



College of Letters & Science  
UNIVERSITY OF WISCONSIN-MADISON

**Monthly Joint Meeting  
Committee on Academic Staff Issues (CASI)  
University Staff Issues Committee (USIC)**

Location: 5055 Vilas Hall  
Date: September 19, 2024  
Time: 2:00-3:00 PM  
Facilitator: Jenni Hart, [jlhart@wisc.edu](mailto:jlhart@wisc.edu), 263-4080  
Minutes: Cathy Yu, [cathy.yu@wisc.edu](mailto:cathy.yu@wisc.edu), 890-1776

**Attendees:** Julie A. Anderson, Lea Aune-Johnson, Lori DeMeuse, Erin Hale, Peter Haney, Jenni Hart (CASI Chair), Aygul Hoffman, Alicia Johanning, Jennifer Klippel, Susan Koenig, Dustin Ludke, Dana Maltby, Jane C. McCarthy, Joslyn Mink, Tina Nielsen, Hilary Shager, Nina Valeo Cooke, Eric Wilcots, Cathy Yu (USIC Chair)

**Absent:** Nalan Erbil-Erkan, Jaime Martindale

**Agenda:**

1. Welcome from Dean Wilcots, Purpose of joining CASI/USIC meetings
  - Dean Wilcots gave an overview of the purpose of CASI/USIC Meetings:
    - Give members a sense of what's happening as representatives of L&S academic and university staff.
    - Give L&S Administration perspective on issues relevant to academic and university staff with free and open discussion.
2. Introductions
3. Operating principles
  - JH gave an overview of the operating principles for the committee meetings (collecting agenda items two weeks prior, sending agenda and previous meeting minutes prior to the meeting, etc).
  - Request was put out for a designated back-up note-taker if CY cannot attend a meeting. Volunteers can reach out to JH and CY.
  - Recommended ways to share information received at committee meetings: Share it at department meetings, Department admins Teams channel, send it to advisor-link and notify relevant co-chairs. Meeting notes are also added to the [CASI](#) and [USIC](#) KBs once



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they've been approved. HS requested ways to share the information more broadly and transparently.

- JH and CY to touch base with AJ on a liaison for advising & training to talk to OAT about related items.
4. [Announcements](#) (if you're having trouble with the link, please let Cathy Yu know)
  5. Approve April and May 2024 minutes
    - a. Peter moved, Susan seconded. Unanimous approval.
  6. Committee Reports
    - a. No committee reports to share at time of meeting.
  7. Topics members would like to cover for the 24-25 Academic Year (as time allows)
    - a. Workday
    - b. Salary Exercise: LAJ noted no substantive updates at this time.
    - c. Title change process (TTC): what does that process entail?
    - d. Budget approach/model
    - e. Space survey; Space allocation and outlines: transparency of model
    - f. Admin Hiring freeze
    - g. Belonging survey
      - i. Additional information: [Final report](#) from Ad Hoc study group on Black Community Experience at UW-Madison
    - h. Free speech policy
    - i. Pods
      - i. Committee members unanimously approved of inviting people nominated for the SLACK group that weren't chosen to CASI/USIC meetings to talk about pods with the caveat that they would not be included in scheduling doodle polls.
      - ii. If you/your department gets impacted by Pods, how would that look?
      - iii. Outline of various input on Pods throughout the semester
      - iv. Members of L&S Administration noted that Pods will be discussed at committee meetings, department administrator meetings, Admin Topic of the Month, and the staff town hall in November.
  8. SK moved to adjourn and JAA seconded. Adjourned 3:00PM