



# UNIVERSITY OF WISCONSIN-MADISON

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## Department of Afro-American Studies

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### MEMO

DATE: April 23, 2002

TO: Elaine Klein

FROM: Stanlie James

SUBJECT: 2002 Annual Survey

The Department of Afro-American Studies currently has no assessment plans implement for our undergraduate, graduate programs, and our assessment plans are not link to articulated outcome goals for our majors. We will form a committee (or assign an individual) to develop an assessment procedure for use in future years. For the current year we are hoping to use the department's self-study and the external review as a surrogate assessment tool for both undergraduate and graduate programs.

xc: Associate Dean Chuck Halaby

**College of Letters and Science**  
**2002 Annual Survey and Report of Departmental Assessment Practices**

Please return to Dean Certain by May 24, 2002  
 c/o Associate Academic Planner Elaine Klein  
 307-E South Hall, 1055 Bascom Mall, Madison WI 53706

Department Name: \_\_\_\_\_

**I. Assessment Plan**

- Q1. The department has an assessment plan for the undergraduate program. Y  N
- Q2. The department has an assessment plan for the graduate program. Y  N
- Q3. The assessment plan/s is/are linked to articulated outcome goals for your majors. Y  N

*Please identify the types of tools in the assessment plan(s); if possible, indicate the academic years in which they have been or are intended to be employed:*

<b>Tools used to directly assess student learning:</b>	<b>Undergraduate Program</b>	<b>Graduate Program</b>
National Exams		
Local Exams		
Capstone Courses		
Embedded Testing		
Student Portfolios		
Theses, Dissertations		
Performance Evaluations		
Pre & Post Testing		
<b>Tools used to indirectly assess student learning:</b>	<b>Undergraduate Program</b>	<b>Graduate Program</b>
Student Surveys		
Exit Interviews		
Alumni Surveys		
Employer Surveys		
External Reviews		

Q5. Of the **tools used to directly assess student learning**, which provide the **most** useful information?

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Q6. Of the **tools used to directly assess student learning**, which provide the **least** useful information?

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Q7. Of the **tools used to indirectly assess student learning**, which provide the **most** useful information?

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Q8. Of the **tools used to indirectly assess student learning**, which provide the **least** useful information?

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Q9. Please elaborate on any of the responses given above (please attach additional pages as needed).

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**II. Assessment Processes**

Q10. Responsibility for assessment has been assumed by \_\_\_\_\_ an individual  
\_\_\_\_\_ a committee

*If responsibility is delegated to an individual, this person is:*

the chair / tenured faculty / untenured faculty / academic staff / short term staff / other: \_\_\_\_\_

*If responsibility is delegated to a committee, this group is:*

Specially constituted to address assessment of student learning	Y	N
Part of the Curriculum Committee	Y	N
Part of the Executive Committee	Y	N
Part of the Undergraduate/Graduate Education Committee	Y	N
Other: _____		

Q11. The department has requested funds from the University Assessment Council (UAC) to help the department assess student learning.  
Y N

*If "yes", did the UAC award the department funds?* Y N

*Were those funds useful?* Y N

Q12. The department has sought professional assistance to conduct assessment. Y N

*If "yes", from whom has the department sought professional assistance? (For example, the LEAD Center, the Office of Quality Improvement, the UW Survey Center, etc.)*

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**1 Additional Information**

1. Please attach a brief description of any changes in curriculum, advising, or procedures that were the result of your assessment findings so we may include this information in our annual report to the Provost. If your department has received funds from the University Assessment Council, you may attach the assessment report submitted to the UAC in compliance with its funding support requirements.

In the interest of streamlining our requests for assessment information, please identify an assessment contact person: \_\_\_\_\_

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3. Do you have any suggestions for workshops or learning opportunities in the area of student outcomes assessment?

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Thank you for taking time to complete this report.

***Please return this report by May 25, 2002.***