L&S CASI/USIC Committee Meeting Agenda
Monday, December 17, 2018 1:00p.m.-2:00 p.m.
53 Bascom Hall

Note taker: ___Dee Van Ruyven_____

Welcome & Introductions (5 minutes) – All

Present:
Karl Schly
J. Noyes
Oh Hoon Kwon
Cheryl A. Kadura
Frank Rooney
Bruce Goldade
Rebecca Dunn
David Johnson
Darin Olson

Julie Lindsey
Anne Paretsky
J. Valeo
Lisa Johnson
Liana Lamont
Lori Uehman
Billy Yates
Vicky Fugate
Rebecca Wank

Committee on Academic Staff Issues (CASI)
Advises the Dean on the formulation and review of policies and procedures concerning the Academic Staff members of the College.
It also advises the Dean on Academic Staff member contributions to the College’s mission and to the excellence of its programs.

University Staff Issues Committee (USIC)
Advises the Dean on the development and review of all College policies and procedures affecting university staff, developing opportunities for participation of university staff members in department and unit governance, and for recognition of university staff member contributions to the College’s mission and to the excellence of its programs.
Corrections and Approval of Meeting Minutes (5 minutes) – All

HR update - that was about the Survey University staff

Rebecca - approve; Frank - 2nd

L&S Dean’s Report (20 minutes) – Scholz

Reminders of deadlines:

1. Academic staff: excellence awards Jan 11
   - teaching, service, leadership, career
   - Faculty: 10% participation. TTC doesn’t apply to them, but benefits changes do!!
4. Day of the Badger: National-style; Giving “18 & 8 minutes” 5pm Apr 8 -- Apr 9
   - each school will have a page w/ goals
   - hopefully will get young alums interested in giving
5. Teaching & Learning Excellence, (PD, high-impact practices) - we want to report out on the various dept reports
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7. Enrollment Expansion (2.5-3.7% for next 3 yrs)
   • meeting regularly w/ dept.
     Trying to address pressure points
   • Flight to STEM (away from humanities/qual. Social Science)
     + 4.4% enrollment increase in Humanities
     + 3.4% Natural Science
     - 0.6% ________

8. Graduation: high point of job!
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Feedback to Dean’s Report (5 minutes) – All

1. What was heard at listening session?
   - Lots of skepticism, discomfort about TTC & Mercer survey
     → Dean Scholz takes it on faith that it’s in our best interest
   - Time sheets online: yellow sheets are silly
     → Piloting an online submission system
   - Job security & compensation (TTC)
     - Instructional positions
     - Job titles
   - Staff rights when they’re being harassed
     - Grad students & faculty are clearly protected, but academic staff worried they’re not protected.
     [They are equally protected, though.]

2. Next steps:
   - Follow-up for harassment
   - TTC: more coming!

   Provost Mangesdorf is taking the presidency position at another campus after spring semester
HR Updates (5 minutes) – Adams Kadera

- U. Staff (TE)* 13.01 → 13.27; effective Dec 23
- DCF & bonus request: being processed
  - additional pay process has changed
  - letters: arrive late Jan ≤ pay plan bonuses
- Student hiring portal: starts Jan 10
  - old system going away Jan 9
  - units will lead their own processes; send questions to Dept HR or Cheryl A-K
- Standard Job Descriptions: due @ end Dec. → more coming
- Board of Regents: Rej. checks are changing Jan 1
  - how it will work? Further steps? File Sharing?
  - units should start thinking about how to implement
  - the details are unclear
  - sex harassment/violence history must become part of vetting process
  - never been asked of faculty
  - there will be questions in TREMS
- Earnings Statements: why taking leave balance off?
  - no idea!
New Business/Issues to Share (10 minutes) – All

Committee Updates (10 minutes)

Academic Staff Assembly

University Staff Congress

Climate Committee

PDRC - University Staff Excellence Awards / Professional Development Grant

Adjourn

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**USIC Chair**

**USIC Members 2018-19**

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<tr>
<th>Name</th>
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<th>Appointment Type</th>
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<tr>
<td>Vicki Fugate</td>
<td>Sociology</td>
<td>Dean’s Appointee</td>
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<td>Billy Gates</td>
<td>Physics</td>
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<td>Bruce Goldade</td>
<td>Chemistry</td>
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<td>Rebecca Forbes Wank</td>
<td>German, Nordic &amp; Slavic</td>
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<td>Lori Ushman</td>
<td>Information School</td>
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<td>Dee Van Ruyven</td>
<td>AOS</td>
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<td>Jana Valeo **</td>
<td>History</td>
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<td>Rebecca Dunn</td>
<td>SR Admin Program Specialist</td>
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<td>David Johnson</td>
<td>Economics</td>
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<td>Tim Dalby</td>
<td>English as a Second Language</td>
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<td>Alison Rice</td>
<td>SR Student Services Coordinator – Student Academic Affairs</td>
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<td>Oh Hoon Kwon</td>
<td>Mathematics</td>
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<td>Lisa Jansen</td>
<td>Learning and Support Services</td>
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<td>Karen Francis **</td>
<td>Senior Advisor – Spanish and Portuguese</td>
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NEXT CASI/USIC MEETING: