Program Purpose

The School of Human Ecology Community Leader-in-Residence (CLR) Program will join a faculty member and a graduate or undergraduate student with a community leader for the purposes of developing a joint teaching, research/scholarship, or outreach/consultation project aimed at achieving goals of the Human Ecology Equity & Justice Network. Examples of joint projects include developing a proposal for extramural funding, developing workshops or trainings for instructors or researchers, developing an exhibit, developing new course modules, or reviewing existing course curriculum to better address equity and justice. This is not intended to be an exhaustive list of project ideas.

The CLR will be provided an honorarium and an honorary Human Ecology affiliation for up to one year that will allow them dedicated time and resources toward developing a joint project. The CLR would be invited to speak about their work in Human Ecology graduate and undergraduate classes and/or Human Ecology Brownbag events. It is expected the Human Ecology faculty and student partners would work within their area of expertise and provide consultation and instrumental support in the development of the final project.

CLR support can be used for a time-limited effort, to jump-start a larger project, or finish an ongoing faculty/community leader collaboration. Faculty can apply for additional funding under other Equity & Justice Network opportunities, such as Research Incentive funding, in conjunction with the CLR program.

Eligibility

This opportunity is open to Human Ecology faculty who have an ongoing relationship with a community partner to increase the likelihood of successful project completion. CLR funding for relationship development will be considered but must include clear goals and benchmarks of success. Preference is for the community member to be a member of an under-represented or historically marginalized group. It is required that the proposed work meet E&J Network goals.

Budget and Budget Justification

Funding requests should reflect the project needs, with a maximum budget request of $25,000. Funding requests over $25,000 may be considered if justified by the project outcomes and effort required to achieve those outcomes.
Request for Applications

Funding will be made available as early as March 1, 2022, for a project duration up to 12 months.

Eligible Budget Items:

- CLR Support: Up to $5,000 stipend commensurate with expected effort
- Faculty Support: Option of summer salary commensurate with effort, or discretionary research funds. Maximum support of $4,000 (excludes fringe benefits).
- Student Support: (e.g., graduate or undergraduate student funding with preference for students from historically under-represented or marginalized groups OR whose scholarly interests meet the E&J Net mission)
- Supplies and Travel: Up to $2,500

Application Instructions

Please use a minimum of Arial 11 font and ½-inch margins.

Applications should be submitted via Qualtrics form.

A complete application must include all information requested below, either directly entered as text into the application form or uploaded as a PDF file.

- General application information:
  - Applicant (faculty member) name and department
  - Name, title, organizational affiliation, and contact information for the CLR
  - Indicate whether IRB approval is required for the project/proposal
  - List any other grant or funding opportunities to which you are submitting this proposal or related projects
- Summary/abstract (1 paragraph)
- Project Narrative or Proposal (2 page max) that outlines the major activities of the project, including a timeline and anticipated project outcomes, as well as a description of the existing relationship between the faculty member and community leader
- Budget and budget justification (1 page max); see sample budget below
- CV for the faculty member
- Resume for the CLR candidate
- Letter of interest from the CLR candidate
- Letter of support from mentoring committee for untenured faculty applicant specifying how the proposed work supports career trajectory

Review Process

- Proposals will be reviewed by the Associate Dean for Research, the Associate Dean for Faculty Affairs and Graduate Education, and up to two ad hoc members to provide disciplinary expertise.
Request for Applications

- Awardees will be notified approximately 6-8 weeks after the deadline.

Selection Criteria

Proposals will be evaluated on the following criteria:

1. Alignment with the E&J Network goals
2. Degree to which strategic partnerships will be strengthened
3. Create new knowledge (research/scholarship); community relationships (outreach); engaged learning experiences (instruction)
4. Human Ecology student impact through project involvement
5. Qualifications of the faculty member and CLR candidate
6. Project feasibility

Award Provisions

- Prior to release of funds, provide confirmation of IRB determination (protocol approval or exemption) if IRB oversight is required.
- Credit support from the Human Ecology E&J Network in all related publications, presentations, etc.
- Present a poster or brief oral presentation at a Human Ecology research showcase event, as appropriate.
- Pursue the publication, presentation, dissemination, and extramural funding opportunities referenced in the proposal.
- Return any unused funds (in certain circumstances a no-cost extension may be requested).
- Submit a brief report (1-2 pages) of project outcomes, including any anticipated future funding or projects resulting from this allocation, within one month of project completion.

Contacts

Programmatic: Janean Dilworth-Bart: jedilworth@wisc.edu
Administrative/Fiscal: Sarah Marcotte: sarah.marcotte@wisc.edu
Provide justification for all expenses including description of each person’s responsibilities/goals, estimated effort expressed in overall hours over project period, and description of supplies and travel expenses, if requested.

<table>
<thead>
<tr>
<th>Example Budget Item</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>CLR Stipend (≤ $5,000)</td>
<td>$</td>
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<tr>
<td>Faculty summer salary or research funds (≤ $4,000)</td>
<td>$</td>
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<tr>
<td>Faculty fringe benefits (if salary is requested) - 34.7%</td>
<td>$</td>
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<tr>
<td>Project Assistant (PA)</td>
<td>$</td>
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<tr>
<td>PA fringe benefits - 18.0%</td>
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<tr>
<td>Tuition Remission - $6,000 per semester (if applicable)</td>
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<tr>
<td>Graduate or undergraduate student hourly</td>
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<tr>
<td>Student hourly fringe benefits - 2.3%</td>
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<tr>
<td>Supplies and travel (≤ $2,500)</td>
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<tr>
<td><strong>Total Project Cost</strong></td>
<td>$</td>
</tr>
</tbody>
</table>