Listing Funding Administered by RSP

It is important for the IRB to understand how a study is funded, therefore we ask for certain information about research support on the ARROW application. However, some questions are included for other campus offices/entities use and provided as a service to them and to the study team. A prime example is the linking of an RSP record of grant or contract funding. The IRB only requires the grant application to be provided; however, RSP will not release funds unless their record is linked to an approved protocol. Therefore, the linking – required by RSP, and not as part of the IRB’s review – should be executed before approval of an application to ensure RSP will release funds to the study team.

Below are instructions on how to list your funding – that is administered by RSP – on your ARROW application. Note: only 133, 144, 233, and 135 accounts need to be listed (per instructions from RSP).

1. **Funding: General**
   On the Funding: General page of the Initial Review or Modified application, both 7.1 and 7.1.1 should indicate Yes if there is funding coming through RSP to support the project described in the application. **If you are unsure, please check with your department.

   **Funding: General**

   7.1 Are you or do you plan on receiving funding to support this project (includes internal UW-Madison/UWHC/UW-MF funds)?

   - Yes
   - No

   7.1.1 Will any of the funding be administered by the University of Wisconsin-Madison AND be at least one of the following types of accounts: 133 (not federally sponsored), 144 (federally sponsored), 233 (gift account), or 135 (WARF gift account). NOTE: For a 136 revenue account, please answer No to this question.

   - Yes
   - No

   7.2 If there is no grant or contract funding this research, how will this research be funded?

2. **UW-Madison Funding**
   On Funding Information for Study Conducted Under UW-Madison page, choose Add under question 10.1 to identify and list funding sources administered by RSP.

   **Funding Information for Study Conducted Under UW-Madison**

   10.1 Provide information about each funding source administered by the UW-Madison that will support the activities of the study.

   - Add
   - Add

   **Funding Source Information**
   There are no items to display.
3. **UW-Madison Funding Detail**
   In the pop-up under question 1, choose Select to search the RSP database.

![Image of Funding Information](https://example.com/image.png)

4. **Select Funding Source**
   On this pop-up, there are several options to filter or search by; the IRB recommends searching by the MSN number and entering the MSN number (provided by RSP or your business office). This number should be MSN___.___.

![Image of Select System Funding Source](https://example.com/image.png)

Once the appropriate record is located, choose the related radio button and click OK. The title of the funding source will appear on the UW-Madison Funding Detail page.
5. **Provide grant application**

Under the Funding Source Information, click Update and upload the grant application (including budget and narrative) under question 2 of the pop-up, by clicking the Add button.

Once uploaded, click OK to save and close the UW-Madison Funding Detail box. The Funding Information for Study Conducted Under UW-Madison page should now list a complete funding source.