University of Wisconsin-Madison
Graduate Faculty Executive Committee Meeting
1:30 pm – 3:30 pm, Room 52 Bascom Hall
November 9, 2018

MINUTES


Members Absent: Nicole Perna, Pamela Potter, Gail Robertson, Monica Turner, Chris Walker

Guests: Michelle Chui, David Rosenthal, Richard Moss, Bryan Husk, Andrea Poehling, Karen Wassarman, Susan Zaeske, Elaine Klein, Nicole Wiessinger, Greg Downey

Staff: Amy Bergholz, Judy Bauman, Eileen Callahan, Meghan Chua, Ruth McAfee, Joshua Morrill, Emily Reynolds, Christopher Yue

Dean William Karpus called the meeting to order.

1. The minutes of October 5, 2018 were approved as a matter of automatic consent.

Approvals:

2. Dean Karpus introduced Associate Professor Michelle Chui from the School of Pharmacy, who presented a request to rename the Social and Administrative Sciences in Pharmacy MS/PhD to Health Services Research and Policy MS/PhD effective Fall 2019. The name change reflects broader research areas and student skill sets that have become embedded in the program as it has evolved over time. Students voted unanimously to accept name change.

   Motion: Moved and seconded to approve the renaming of Social and Administrative Sciences in Pharmacy MS/PhD to Health Services Research and Policy MS/PhD effective Fall 2019. The motion was passed unanimously with one abstention.

3. Dean Karpus introduced Professor David Rosenthal from the Department of Rehabilitation Psychology & Special Education, who presented a request to rename the Rehabilitation Counseling MS to Clinical Rehabilitation Counseling MS effective Spring 2019. The name change is needed to meet the requirements of the Council for the Accreditation of Counseling and Related Programs. It does not include any curricular changes. Students voted unanimously to adopt the name change.

   Motion: Moved and seconded to approve the renaming of Rehabilitation Counseling MS to Clinical Rehabilitation Counseling MS effective Spring 2019. The motion was passed unanimously.

4. Dean Karpus introduced Professor and Associate Dean Richard Moss, director of the Master of Science in Biotechnology Program, who presented a notice of intent to establish a Master of Science
in Applied Biotechnology from the school of Medicine and Public Health. This non-pooled program will allow further geographical outreach to meet industry needs for graduates with skills provided through this curriculum. It is a consortia program with seven other participating UW campuses. A degree is earned at the institution through which a student enrolls.

**Motion:** Moved and seconded to approve the Notice of Intent to proceed with the planning and development of a new Master of Science in Applied Biotechnology within the School of Medicine and Public Health. The motion was passed unanimously with one abstention.

5. Dean Karpus introduced Professor and Associate Dean Richard Moss, from the School of Medicine and Public Health, who presented a request to suspend admissions for the Graduate/Professional Certificate in Bioinformatics effective Spring 2019 and discontinue the program effective Spring 2022. The enrollment for the program has been low. There are three students currently in the program and are projected to be finished by Spring 2021.

**Motion:** Moved and seconded to approve a request to suspend admissions for the Graduate/Professional Certificate in Bioinformatics effective Spring 2019. The motion was passed unanimously.

**Motion:** Moved and seconded to approve a request to discontinue the Graduate/Professional Certificate in Bioinformatics effective Spring 2022. The motion was passed unanimously.

6. Dean Karpus introduced Professor and Associate Dean Richard Moss, from the School of Medicine and Public Health, who presented a request to discontinue the Capstone Certificate in Bioinformatics effective Spring 2019. There are no students currently enrolled in the program and admissions had been suspended previously.

**Motion:** Moved and seconded to approve a request to discontinue the Capstone Certificate in Bioinformatics effective Spring 2019. The motion was passed unanimously.

7. Dean Karpus introduced Professor and Associate Dean Karen Wassarman from the College of Agricultural and Life Sciences who presented a request to suspend admissions to the Development PhD effective Spring 2019. A committee has been formed to review the program and make a recommendation to revise or discontinue the program.

**Motion:** Moved and seconded to approve a request to suspend admissions to the Development PhD effective Spring 2019. The motion was passed unanimously.

8. Dean Karpus introduced Professor and Associate Dean Susan Zaeske from the College of Letters and Science, who presented a request to discontinue the Graduate/Professional Certificate in Material Culture Studies, effective Summer 2020.

**Motion:** Moved and seconded to approve a request to discontinue the Graduate/Professional Certificate in Material Culture Studies effective Summer 2020. The motion was passed unanimously.

9. Dean Karpus introduced Professor and Associate Dean Susan Zaeske from the College of Letters and Science who presented a request to suspend admissions to the Classical and Ancient Near Eastern
MA/PhD Named Option “Hebrew Bible” effective Spring 2019. The department’s intent is to discontinue the program. A request will come back to GFEC when a discontinuation date has been determined.

**Motion:** Moved and seconded to approve a request to suspend admissions to the Classical and Ancient Near Eastern MA/PhD Named Option “Hebrew Bible” effective Spring 2019. The motion was passed unanimously.

10. Dean Karpus introduced Professor Greg Downey, associate dean for the social sciences in the College of Letters and Science, who presented a request to suspend admissions for the Master of Social Work Named Option “Part Time MSW Eau Claire” effective Spring 2021 and discontinue the program effective Fall 2022.

**Motion:** Moved and seconded to approve a request to suspend admissions for the Master of Social Work Named Option “Part Time MSW Eau Claire” effective Spring 2021. The motion was passed unanimously with one abstention.

**Motion:** Moved and seconded to approve a request to discontinue the Master of Social Work Named Option “Part Time MSW Eau Claire” effective Fall 2022. The motion was passed unanimously with one abstention.

**Program Review:**

11. GFEC member John Pfotenhauer presented the Institutional 10-Year Program Review of Civil and Environmental Engineering MS/PhD/Doctoral Minor. Professor Pfotenhauer noted strengths of the program include strong industry relationships, diverse faculty, an excellent program chair, collegial faculty relationships, and healthy relationships between faculty and students.

Professor Pfotenhauer discussed review committee recommendations, including a review of existing recruitment paradigm, defining and publishing requirements for qualifying exams, establishing consistency of assessment across the program, creating uniformity of TA assignments and workloads, pursuing funding for upgrades to lab facilities and taking deliberate steps to increase student diversity. The GFEC expressed some concern regarding recruiting strategies, qualifying exams, the strategic use of the department’s fellowship funds as well as the admissions process.

**Motion:** Moved and seconded to accept the Institutional 10-Year Review of the Civil and Environmental Engineering MS/PhD/Doctoral Minor. The motion passed unanimously.

**Adjournment:**

Meeting adjourned by Dean William Karpus.