it was forced to go online due to the pandemic. As a result, the program is pursuing expansion to online instruction to give access to a larger population.

**No action sought**

**Program Review Responses**

9. GFEC member Associate Dean Parmesh Ramanathan summarized the Program Review Response for the MS in Computer Sciences named option “Professional Program” 5-year program review. Highlights of the response included increased involvement in advising by
faculty members, growth of the research program, and a plan to diversify student underrepresented minority population.

No action sought

Program Review

10. GFEC member Robert Asen presented the Institutional 10-year program review of the MA/PhD in Classical and Ancient Near Eastern Studies named option “Classics.” Asen noted strengths of the program include reducing time to degree through a streamlined curriculum including a revised exam structure, strong collegiality and commitment, attention to contemporary developments, teaching opportunities for graduate students, and active pursuit of diversity.

The review committee recommendations include development of a graduate handbook, a redesign of the department website, a specific action plan to recruit more underserved minority students, solicitation of student feedback regarding curricular changes, developing methods of assessment for new curriculum, alignment of mission statement and curriculum, continued streamlining of curriculum, development of campus connections and programs that facilitate non-academic employment alternatives for graduate students.

Motion: Moved and seconded to accept the 10-Year Program Review of the MA/PhD in Classical and Ancient Near Eastern Studies named option “Classics.” The motion passed unanimously with one abstention.

Adjournment

Meeting adjourned by Associate Dean Parmesh Ramanathan.