19 June 2018

TO:  Sarah Mangelsdorf, Provost
FROM:  John Karl Scholz, Dean
RE:  Scheduled Discontinuation of Capstone Certificate in French Studies
CC:  Gilles Bousquet, Professor and Chair, French and Italian
Ritt Deitz, Executive Director, Professional French Master’s Program
Marty Gustafson, Assistant Dean, Graduate School
Elaine Klein, Associate Dean for Academic Planning
Sarah Kuba, Academic Planner, Academic Planning and Institutional Research
Jocelyn Milner, Vice Provost and Director, Academic Planning and Institutional Research
Susan Zaeske, Associate Dean for the Arts and Humanities, L&S
Lisa Martin, Associate Dean, Graduate School
James Montgomery, Associate Dean for Fiscal Initiatives, L&S
Jennifer Noyes, Associate Dean for Operations and Staff
Scott Owczarek, Registrar
Parmesh Ramanathan, Associate Dean, Graduate School
Eric Wilcots, Deputy Dean, L&S

In September 2016, the L&S Academic Planning Council approved a request to suspend admission to the Capstone Certificate in French Studies (CRT 452). At the time of the suspension, only two awards had been granted in ten years, and no students were enrolled in the program. Per the attached notice, the University APC approved that request, with the instruction that the department should submit a request to L&S by May 19, 2018 to reopen or discontinue the program, with the expectation that L&S would act on that request and forward it to the UAPC by October 1, 2018. Without such a proposal, the program would be scheduled for discontinuation.

I would like formally to inform you that L&S has not received a plan from the program seeking permission to restructure and reopen admissions. Program discontinuation seems both appropriate and in line with UAPC policy governing certificate program suspension and discontinuation. At this time, there are no students enrolled in the program. We would recommend that the program be discontinued at the earliest opportunity.
Date: October 31, 2016

To: J. Karl Scholz, Dean, College of Letters and Science

From: Sarah C. Mangelsdorf, Provost and Vice Chancellor for Academic Affairs

RE: October 2016 Academic Program Change:

Suspend Admissions: Capstone Certificate in French Studies

I am writing with formal notice that the University Academic Planning Council has approved the proposal to suspend admissions to the Capstone Certificate in French Studies, Department of French and Italian, College of Letters and Science. There are currently no students enrolled in the program. This action will be effective Fall 2016. A plan to revise or discontinue the certificate will be submitted to L&S by May 19, 2018, and submitted to the provost by October 1, 2018.

Supporting materials are posted here: http://apir.wisc.edu/UAPC201617October.htm.

Please contact Jocelyn Milner (jocelyn.milner@wisc.edu) if you have any questions.

Copies
Gilles Bousquet, French and Italian
Elaine Klein, L&S
Susan Zaeske, L&S
William Karpus, Graduate School
Daniel Kleinman, Graduate School
Marty Gustafson, Graduate School
Katy Duren, Division of Continuing Studies
Steve Hahn, Vice Provost for Enrollment Management
Scott Owczarek, Registrar
Phil Hull, Office of the Registrar
Beth Warner, Office of the Registrar
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