<table>
<thead>
<tr>
<th>SUN</th>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THU</th>
<th>FRI</th>
<th>SAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/27</td>
<td>10/28</td>
<td>10/29</td>
<td>10/30</td>
<td>10/31</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>3 NOVEMBER A 1\textsuperscript{ST} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>4 NOVEMBER A 2\textsuperscript{ND} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>5 NOVEMBER A 3\textsuperscript{RD} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>6 NOVEMBER A 4\textsuperscript{TH} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>7 NOVEMBER A *FINAL CALC *CONFIRMATION DEADLINE</td>
<td>8 NOVEMBER MONTHLY 1\textsuperscript{ST} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>9</td>
</tr>
<tr>
<td>10 NOVEMBER MONTHLY 2\textsuperscript{ND} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>11 NOVEMBER MONTHLY 3\textsuperscript{RD} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>12 NOVEMBER MONTHLY 4\textsuperscript{TH} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>13 NOVEMBER MONTHLY 5\textsuperscript{TH} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>14 NOVEMBER MONTHLY *FINAL CALC &amp; ABSENCE LOAD AT 12 P.M.</td>
<td>15 PAYROLL ADVANCES FOR NEW UNCLASSIFIED EMPLOYEES DUE</td>
<td>16</td>
</tr>
<tr>
<td>17 NOVEMBER B 1\textsuperscript{ST} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>18 NOVEMBER B 2\textsuperscript{ND} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>19 NOVEMBER B 3\textsuperscript{RD} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>20 NOVEMBER B 4\textsuperscript{TH} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>21 NOVEMBER B *FINAL CALC *CONFIRMATION DEADLINE</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28 HAPPY THANKSGIVING! PAYROLL OFFICE CLOSED</td>
<td>29</td>
<td>30</td>
</tr>
<tr>
<td>12/1 NOVEMBER C 1\textsuperscript{ST} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>12/2 NOVEMBER C 2\textsuperscript{ND} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>12/3 NOVEMBER C 3\textsuperscript{RD} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>12/4 NOVEMBER C 4\textsuperscript{TH} BATCH PRELIM CALC &amp; ABSENCE LOAD</td>
<td>12/5 NOVEMBER C *FINAL CALC *CONFIRMATION DEADLINE</td>
<td>12/6</td>
<td>12/7</td>
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</tbody>
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Deliver all payroll information to: PAYROLL, South Hall Mail Room, 102 South Hall